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**CITY OF BEVERLY HILLS**

Room 280A  
455 N Rexford Drive  
Beverly Hills, CA 90210

**CHARITABLE SOLICITATIONS COMMISSION SPECIAL MEETING**

**MINUTES**

Wednesday, April 12, 2017  
9:00AM

**MEETING CALLED TO ORDER**

Date/Time: April 12, 2017/9:01AM

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Commissioners Present: Commissioners Fischer, Safier, Platt, Chair Schreiber,  
Vice-Chair Kraushaar  
Commissioners Absent: None.  
Staff Present: T. Nutall, E. Nica

**COMMUNICATIONS FROM THE AUDIENCE**

Audience Member Joseph Fletcher, introduced himself to the Commission.

**APPROVAL OF AGENDA - TAB 1**

By Order of the Chair, the agenda was approved as presented.

**CONSENT CALENDAR – TAB 2**

- Consideration of Minutes of the regular meeting of March 15, 2017.

Motion: MOVED by Commissioner Fischer, SECONDED by Commissioner Safier  
to adopt the minutes as amended (5-0).

AYES: Commissioners Safier, Platt, Fischer, Vice-Chair Kraushaar, Chair  
Schreiber

NOES: None

CARRIED

**REPORTS FROM PRIORITY AGENCIES**

None.

### **CONTINUED BUSINESS**

- Review of CSC Financial Statement format – **TAB 3**

The Commission further discussed how to appropriately address how in-kind donations should be listed on the Financial Statement, as well as how underwritten events should be reported. Additional possible options for adding these changes to the Financial Statement will be brought to the May CSC meeting for review and approval.

### **ACTION ITEMS**

- FY 17/18 Community Assistance Grant Funding – **TAB 4**

Jim Latta, Human Services Administrator, updated the Commission on the status of the Community Assistance Grant Funding applications. The approved applications are scheduled to be presented to City Council in mid-May.

Additionally, Vice-Chair Kraushaar and Commissioner Safier provided their insight from being a part of joint Charitable Solicitations Commission and Human Relations Commission ad-hoc committee, and advised that 16 of the 19 applications be approved.

Motion: MOVED by Commissioner Fischer, SECONDED by Commissioner Platt to approve the 15 applications as presented, with 1 application approved as amended (5-0).

AYES: Commissioners Safier, Platt, Fischer, Vice-Chair Kraushaar, Chair Schreiber

NOES: None

### **CARRIED**

- Requests within the Normal Filing Period – Items are 501(c)(3) organizations - **TAB 5**

Motion: MOVED by Commissioner Fischer, SECONDED by Commissioner Platt to approve the permits as presented (5-0).

AYES: Commissioners Safier, Platt, Fischer, Vice-Chair Kraushaar, Chair Schreiber

NOES: None

### **CARRIED**

- Due to the 15-day Filing Period, the Following Permit Requests were approved. Items are 501(c)(3) organizations – **TAB 6**

Motion: MOVED by Commissioner Safier, SECONDED by Commissioner Kraushaar to approve the permits as presented (5-0).

AYES: Commissioners Safier, Platt, Fischer, Vice-Chair Kraushaar, Chair Schreiber  
NOES: None

CARRIED

**STATUS REPORTS – TAB 6**

Financial Statements (FS) of Completed Permits for Review

1. 2015-074 Los Angeles Philharmonic Association
2. 2016-061 National Charity League, Inc. San Fernando Valley Chapter
3. 2016-067 Westside Guild of Children's Hospital
4. 2016-083 Saint John's Health Center Foundation
5. 2016-129 White Memorial Medical Center Charitable Foundation
6. 2016-133 Los Angeles County Police K9 Association
7. 2016-165 Facing History and Ourselves
8. 2016-184 Children's Chain of Children's Hospital Los Angeles
9. 2016-185 Cedars-Sinai Medical Center
10. 2016-190 International Medical Corps
11. 2016-191 El Rodeo PTA
12. 2016-196 Lupus LA
13. 2016-206 Economic Development Corporation of LA County
14. 2017-006 AARP Foundation
15. 2017-009 IBD Support Foundation
16. 2017-024 Beverly Hills Meals on Wheels
17. 2017-035 National Hispanic Media Coalition
18. 2017-064 Imagen Foundation
19. 2017-066 Professional Baseball Scouts Foundation
20. 2017-078 SHARE, Inc

**COMMUNICATIONS FROM THE COMMISSION**

- Chair's Report

Due to the change in time and date of the Mayor's Cabinet Meeting, there has not been a Mayor's Cabinet Meeting since the last CSC Meeting.

- Comments from Commissioners

Chair Schreiber is working on establishing multiple lists to present to the City of Los Angeles regarding charitable events soliciting in the City of Beverly Hills.

Chair Schreiber reminded the Commission of the upcoming May 2nd meeting to present the proposed municipal code changes and the Annual Report to City Council. The Chair also mentioned certain shortcomings in the Report, which he recommended be addressed in the next Annual Report: the financial data for 18 unpermitted events held in Beverly Hills is missing; financial data for 38 events held in Beverly Hills and permitted by Los Angeles; and that the report also includes an undetermined number of events held outside the City of Beverly Hills.

Chair Schreiber stated at a Liaison Meeting should be held to discuss the potential new goals and objectives of the CSC. Staff informed the Chair that a Liaison Meeting request has already been made, and that the date and time was pending confirmation.

- Other items brief announcements, request for information, and brief reports on activities.

The next CSC Meeting will be held on Wednesday, May 17, 2017.

#### **COMMUNICATIONS FROM STAFF**

- Staff Report

Lieutenant Nutall gave an overview of the results of the March 31<sup>st</sup> DUI/Driver License checkpoint which was conducted by BHPD on Sunset Boulevard and Sierra Drive.

- Reference Documents
  - List of Organizations That Have Net Proceeds Less Than 50% of Total Receipts from Their Charitable Events – **TAB A**
  - Organizations Publicizing Fundraising Events in Beverly Hills Without a Permit – **TAB B**
  - 2016 Overdue Financial Statements - **TAB C**
  - Financial Statement Log for 2015, numerical order – **TAB D**
  - Financial Statement Log for 2015, alphabetical order – **TAB E**
  - Financial Statement Log for 2016, numerical order – **TAB F**
  - Financial Statement Log for 2016, alphabetical order – **TAB G**

#### **ADJOURNMENT**

Date/Time: April 12, 2017/10:23AM

PASSED, Approved and Adopted  
This 17th of May 2017



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Richard Schreiber, Chair