



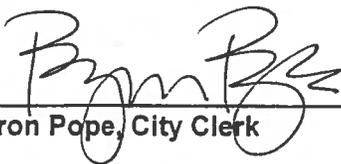
**Beverly Hills City Council Liaison/Recreation and Parks Commission  
Committee will conduct a Special Meeting, at the following time and place,  
and will address the agenda listed below:**

**City Hall  
455 North Rexford Drive  
4th Floor Conference Room A  
Beverly Hills, CA 90210**

**Monday, June 5, 2017  
3:00 PM**

### **AGENDA**

- 1) Public Comment
  - a. Members of the public will be given the opportunity to directly address the Committee on any item listed on the agenda.
- 2) Beverly Hills Community Dog Park Update
- 3) City Council Priority – Master Plan City Needs at La Cienega Park & Tennis Center Site
- 4) Beverly Gardens Park Restroom Options
- 5) QR Code Request
- 6) Adjournment

  
\_\_\_\_\_  
Byron Pope, City Clerk

**Posted: June 2, 2017**

***A DETAILED LIAISON AGENDA PACKET IS AVAILABLE FOR REVIEW IN THE  
LIBRARY AND CITY CLERK'S OFFICE.***



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Manager's Office at (310) 285-1014. Please notify the City Manager's Office at least twenty-four hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility.



## STAFF REPORT

**Meeting Date:** June 5, 2017  
**To:** City Council Liaisons  
**From:** Stephanie Harris, Management Analyst  
Nancy Hunt-Coffey, Director of Community Services  
**Subject:** Beverly Hills Community Dog Park Update  
**Attachments:**

1. Survey Results
2. Recreation and Parks Commission Special Meeting Minutes
3. Liability Waiver
4. Ranger Budget Enhancement

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### INTRODUCTION

It was City Council's direction to return with an update on The Beverly Hills Community Dog Park after 6 months of operation to provide information on items such as park usage, registration process, Park Rangers, and issues or concerns. In the meantime, the Recreation and Parks Commission has been receiving regular updates on the progress of the Beverly Hills Community Dog Park at their monthly Commission meetings.

In February, under the direction of the City Manager operations have continued to follow the previously approved policies and procedures by City Council until we could bring this item back to the full City Council, where staff will seek direction for future operations.

### DISCUSSION

In December, staff presented the idea of a park survey to obtain further information for the Commission to assist with recommendations for presentation to City Council. Recreation and Parks Commissioners provided feedback, which helped develop the 10-question survey, which was emailed to all registered owners, individuals who have requested use of the park but were ineligible due to residency requirements as well as posted on the Beverly Hills Community Dog Park Facebook page.

Survey results reflected in the attached document were presented to the Recreation and Parks Commission at their February 6, 2017 Special Meeting in a report providing updates as well as where public input was solicited to help develop Commission recommendations to be presented to City Council.

Park statistics listed as of Tuesday, May 30, 2017:

|                              |      |
|------------------------------|------|
| Resident Tags                | 1034 |
| Worker Tags                  | 265  |
| Guest Passes                 | 12   |
| Hotel Guest Passes           | 1    |
| Inquiries from Non Residents | 560  |

The number of registered dogs is 1,299 and there has been over 19,349 recorded dog visits per the Ranger's daily tracking sheets.

The Beverly Hills Community Dog Park continues to be very active in the early morning hours, especially the 8:00a.m. to 10:00a.m. timeframe. Park usage begins to slow during the weekday afternoon hours but maintains busy throughout the day on the weekends. The park usage increases again in the early evening with the 5:00p.m. to 7:00p.m. hours remaining the busiest. This has been consistent since the park opening.

#### **Survey Response Overview:**

Since the opening of The Beverly Hills Community Dog Park, park capacity (*20 dogs per side*) has not been met, confrontations and incidents have been minimal, with only a small number requiring follow-up by Administrative Staff. There have not been many reports of patrons violating rules or requirements and majority of park users are patient and cooperative with the process. There have been very few issues, complaints or concerns made by local establishments regarding anything other than desired use of the park. Administrative Staff immediately address all issues, complaints or concerns received appropriately.

