



CITY OF BEVERLY HILLS
Room 280A
455 North Rexford Drive
Beverly Hills, CA 90210

**RECREATION AND PARKS COMMISSION
REGULAR MEETING MINUTES**

Tuesday, October 24, 2017
2:00 p.m.

MEETING CALLED TO ORDER

Date/Time: October 24, 2017 / 2:07 p.m.

PLEDGE OF ALLEGIANCE

CIVILITY STATEMENT

ROLL CALL

Commissioners Present: Javor, Roston, Bilak, Vice Chair Friedman, Chair Rosoff
Commissioners Absent: None
Staff Present: Nancy Hunt-Coffey, Pam Shinault, Teri Angel, Linda Kyriazi

COMMUNICATIONS FROM THE AUDIENCE

Members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda.

Vice Commissioner Ilona Sherman of the Design Review Commission spoke about the new playground equipment at Coldwater Canyon Park and donating the old equipment.

APPROVAL OF AGENDA

With the concurrence of the Commission, the Chair may choose to amend the order of the items on the agenda.

CONSENT CALENDAR

1. Consideration of Minutes of the Regular Meeting from 9/26/2017.

Motion by ROSTON, Seconded by BILAK to approve the Meeting Minutes as presented.
(5/0)

AYES: Javor, Roston, Bilak, Friedman, Rosoff
NOES: None
ABSENT: None
ABSTAIN: None
CARRIED

REPORTS FROM PRIORITY AGENCIES

2. Proposed Water Rate Structure

Director of Public Works Shana Epstein updated the Commission on the proposed 5-year water rate increases for infrastructure investments. If approved, the plan will be effective January 1, 2018.

Recordings of the Recreation and Parks Commission's meetings are available online at www.beverlyhills.org

3. Beverly Hills Ambassador Program

Human Relations Administrator, James R. Latta and Ambassador Program Operations Manager, Kris Zagya updated the Commission on the City's 2-year old Ambassador Program that works throughout the business district and the recent assignment to the School District sites, provided statistics of the program, and answered the Commission's questions.

Commissioner Bilak requested her comment recommending the use of Ambassadors to patrol La Cienega and Roxbury Parks after hours be added to the minutes.

CONTINUED BUSINESS

4. Robertson Boulevard Ficus Tree Removal and Replacement

For the past several years, several business owners have expressed an interest in the replacement of Ficus trees as part of a revitalization project for Robertson Boulevard. In addition, roots from the Ficus trees continue to damage City infrastructure, necessitating frequent repair projects. Urban Forest Manager Ken Pfalzgraf provided the Commission with a summary of process over the past three years and an update on current conditions regarding the Robertson Boulevard Ficus trees.

Public Comment: The following spoke regarding their support of the replacement of Ficus trees on Robertson Boulevard: Melanie Rosenthal, Larry Paletz, Benjamin Yadegar and Julie Trantham.

Speakers noted profuse litter, sidewalk damage, aesthetics and tree proportions as reasons to replace the Ficus trees. It was suggested that the City provide relief by improving the trim cycle frequently to annually until a permanent solution can be implemented.

Mr. Pfalzgraf will provide a summary letter of the Robertson Boulevard Ficus discussion for the November Recreation and Parks Commission Meeting packet and also noted that he will be calendaring several other discussions with the Commission in the upcoming months on street tree issues including the 100-400 blocks of North Elm Drive and the 100 block of El Camino Drive and Cinthia Drive.

Motion by ROSTON, Seconded by ROSOFF that Ken Pfalzgraf have the ability to replace vacancies with trees using the model in front of Horace Mann School (alternating Mexican Fan Palms and Crape Myrtle trees) and that the recommendation be placed on a City Council Study Session. (5/0)

AYES: Javor, Roston, Bilak, Friedman, Rosoff
NOES: None
ABSENT: None
ABSTAIN: None
PASSED

5. Greystone Demonstration Garden

The Commission returned from a Special Recreation and Parks Meeting that was held on October 24, 2017 from 12:30 p.m. to 1:30 p.m. at Greystone Mansion Demonstration Garden where they were joined by garden founder Barbara Linder for a tour of the area.

The Commission thanked Ms. Linder for the work, time and the classes she has been providing and requested staff to submit a price for the recommended security gate to be installed. A survey of the entire lower property is also requested for long-term plans and items associated with plan can be prioritized.

Public Comment: Vice Commissioner Ilona Sherman of the Design Review Commission spoke highly of Barbara Linder's Greystone Demonstration Garden and requested promotion and an outreach program for the garden.

