



CITY OF BEVERLY HILLS

Room 280A
455 North Rexford Drive
Beverly Hills, CA 90210

**RECREATION AND PARKS COMMISSION
REGULAR MEETING MINUTES**

Tuesday, June 26, 2018
2:00 p.m.

MEETING CALLED TO ORDER

Date/Time: June 26, 2018 / 2:00 p.m.

PLEDGE OF ALLEGIANCE

Ms. Barbara Linder led the Pledge of Allegiance.

CIVILITY STATEMENT

Chair Bilak read the Civility Statement.

ROLL CALL

Commissioners Present: Fenton, Javor, Rosoff, Vice Chair Roston, Chair Bilak
Commissioners Absent: None
Staff Present: Nancy Hunt-Coffey, Pam Shinault, Teri Angel, Linda Kyriazi

COMMUNICATIONS FROM THE AUDIENCE

Members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda.

None

APPROVAL OF AGENDA

With the concurrence of the Commission, the Chair may choose to amend the order of the items on the agenda. Chair Bilak amended the agenda to present staff introductions first.

CONSENT CALENDAR

1. Consideration of Minutes of the Special Meeting from 05/22/2018.

Motion by Roston, Seconded by Javor to approve the Meeting Minutes. (4/0)

AYES: Javor, Rosoff, Vice Chair Roston, Chair Bilak
NOES: None
ABSENT: None
ABSTAIN: Fenton
CARRIED

CONTINUED BUSINESS

2. Presentations:

- 2A. Recreation and Parks Commission Award – Ms. Barbara Linder
The Commission recognized and awarded Ms. Barbara Linder for her community contribution and leadership benefiting Beverly Hills residents.

3. Mini Parks Signs

Assistant Director of Community Services Pam Shinault reviewed with the Commission various examples of park signs seeking direction from the Commission on creating a Mini Park sign program.

- The Commission discussed their preferences and staff will return with a draft sign.

NEW BUSINESS

4. Historic Route 66 Signage Proposal

Urban Designer Mark Odell presented to the Commission the preliminary locations for the sign standards and roadway signage for historic Route 66 on North Santa Monica Boulevard.

- The Commission supported the historic signs just suggested there were too many planned in a short period of space. The pavement sign was also agreed upon.

5. 2018 Conflict of Interest Code

Every Commission is asked by the City Clerk's office to review the yearly Conflict of Interest Code.

MOTION by Roston, SECONDED by Fenton: I move to adopt the 2018 Conflict of Interest Code, Exhibits A and B for the Recreation and Parks Commission of the City of Beverly Hills as presented, unless there were changes. (5/0)

AYES	Fenton, Javor, Rosoff, Vice Chair Roston, Chair Bilak
NOES:	None
ABSENT:	None
ABSTAIN:	None
<u>CARRIED</u>	

PROJECT UPDATES, STATUS REPORTS, STAFF REPORTS

6. DIRECTOR'S REPORT

a. Capital Improvement Projects Update

Director of Community Services Nancy Hunt-Coffey provided an update on:

- Greystone Mansion Library Renovation; proceeding
- Lower Greystone Driveway Vehicle Barrier; completed
- Beverly Gardens Park Eastern Blocks; underway and on schedule
- Coldwater Canyon Playground Renovation; proceeding with deadline of August 2018

b. Complete Streets Plan Update

- The Workshops continue and staff encourages the Commission to participate.

c. Fenton Field Fence Update

- Proceeding and scheduled to be completed within the next 2 months.

d. La Cienega Public Outreach Project Update & Anticipated Time Schedule

- City Council approved contract with vendor to proceed with public engagement and outreach effort. Kick-off scheduled for July 2018.

- e. Raising Bove Art Piece in Beverly Gardens Park – landscape design
 - The planter riser was discussed.
- f. Cultural Arts Update
 - Contract with consultant is being finalized.
- g. Summer BOLD Update
 - Returning this summer Thursday, Friday and Saturday nights. Kickoff is August 2, 2018.
- h. Active Shooter Training – information handout
 - Attached flyer was reviewed and a discussion will take place at the August meeting.
- i. Event Calendar
 - Reviewed

COMMUNICATIONS FROM THE COMMISSION

- 7. Mayor's Cabinet Meeting
 - The Minutes from the Mayor's Cabinet Meeting from the last 2 months were included in the packet.
- Ad Hoc Committee Reports
 - Commissioner Fenton informed the Commission about the Fireman's Senior Luncheon scheduled on November 19, 2018 for the Active Adults at Roxbury Park.
 - Commissioner Javor provided an update from being a Judge at the Farmers' Market pie bake Fiesta contest.
- Good and Welfare
 - Both Staff and the Commissioners acknowledged departing Commissioner Howard Rosoff for the years of service he has given to the City of Beverly Hills in addition to the Recreation and Parks Commission projects he has worked on.

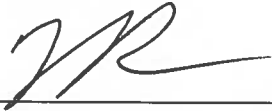
COMMUNICATIONS FROM STAFF

- 8. Priority List
 - Priorities for current fiscal year were reviewed.
 - The bids have been received for installing the shield at the Beverly Gardens Electric Fountain and are being reviewed.
 - Chair Bilak requested that the City-wide fountain maintenance plan and schedule be placed on next month's agenda in addition to itemizing the mini park repairs that the Commission suggested.
 - The Commission requested the Mini Parks improvement list be moved up on the Priority List
 - Chair Bilak requested the Mini Parks Fountain plan be placed on the August agenda.
- 9. Recreation and Parks Commission Upcoming Meetings
 - The August Meeting will include a site visit to La Cienega Park. Shuttle service from City Hall to the site will be available.
 - The meeting calendar was reviewed and it was agreed that the December 11, 2018 meeting scheduled for 2pm be moved to 9:30am as not to conflict with the 2pm City Council Study Session.

ADJOURNMENT

Date / Time: June 26, 2018 / 4:13 p.m.

PASSED, Approved and Adopted on this 28th day of August 2018.

A handwritten signature in black ink, appearing to be 'FR' or similar, written over a horizontal line.

Frances Bilak, Chairperson