Survey results reflect the desires of the park users, while the information provided by Ranger Reports indicate park statistics. The Recreation and Parks Commissioners heard public comments from 14 individuals in attendance at the February 6, 2017 Special Meeting and held a discussion to determine recommendations for the below listed items.

- **Hours of Operation**
  - Currently 8:00a.m. – 8:00p.m.
- **Restricting Park Access**
  - Currently Park is open to Beverly Hills residents, people who work in Beverly Hills, hotel guests, and residents' guests.
- **Permit Process**
  - Currently everyone registers online, residents and employees within the City all receive blue tags.
- **Ranger Presence**
  - Currently a Ranger is present during all operating hours.

The Recreation and Parks Commission at their Special Meeting on Monday, February 6, 2017 voted unanimously on all four items recommending that the policies and procedures remain as is for an additional 6 months for evaluation. The recommendations

from the Commission will be discussed with the City Council Liaison members, and then brought to the full City Council in where staff will seek further direction on the operation of the Dog Park.

### **Amenity Follow-up for the Beverly Hills Community Dog Park:**

The Recreation and Parks Commission at their Special Meeting on Monday, February 6, 2017 requested further information on the following items in the Dog Park:

- Information on bench options; the cost and replacement of and consideration of another location.
- Shade options.
- Ground surface options/maintenance.
- Friends of The Dog Park consideration.

The below information was brought back to the Recreation and Parks Commission at their March 28, 2017 meeting.

#### **Benches:**

Currently in the Dog Park, a total of 8 dedicated City standard benches are placed throughout the park. Additional circular benches are located around the trees providing additional seating directly under the tree canopy. Both types of benches are metal benches with approx. 1 ½ inch slats and the City Standard bench has a plaque located on the seatback of the bench. At this time Staff is working with the bench manufacturer to see if there are solutions or modifications that can be made to the existing benches which can be made to mitigate the potential hazard for dogs and the possibility of their paws getting caught.

#### **Shade Options:**

Staff is working on temporary shade options to provide additional shade while the trees within the park mature.

#### **Surface Options and Maintenance:**

Decomposed Granite (DG) currently makes up the surface of the Dog Park based on the decisions made during the design phase of the park prior to construction. After looking into the various surface materials used at local dog parks, it was determined that decomposed granite was the best option. Other options that were looked into are listed below along with the reason it wasn't chosen.

- Grass
  - o Grass was not chosen for several reasons, including the State is currently in a drought. Grass has proven to be hard to maintain in other dog parks due to the wear and tear from the dogs running, digging, and urinating.
- Artificial Turf
  - o Cost associated with the artificial turf was much more expensive compared to the current DG. The maintenance of the material is much more difficult and costly due to the needs of washing it down to eliminate odors.
- Woodchips/Bark

- This option was presented and was used in other parks, however there was plenty of concerns due to the issue of dogs eating the material. Small insects and bugs tend to live in this material as well and could possibly cause harm to the animals. Abrasions to the dog's paws was also why woodchips were not selected.

Maintenance of the current surface material is being done more frequently to help with the mixing of the DG as it is moved around while the dogs run and dig, as well as removal of any large particles that can possibly be causing the issues for some dog's paws.

Friends of The Dog Park consideration:

Similar to other community organizations such as Friends of the Library and Friends of Greystone, these organizations are volunteer-based and created and operated by patrons interested in the betterment or restoration of a community resource. To date, members of the community have not approached the City with interest to develop this type of organization, however information has been placed on the City's Dog Park webpage and will appear in the Fall Community Services Brochure.

**Liability Waiver:**

At the request of the Recreation and Parks Commission, staff worked with the City Attorney's office to develop a release of liability waiver. This is similar to what is used for recreation programs and is attached for discussion with Council Liaison if recommended it can be incorporated into the registration process.

**FISCAL IMPACT**

A Budget enhancement to cover the operational cost for the Park Ranger to monitor the Dog Park during all operational hours (*8:00a.m. to 8:00p.m. Monday through Friday through*), was submitted during the budget process for a total of \$134,495.

**RECOMMENDATION**

Staff and the Commission are seeking Liaison direction regarding the continued operation of the Beverly Hills Community Dog Park regarding the Hours of Operation Restricting Park Access, Permit Process and Ranger Presence.

Based on the Liaisons' comments and recommendations, staff intends to present an update to the full City Council at a Formal Session in August.