NEW BUSINESS

None

STATUS REPORTS

6. Capital Improvement Projects Update

Director of Community Services Nancy Hunt-Coffey update the Commission on the following:

- Greystone: Project repairs continue on at Greystone; bids have been finalized to paint the historic bathroom; one proposal has been submitted and waiting for an additional one for the restoration of the library project; the contract is in place to continue the wood restoration; the door hardware project is complete; waterproofing has started; Friends Of Greystone (FOG) are working on a Donor Recognition system.; items in the ladies lounge are being restored. The theatre is currently on hold.
- Beverly Gardens Part Restoration: Phase 1: is coming to a close with the cactus garden being completed. Save The Date for the Mayor's Walk on Monday, December 11, 2017 for a preview of the Cactus Garden. Phase 2: (art block) under construction; some upgrades to the Lily Pond; scheduled for completion by early January 2018. Restroom will be completed early December. Scheduled to bring Phase 3 to the City Council in December. Prior to that, the project will be reviewed by the Cultural Heritage Commission (CHC) in addition to the Public Works Commission.
- Coldwater Park and Playground Renovation: The Recreation and Parks Commission unanimously approved the proposed conceptual design plans as presented at their September 26, 2017 Commission Meeting. The same plan was presented to the City Council at their October 27, 2017 Study Session. Council provided direction to proceed to construction designs. Intent is to begin construction in early 2018 and conclude by late Spring/early Summer 2018.
- La Cienega Community Center: HVAC is completed. Picnic tables are requested to be placed with the Parks standardized tables.
- La Cienega Tennis Center Court Resurfacing Project: Completed. The Tennis Pro Shop/Tennis Lessons contract expires March 31, 2018 so Request For Proposals (RFP) will be sent out towards the end of the month.

COMMUNICATIONS FROM THE COMMISSION

7. Ad Hoc Committee Reports

- a. City Council Liaison/Mayor's Cabinet (Rosoff/Friedman)
- b. Fine Art (Bilak/Rosoff) – Director of Community Services Nancy Hunt-Coffey provided an update on the Thomas Friedman piece.
- c. Greystone Park (Friedman/Rosoff)
- d. La Cienega Master Plan (Bilak/Friedman)
- e. Street Tree Master Plan/Maintenance (Bilak/Roston)

- f. Beverly Gardens Restoration (Rosoff/Javor)
- g. Off Leash Dog Area (Bilak/Friedman)
- h. Joint Powers Agreement (Bilak/Roston)
- i. Public Works Services Liaisons (Javor/Roston)
- j. Coldwater Canyon Park (Javor/Rosoff)
- k. Bicycle Riding (Roston/Friedman)
- l. Crescent Mini Park (Rosoff/Javor)

COMMUNICATIONS FROM STAFF

8 Director's Report

Assistant Director of Community Services Pam Shinault introduced Kristin Buhagiar, the City's new Recreation Services Manager.

City's Cultural Plan – City Council Discussion: either adding a new Cultural Arts Commission or changing the scope of the Fine Art Commission to include Cultural Arts and events. Staff was directed to return with scope options for the Fine Art Commission; including a subcommittee. The Cultural Plan lays out a framework.

Beverly Gardens CIP Budget and Recreation Budget
Tabled; will be included in the November packet.

Preschool Survey; included in the packet. Head Preschool Teachers Susan Wineland, Laurie Saul and Bela Sen introduced themselves and their years of City service and commended on the job they do as well as the other preschool staff that was reflected in the favorable survey return.

NRPA Annual Conference 2017, Parks and Recreation Conference
Tabled

Commissioner Bilak asked about Street Closure notices during filming at residential areas. The Commission agreed to place on next month's Agenda. Community Services Administrator Gisele Grable will attend the November Commission Meeting to answer questions.

Woofstock 90210 will be held on Sunday, November 5, 2017 from 11 a.m. to 3 p.m. at Roxbury Park.

Vice Chair Friedman requested the expenses of the City's Summer Camps. Staff informed the Commission that it's generally a 70/30 split; 70% to the contacted vendor and 30% to the City. The report will be revised to reflect expenses and included in the November Commission packet.

Commissioner Roston asked if their City emails can be forwarded to their personal emails.

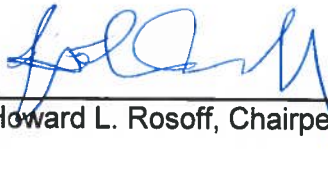
PREPARATION OF NEXT MONTH'S AGENDA

9 Priority Setting

Chair Rosoff suggested moving the Greystone Demonstration Garden to Pending.

ADJOURNMENT

Date / Time: October 24, 2017 / 5:34 p.m.



Howard L. Rosoff, Chairperson