



CITY OF BEVERLY HILLS

Room 280A
455 North Rexford Drive
Beverly Hills, CA 90210

**RECREATION AND PARKS COMMISSION
REGULAR MEETING MINUTES**

Tuesday, September 26, 2017
2:00 p.m.

MEETING CALLED TO ORDER

Date/Time: September 26, 2017 / 2:04 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Bilak.

CIVILITY STATEMENT

The Civility Statement was read by Chair Rosoff.

ROLL CALL

Commissioners Present:	Javor, Roston, Bilak, Chair Rosoff
Commissioners Absent:	Friedman
Staff Present:	Nancy Hunt-Coffey, Pam Shinault, Stephanie Harris, Susan Wineland, Linda Kyriazi

Vice Chair Friedman arrived at 2:35 p.m.

COMMUNICATIONS FROM THE AUDIENCE

Members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda.

None.

APPROVAL OF AGENDA

Chair Rosoff approved the agenda as is.

1. CONSENT CALENDAR

Consideration of Minutes of the Regular Meeting from 7/25/2017.

Motion by BILAK, Seconded by ROSTON to approve the Meeting Minutes as presented.
(4/0)

AYES:	Javor, Roston, Bilak, Rosoff
NOES:	None
ABSENT:	Friedman
ABSTAIN:	None
<u>APPROVED</u>	

REPORTS FROM PRIORITY AGENCIES

None

CONTINUED BUSINESS

2. Beverly Hills Community Dog Park – Community Outreach

On September 18, 2017, Chair Rosoff and Vice Chair Friedman met with City Council Liaisons Mayor Bosse and Councilmember Mirisch to review the progress of the Beverly Hills Community Dog Park following the completion of a full year of operation.

Management Analyst Stephanie Harris provided an overview of the Dog Park statistics and the most recent survey results as of September 12, 2017. The total number of registered dogs has reached 1,475 and there has been over 27,255 recorded dog visits according to the Ranger's daily tracking sheets.

The following recommendations will be present to City Council during their November meeting:

- Hours of Operation: to remain 8:00 a.m. – 8:00 p.m. seven days a week.
- Restricting Park Access: Currently the park is open to Beverly Hills residents, individuals who work in the City, both Beverly Hills hotel guests and residents' guests. A recommendation for a 6-month trial period which would allow approximately 200-non-residents access to the park.
- Permit Process: Keep the registration process in place to insure dogs have current shots. A key card entry is being researched.
- Ranger Presence: Currently a Ranger is present during all operation hours. It is recommend to have a Ranger present during peak hours, High Holy Days and weekends.

3. Coldwater Canyon Park Playground Renovation Capital Improvement Project – Presentation on Proposed Conceptual Design

City Architect Mandana Motahari and representatives from the architectural firm March Studios and playground equipment company Landscape Structure presented information on the proposed conceptual design for Coldwater Canyon Park Playground.

Chair Rosoff thanked the representatives for the time and effort they put into the project in addition to their responsiveness to the requirements that the Commission and the Community requested for this project.

Motion by ROSOFF, Seconded by JAVOR I move that the Commission recommend to City Council that it adopt the plan that has been presented to us today. (5/0)

AYES: Javor, Roston, Bilak, Friedman, Rosoff
NOES: None
ABSENT: None
ABSTAIN: None
CARRIED

The Coldwater Canyon Park playground renovation project will be presented to City Council at an October meeting.

NEW BUSINESS

4. Conflict of Interest Code

State Law requires that each local agency review its Conflict of Interest Code every year.

2017 Conflict of Interest Code, Exhibits A & B

Moved by ROSOFF, seconded by FRIEDMAN to adopt the 2017 Conflict of Interest Code, Exhibits A & B for the City of Beverly Hills Recreation and Parks Commission as presented:

Ayes: Javor, Roston, Friedman, Rosoff
Noes: None
Absent: Bilak
Carried

STATUS REPORTS

5. Greystone Demonstration Garden Presentation

Ms. Barbara Linder, Beverly Hills resident and creator of the Greystone Demonstration Garden, provided to the Commission an overview of the Garden and the service it provides to the community.

The Commission thanked Ms. Linder for all the work she had done for the City with the Garden, congratulated her on her sold out Master Gardener classes and agreed to her request of planning a field trip to the Greystone Demonstration Garden.