Nancy Hunt-Coffey  
\_\_\_\_\_  
Approved By

# **Attachment 1**

**What is your overall satisfaction with the dog park?**

| Answer Options  | Response Percent         | Response Count |
|---|--------------------------|----------------|
| I love the dog park.  | 56.8%                    | 138            |
| I like the dog park, but needs improvement. See below.  | 32.1%                    | 78             |
| I don't like the dog park. My reasons are listed below.   | 5.8%                     | 14             |
| I am unable to use the dog park because I don't live or work in the area, but I'm interested in using the dog park. | 5.3%                     | 13             |
| Other (please specify)  |                          | 107            |
|   | <i>answered question</i> | 243            |
|   | <i>skipped question</i>  | 5              |

**How often do you visit the dog park?**

| Answer Options         | Response Percent         | Response Count |
|------------------------|--------------------------|----------------|
| Daily                  | 10.5%                    | 25             |
| Weekly                 | 46.8%                    | 111            |
| Other                  | 43.5%                    | 103            |
| Other (please specify) |                          | 108            |
|                        | <i>answered question</i> | 237            |
|                        | <i>skipped question</i>  | 11             |

**How long do you stay at the dog park when you go?**

| Answer Options       | Response Percent         | Response Count |
|----------------------|--------------------------|----------------|
| Less than 30 minutes | 25.5%                    | 61             |
| 30 minutes to 1 hour | 66.5%                    | 159            |
| Longer than 1 hour   | 7.9%                     | 19             |
|                      | <i>answered question</i> | 239            |
|                      | <i>skipped question</i>  | 9              |

**Do you find the registration process easy?**

| Answer Options   | Response Percent         | Response Count |
|--|--------------------------|----------------|
| Yes  | 92.6%                    | 225            |
| No   | 7.8%                     | 19             |
| If your answer is no, please specify what you find difficult when registering for a dog tag? |                          | 21             |
|  | <i>answered question</i> | 243            |
|  | <i>skipped question</i>  | 5              |

**Do you find the operating hours of the dog park sufficient? Open daily, 8 a.m. to 8 p.m.**

| Answer Options   | Response Percent         | Response Count |
|--|--------------------------|----------------|
| Yes  | 89.3%                    | 216            |
| No   | 10.7%                    | 26             |
| If your answer is no, what hours do you think the dog park should be opened? |                          | 29             |
|  | <i>answered question</i> | 242            |
|  | <i>skipped question</i>  | 6              |

**Do the amenities in the dog park fit your needs? (Waste bags, water bowls, water fountains, trees, benches.)**

| Answer Options                                  | Response Percent         | Response Count |
|---|--------------------------|----------------|
| Yes   | 84.9%                    | 202            |
| No  | 15.1%                    | 36             |
| What other amenities do you feel are necessary? |                          | 67             |
|   | <i>answered question</i> | 238            |
|   | <i>skipped question</i>  | 10             |

**Do you find the dog park spacious enough for your needs?**

| Answer Options                          | Response Percent | Response Count |
|---|------------------|----------------|
| Yes                                     | 94.4%            | 219            |
| No, it gets too crowded when I'm there. | 5.6%             | 13             |
| What time do you go when it's crowded?  |                  | 23             |
| <i>answered question</i>                |                  | <b>232</b>     |
| <i>skipped question</i>                 |                  | <b>16</b>      |

**What size dog do you own and which side of the park do you use?**

| Answer Options  | Response Percent | Response Count |
|---|------------------|----------------|
| Small dog/small park.   | 28.8%            | 67             |
| Small dog/large park.   | 30.5%            | 71             |
| Large dog/small park.   | 1.7%             | 4              |
| Large dog/large park.   | 31.8%            | 74             |
| Multiple dogs, elaborate below.   | 7.3%             | 17             |
| Tell us what size dogs you have and which side of the park you prefer when all dogs are with you. |                  | 72             |
| <i>answered question</i>  |                  | <b>233</b>     |
| <i>skipped question</i>   |                  | <b>15</b>      |

**Do you feel that the dog park should be open to everyone?**

| Answer Options           | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Yes                      | 35.2%            | 81             |
| No                       | 64.8%            | 149            |
| Why?                     |                  | 169            |
| <i>answered question</i> |                  | <b>230</b>     |
| <i>skipped question</i>  |                  | <b>18</b>      |

