



**CITY OF BEVERLY HILLS**

Room 280A  
455 North Rexford Drive  
Beverly Hills, CA 90210

**RECREATION AND PARKS COMMISSION  
REGULAR MEETING MINUTES**

Tuesday, May 22, 2018  
2:00 p.m.

**MEETING CALLED TO ORDER**

Date/Time: May 22, 2018 / 2:01 p.m.

**PLEDGE OF ALLEGIANCE**

Ms. Nancy Hunt-Coffey led the Pledge of Allegiance.

**CIVILITY STATEMENT**

Chair Bilak read the Civility Statement.

**ROLL CALL**

Commissioners Present: Javor, Rosoff, Vice Chair Roston, Chair Bilak  
Commissioners Absent: Fenton  
Staff Present: Nancy Hunt-Coffey, Pam Shinault, Teri Angel, Linda Kyriazi

**COMMUNICATIONS FROM THE AUDIENCE**

Members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda.

None

**APPROVAL OF AGENDA**

With the concurrence of the Commission, the Chair may choose to amend the order of the items on the agenda. Chair Bilak approved the agenda as presented.

**CONSENT CALENDAR**

1. Consideration of Minutes of the Special Meeting from 04/24/2018.

Motion by JAVOR, Seconded by Roston to approve the Meeting Minutes with noted corrections by Chair Bilak. (4/0)

AYES: Javor, Rosoff, Vice Chair Roston, Chair Bilak  
NOES: None  
ABSENT: Fenton  
ABSTAIN: None  
CARRIED

**CONTINUED BUSINESS**

2. Presentations:

- 2A.** Recreation and Parks Commission Award – Mr. Larry Sarokin  
The Commission recognized and awarded Mr. Larry Sarokin for his community contribution and leadership benefiting Beverly Hills residents.
- 2B.** Rodeo Metro Station  
Director of Public Works, Shana Epstein, provided an update to the Commission on the status of the Rodeo Metro Station and Reeves Park.  
The monthly evening meetings will continue to be scheduled to keep residents informed and to answer any questions.

Resident Steve Mayer commented to the Commission on a number of subjects.

- 3. Mini Parks Signs**  
Assistant Director of Community Services Pam Shinault updated the Commission on staff's research and deferred to the Commission how they wanted to proceed with the project.
- The Ad hoc Committee will review the current signs and staff will provide examples of signage used in other parks such as icon usage.
  - Commissioner Rosoff requested removing what is known from the big signs.
- 4. Complete Streets Plan Project**
- Assistant Director of Community Services Pam Shinault provided to the Commission information, suggestions and ideas for their Involvement and to view the project as a pedestrian and consider the following: safe routes, routes to schools and shopping, crosswalks and pathways.
  - Staff suggested to the Commission to attend the workshop meetings and note the values and goals of the Complete Streets Plan. The Commission could contribute suggestions on street furniture, lighting and bus stop locations to make the sidewalks more pedestrian and both age and ADA friendly.
- 5. Lower Greystone Status**  
Assistant Director of Community Services Pam Shinault provided an update on work completed, underway and upcoming for lower Greystone.
- Chair Bilak requested the Commission liaisons be included when the architects are on site at Greystone.
  - Ms. Linder thanked the Commission for the work that has been complete and updated them on the classes and events that are upcoming.

## **NEW BUSINESS**

None.

## **PROJECT UPDATES, STATUS REPORTS, STAFF REPORTS**

### **6. DIRECTOR'S REPORT**

- a. Capital Improvement Projects Update**  
Director of Community Services Nancy Hunt-Coffey provided an update.
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- Public feedback will be gathered for La Cienega Park and that the Agreement for the recommended company will be brought to City Council on June 19, 2018.
- A time-frame and schedule is currently being worked on and staff will be providing the information to the Commission.
- b. City Council Priorities for the Recreation and Parks Commission
  - The City Council went through a priority exercise on May 1, 2018 as a kick-off to the Budget Sessions. All the Commissions were requested to provide their priorities for the year. The Recreation and Parks Commission priorities were reviewed and accepted.
  - Chair Bilak requested a list of the fountains in the City and whether they were operative and/or historic. Staff to contact Public Works.
- c. Update on Dog Park
  - Senior Management Analyst Stephanie Harris provided an update on the status of the dog park and the gate key fobs that are being distributed to registered dog owners for entrance to the park.
  - In July, Ranger coverage will be reduced with coverage scheduled only during peak hours.
  - The Beverly Hills blue dog tag does not expire but the Los Angeles city license will.
- d. Fenton Field Fence Update
  - Commissioner Fenton, along with staff, visited the fence location.
  - Public Works provided a cost estimate and the work is being scheduled.
- e. Crescent Mini Park  
On hold.
- f. Piesta and Picklefest Judging
  - Commissioner Javor volunteered to be a judge at the June 10<sup>th</sup> Piesta at the Farmers' Market.
  - Chair Bilak volunteered to be a judge at the August 5<sup>th</sup> Picklefest.
- g. Event Calendar
  - Reviewed

## **COMMUNICATIONS FROM THE COMMISSION**

### **7. Mayor's Cabinet Meeting**

- The Minutes from the Mayor's cabinet meeting were not available at the time of this meeting.

#### **Ad Hoc Committee Reports**

- Commissioner Javor commented on the Greystone meetings that he and Commissioner Rosoff attend. Discussions included the monetary uses that the Greystone theatre could provide, as a viewing room, if refurbished.
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#### **Good and Welfare**

## COMMUNICATIONS FROM STAFF

### 8. Priority List

Priorities for current fiscal year were reviewed.

- Cultural Arts Commission – staff will provide a more detailed update at the June meeting.
- Chair Bilak requested that the Citywide fountain maintenance plan and schedule be placed on the agenda for next months' meeting in addition to a report on the lower-Greystone parking gate.
- Electric Fountain update regarding submitted bids.
- Fine Art update.

### 9. Recreation and Parks Commission Upcoming Meetings

The meeting calendar was reviewed.

Motion by JAVOR, Seconded by BILAK for the Recreation and Parks Commission to go dark in July 2018. (3/0)

AYES:	Javor, Vice Chair Roston, Chair Bilak
NOES:	None
ABSENT:	Fenton
ABSTAIN:	Rosoff
<u>PASSED</u>	

## ADJOURNMENT

Date / Time: May 22, 2018 / 4:39 p.m.

PASSED, Approved and Adopted on this 26th day of June 2018.



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Frances Bilak, Chairperson