Chair Rosoff requested Ms. Linder provide staff with a wish-list of immediate priority so the Commission has direction on what to review for this project.

6. Capital Improvement Projects Update

Director of Community Services Nancy Hunt-Coffey update the Commission on the following:

- Greystone: Project repairs continue on at Greystone; the major project is restoring the library room on the main floor and have it function as a museum. Proposals have been requested. Woodworking is ongoing.
- Beverly Gardens Restoration: Blocks 18, 19 & 20 have been completed, plants are established and those blocks are open to the public. Blocks 22 and 23 are near completion.
- Coldwater Park and Playground Renovation – presentation was provide Tab. #3
- La Cienega Community Center: HVAC improvements are completed. Fire Alarm system upgrade being worked on.
- La Cienega Tennis Center Court Resurfacing Project: Eight of the sixteen courts have been completed and the additional ones are underway.

7. Introduction of Teen Advisory Committee Members

Recreation Supervisor Jennifer Leuning informed the Commission that this year marks the 10th year of the Beverly Hills Teen Advisory Committee (TAC). The TAC was created to engage Beverly Hills youth in decisions about recreation programs.

The TAC is comprised of 6th – 10th graders from Beverly Hills Unified School District (BHUSD) or Beverly Hills residents attending private schools. This school year's Teen Advisory Committee members were in attendance to introduce themselves to the Commission.

Chair Rosoff thanked the students for their participation in the Teen Advisory Committee and requested their return when they had an event to report to the Commission.

COMMUNICATIONS FROM THE COMMISSION

8. Ad Hoc Committee Reports

- a. City Council Liaison/Mayor's Cabinet (Rosoff/Friedman)
- b. Fine Art (Bilak/Rosoff) - Commissioner Bilak attended a Fine Art Liaison Meeting and provided an update on the Bove piece. Staff provided additional information on the maintenance of the Bove in addition to the Friedman piece.
- c. Greystone Park (Friedman/Rosoff) - no additional report
- d. La Cienega Master Plan (Bilak/Friedman) - no additional report
- e. Street Tree Master Plan/Maintenance - (Bilak/Roston) Commissioner Roston reported that both she and Commissioner Bilak met with the City Arborist Ken Pfalzgraf to walk the South Robertson streets. The discussion will be held at the October meeting.
- f. Beverly Gardens Restoration (Rosoff/Javor) - no additional report
- g. Off Leash Dog Area (Bilak/Friedman) - no additional report
- h. Joint Powers Agreement (Bilak/Roston) - Staff provided an update.
- i. Public Works Services Liaisons (Javor/Roston) - no additional report
- j. Coldwater Canyon Park (Javor/Rosoff) - no additional report
- k. Bicycle Riding (Roston/Friedman) - no additional report
- l. Crescent Mini Park (Rosoff/Javor) - no additional report
- m. The Peace Tree (Rosoff/Roston) – Chair Rosoff informed the Commission that it was decided not go forward with The Peace Tree proposal that was presented to the Commission as the City has their own Arbor Day event.

COMMUNICATIONS FROM STAFF

9. Director's Report

- Commissioner Javor provided an update on being a judge for PickleFest that was held at the Farmers' Market on Sunday, August 6, 2017.
- A Commission Recruitment is open for the Recreation and Parks Commission when Chair Rosoff completes his term in June, 2018.
- The Event Calendar was reviewed. Woofstock is scheduled for Sunday, November 5, 2017 from 11am – 4pm.
- Meeting Dates: The Commission agreed to reschedule the Regular December 26, 2017 meeting to December 12, 2017 as a Special Meeting.

PREPARATION OF NEXT MONTH'S AGENDA

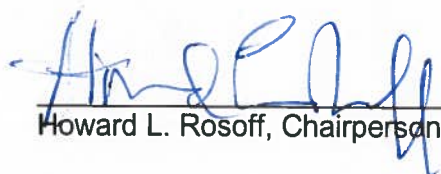
10. Priority Setting

The following updates were discussed:

Remove The Peace Tree Planting
Add the Greystone Demonstration Garden
Beverly Gardens Park budget
General Recreation and Parks budget

ADJOURNMENT

Date / Time: September 26, 2017 / 5:02 p.m.



Howard L. Rosoff, Chairperson