**How do you feel about the presence of a Ranger onsite?**

| Answer Options             | Response Percent | Response Count |
|----------------------------|------------------|----------------|
| Needed only at peak times. | 36.3%            | 85             |
| Needed at all hours.       | 44.0%            | 103            |
| Not needed.                | 19.7%            | 46             |
| <i>answered question</i>   |                  | <b>234</b>     |
| <i>skipped question</i>    |                  | <b>14</b>      |

# **Attachment 2**



**CITY OF BEVERLY HILLS**  
Room 280A  
455 North Rexford Drive  
Beverly Hills, CA 90210

**RECREATION AND PARKS COMMISSION  
SPECIAL MEETING MINUTES**

February 6, 2017  
2:00 p.m.

**MEETING CALLED TO ORDER**

Date/Time: February 6, 2017/ 2:02 p.m.

**PLEDGE OF ALLEGIANCE**

**CIVILITY STATEMENT**

Chair Rosoff read the Civility Statement.

**ROLL CALL**

Commissioners Present: Bilak, Gersh, Vice Chair Friedman, Chair Rosoff  
Commissioners Absent: Roston  
Staff Present: Teri Angel, Tim Duerr, Stephanie Harris, Aida Thau, Nancy Hunt-Coffey

**COMMUNICATIONS FROM THE AUDIENCE**

Members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda.

Speakers / Public Input: There were 14 members of the community who provided their input on the Community Dog Park. Of the 14 people providing feedback, 13 were residents and 1 non-resident.

**APPROVAL OF AGENDA**

By order of the Chair, the Agenda was approved as written.

**CONTINUED BUSINESS**

1. Beverly Hills Community Dog Park – Update and Public Input Discussion

Recreation Services Manager Teri Angel announced that this Special Meeting serves as a public input meeting regarding the Beverly Hills Community Dog Park. Management Analyst Stephanie Harris shared an update on the survey provided at the January 24<sup>th</sup> Recreation and Parks Commission Meeting. After public input staff will seek the Commission's recommendations for the Community Dog Park specifically: the hours of operation, extended access and Park Ranger oversight of the Park.

Management Analyst Stephanie Harris followed up with additional information and staff is seeking recommendations on the following items:

- Hours of Operation
- Restricting Park Access
- Permit Process
- Ranger Presence

MOTION by ROSOFF, SECONDED by GERSH that the Commission recommends that the hours of the Community Dog Park remain the same subject to future comments that might raise the matter again. (4/0)

AYES: Bilak, Gersh, Friedman, Rosoff  
NOES: None  
ABSENT: Roston  
ABSTAIN: None  
CARRIED

MOTION by FRIEDMAN, SECONDED by ROSOFF that we keep the Community Dog Park access to residents and people who work in Beverly Hills, hotel guest, residents guests and employees until the next reassessment. (4/0)

AYES: Bilak, Gersh, Friedman, Rosoff  
NOES: None  
ABSENT: Roston  
ABSTAIN: None  
CARRIED

MOTION by GERSH, SECONDED by BILAK that the current process for registering for permits remain as it is. Currently everyone registers online. Residents and employees within the City all receive blue tags. (4/0)

AYES: Bilak, Gersh, Friedman, Rosoff  
NOES: None  
ABSENT: Roston  
ABSTAIN: None  
CARRIED

MOTION by ROSOFF, SECONDED by GERSH the Commission recommends that the City maintain the Park Ranger on premises at the Community Dog Park for the hours that presently exist until further determination. (4/0)

AYES: Bilak, Gersh, Friedman, Rosoff  
NOES: None  
ABSENT: Roston  
ABSTAIN: None  
CARRIED

Chair Rosoff requested the following be agendized.

- Information on bench options; the cost and replacement of and consideration of another location.
- Report from the City Arborist regarding the toxicity of the leaves and acorns and growth rate of the trees.
- Shade options.
- Ground surface options/maintenance.
- Friends of The Dog Park consideration.

### ADJOURNMENT

Date / Time: February 6, 2017/ 3:39 p.m.

PASSED, Approved and Adopted on this 16th day of February, 2017.

  
\_\_\_\_\_  
Howard L. Rosoff, Chairperson

# **Attachment 3**

## LIABILITY WAIVER

I intend to use the Beverly Hills Dog Park ("the Park") for activities that include the interaction of humans and dogs while the dogs are on or off leash ("the Activity"). I understand that dogs and permit holders of varying degrees of skills, experience and training use the Park. I understand that there are inherent and potential risks involved with interactions between humans and dogs, as well as between dogs and other dogs, which may result in property damage or bodily injury, including permanent disability, sickness or death to the human and/or dog participating in the Activity. I understand that dogs may act instinctively, and therefore not all hazards associated with the Activity may be foreseen, such as how a dog may react to movements or sound, or when frightened or stressed.

I, for myself, and my heirs, executors and assigns, **waive, release, and discharge** the City of Beverly Hills, and its officers, agents, employees, and volunteers (collectively "the City"), from any and all claims for damages for death, personal injury, or property damage which I may have, or which may hereafter accrue to me, which are related to, arise out of, or are in any way connected with, participating in the Activity, **even though that liability may arise out of active negligence or carelessness on the part of the City.**

I, for myself, and for my heirs, executors and assigns, **agree to defend, indemnify, and hold harmless** the City from any and all liability, claims, demands, or actions, whether personal to me or to a third party, which are related to, arise out of, or are in any way connected with, participating in the Activity, **even though that claim, demand, or action, may arise out of active negligence or carelessness on the part of the City.**

**I understand that by signing this document I am, among other things, giving up the right to sue the City of Beverly Hills, and its officers, agents, employees, and volunteers.**

I acknowledge and certify that I have had sufficient opportunity to read this entire document, that I understand its contents, that I execute it freely, intelligently, and without duress of any kind, and that I agree to be bound by its terms.

Date: \_\_\_\_\_

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Signature

# **Attachment 4**



**City of Beverly Hills**  
**Budget Enhancement Form**  
 Fiscal Year 2017/18

**POSITION RELATED**  
 (New, Upgrade or Reclass)

For Internal Use Only

Dept Name: **Community Services**

Request #: **400-007**

Request Title: **Park Ranger - Dog Park/ Beverly Canon Gardens**

Date Received: **1/13/2017**

Priority Number: **7** i= highest. Linked requests should be assigned a letter (e.g. 1a, 1b)

Contact Name: **Nancy Hunt-Coffey**

Federal or State Mandated?  Yes  No

Telephone: **310-288-2210**

**I. REASON FOR BUDGET ENHANCEMENT** (check one):  Upgrade  Reclass  New

**II. POSITION TITLE** Current Title & Job Class Code: **Park Ranger**

|                          |                                     |                 |                                  |                        |
|--------------------------|-------------------------------------|-----------------|----------------------------------|------------------------|
| Current                  | Requested                           | Full Time       | Current Bargaining Unit:         | <b>MEA - Part Time</b> |
| <input type="checkbox"/> | <input type="checkbox"/>            |                 | Proposed Title & Job Class Code: | <b>Park Ranger</b>     |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Part Time       | Proposed Bargaining Unit:        | <b>MEA - Part Time</b> |
| <input type="checkbox"/> | <input type="checkbox"/>            | Hourly/Seasonal |                                  |                        |

**III. JUSTIFICATION** (Use 2nd page if needed Attach additional documents if necessary beyond 2nd page)

At the direction of City Council, a Park Ranger was assigned to be onsite at the Dog Park during all operating hours for the first 6 months the park was open. This assignment covered 180 days at 12 hours per day. Continuation of the position is requested to provide supervision of the Dog Park during the peak hours, as well as expand duties to include patrol of the Beverly Canon Gardens to assist with the enforcement of the new "No Smoking" policies that have been recently adopted. (Continued on Page 2)

**IV. AMOUNT REQUESTED AND ORGANIZATION ALLOCATION - FINANCIAL INFORMATION:**

|  | CURRENT POSITION | REQUESTED POSITION | NET DIFFERENCE |
|--|------------------|--------------------|----------------|
| ANNUAL SALARY                            |                  | 101,949            | \$ 101,949     |
| BENEFIT COST                             |                  | 30,162             | 30,162         |
| <b>SUBTOTAL:</b>                         | -                | 132,111            | 132,111        |
| Vehicle/Cell Phone Allowance:            |                  |                    | -              |
| Computer, Furniture, and other expenses: |                  | 2,384              | 2,384          |
| <b>TOTAL:</b>                            | -                | 134,495            | \$ 134,495     |

| Organization Code | %   |
|-------------------|-----|
| 00106801          | 100 |
|                   |     |
|                   |     |
|                   |     |
|                   |     |
|                   |     |
|                   |     |

\*Specify Revenue/ Expenditure Offset (Org. / Object Codes):

\*\$2,384 is for uniform costs associated with the Ranger position.

Offset:   
 Net Requested \$ 134,495

One-Time Expenditure  
 Reoccurring

Date:

Dept Head Sig.:

Use this section for additional information if needed.

The total number of hours is 4,368. Based on the step three hourly rate of \$23.34, the personnel expenditures will be \$101,949, excluding benefits. Benefits will be \$30,162 (Regular Part Time benefits), and uniform costs of \$2,384 for a total expenditure of \$132,111 annually. Community Survey responses in regards to the question " How do you feel about the presence of a Ranger onsite" are shown below. The Recreation and Parks Commission has recommended keeping the Park Ranger present during all operating hours at this time.

How do you feel about the presence of a Ranger onsite?

| Answer Options             | Response Percent | Response Count |
|----------------------------|------------------|----------------|
| Needed only at peak times. | 36.3%            | 85             |
| Needed at all hours.       | 44.0%            | 103            |
| Not needed.                | 19.7%            | 46             |

35 hours/week x 52 weeks = 1,820 hours

1,820 x \$23.34 = \$ 42,479 Salary  
= \$12,740 Benefits  
= \$ 2,384 Uniform  
= \$ 57,603 Total

Leaving a balance of \$73,508 to cover the remaining 2,548 hours of operation by a combination of Regular Part-Time and Hourly Part-Time Rangers.

HR Comments (For HR Use Only):

Existing classification. No additional HR comment.



## STAFF REPORT

**Meeting Date:** June 5, 2017  
**To:** City Council Liaisons  
**From:** Nancy Hunt-Coffey, Director of Community Services  
**Subject:** City Council Priority - Master Plan City Needs at La Cienega Park & Tennis Center Site.  
**Attachments:** 1. La Cienega Park – Community Meeting 12-10-14  
Categories – Public Suggestions

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Staff seeks direction on the 2017-18 City Council Priority #4 regarding the *Master Plan City Needs at La Cienega Park and Tennis Center Site*. In 2014, staff was given direction to start a public outreach process for primarily the La Cienega Community Center and Park. Staff conducted one public outreach meeting on December 10, 2014 at the La Cienega Community Center. Approximately 50-60 people representing various users or nearby residents of the community center and park attended and participated in a table exercise of jotting down all ideas for their vision for a new space (attached). In early 2015, Community Services staff also participated in a meeting conducted at the La Cienega Community Center and hosted by the City's Community Development Department. The meeting focused on the Southeast area of the City, asking for feedback on development interests for this part of town. The La Cienega Community Center and Park was one of the five focus areas. Participants were asked to place stickers next to the top suggestions for the La Cienega Community Center and Park based on the feedback received at the December 14<sup>th</sup> meeting. Shortly thereafter, Council direction changed on La Cienega Park and no further public outreach was conducted.

La Cienega Park first became a park in 1928 and has evolved several times. Once the home of an Olympic sized swimming pool which served as the training site for the 1932 Olympians, it has changed throughout the years to meet the growing needs of the community. Now considered the City's sports park, its large field space provides two (2) large sports fields in the fall and transitions to three (3) baseball diamonds in the spring. It is the home field for practices and games of Beverly Hill AYSO (American Youth Soccer Organization), Beverly Hills Little League, and the Beverly Hills High School Baseball Team. The Community Center as you see it today was built in 1981 and currently houses an auditorium, a dance room, a meeting room and a City operated Preschool room. In these four rooms, a myriad of City sponsored recreation classes and programs are held, as well as providing space for community meetings and social gatherings. It also serves as office space for four full-time recreation staff. There are

Meeting Date: June 5, 2017

four (4) picnic tables for open use or by reservation. The playground equipment was replaced 8 years ago with an expected use span of approximately 12-15 years. The most recent additions to the Park was four years ago which included an outdoor fitness equipment area and a contracted snack bar.

The Master Plan area as outlined in the 2017-18 City Council Priority also includes the western side of La Cienega Blvd. The Tennis Center is located directly across from La Cienega Community Center and Park. The La Cienega Tennis Center encompasses two meeting rooms, one of which exclusively houses the Beverly Hills Duplicate Bridge Club, 16 tennis courts, a pro shop, restrooms and locker rooms and administrative offices. Frank Fenton Field on the northwest corner hosts the youngest division of AYSO soccer and Little League for games and practices.

City Council also requested that staff examine a pedestrian bridge that would link both sides of the park, across La Cienega Blvd. with the goal of improving safety and providing a better connection between the City functions on both sides of the street.

At the same time, City Council Priority #3 *La Cienega Regional Treatment Facility* is underway. Public Works staff have selected a consultant to do a feasibility study of constructing a water retention basin system to help meet the State mandated EWIMP standards. The feasibility study will take approximately 10.5 months to develop. Should the City proceed with the water retention basin project, design of it would take approximately 1 year, and construction approximately 2 years. A key piece of information for this project is to know whether the footprint of the La Cienega Community Center will change. If there is interest in replacing the Community Center over the next 5-10 years, and in looking at the optimum placement of the Center, initial work should be done to determine, at a minimum, where a center would be placed. This exercise, then, would allow for the feasibility consultant to more effectively determine the footprint of the basin, the amount of runoff that can be captured, etc.

Staff recommends engaging the services of a consultant to review the preliminary needs assessment and community feedback gathered in 2014-15, related to the community center. The review would likely incorporate some additional public meetings, surveying, etc. to determine operational needs. This feedback would be brought back to the liaisons and City Council for further direction. The goal would be to determine if a new community center is needed, and if one is needed, where it should be optimally placed. This exercise would help to inform the water retention basin project.

La Cienega Park – Community Meeting 12-10-14  
Categories – Public Suggestions

*Note:* Numbers in parentheses are the number of times the topic was mentioned on the sheets provided by participants.

**OUTDOOR**

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**Playground / Play Structures (28)**

More shade (7)

Different surface (4)

Foam (1)

Softer surface (1)

Less sand (2)

Dedicated sand area separate from playground (2)

Water play (2)

Enlarge (2)

More Challenging Equipment (2)

Swings (1)

Bigger equipment (1)

Modernized (1)

More seating close by (1)

Less cushioning (1)

Mentioned Use - unspecified (5)

**Improve Fields (16)**

Field Drainage Improvement (3)

Increased accessibility for casual park users (non-members of team sports) (3)

Artificial Turf (2)

**La Cienega Park – Community Meeting 12-10-14**  
**Categories – Public Suggestions**

- Increase maintenance of fields (2)
- Improved shade for seating areas (2)
- Improve watering schedule for fields (1)
- Batting Cage Update (1)
- Level fields (1)
- Fill Holes (1)

**Walking Path / Track (11)**

- Improve Lighting on walking path (2)
- Expand path for bikes and kids (1)
- Decrease mud (1)
- Mentioned Use (7)

**Improved Landscaping (11)**

- Waterwise /Drought Tolerant (3)
- Improved Landscaping general (2)
  - Along Gregory Way by LCTC (1)
- Fountain (2)
- Less grass (1)
- Flower Garden (like CCP) (1)
- Zen Garden (1)
- More trees (1)

**Picnic Tables (7)**

- Increased # tables (3)
- Shaded (2)
- More BBQ Pits (1)

**La Cienega Park – Community Meeting 12-10-14**  
**Categories – Public Suggestions**

Closer to playground (1)

**Basketball Courts (8)**

**Increased Parking (9)**

Increase Parking - Unspecific (7)

Enlarge LCTC structure (free up street parking for residents) (1)

Subterranean Parking (1)

**Improve Lighting (6)**

Improved Outdoor Lighting (4)

Fenton Field Specifically (1)

Walking Path (2)

Improved Indoor Lighting (2)

**Improve Food Vending Options (4)**

Snack bar open more (1)

Snack Bar update needed (1)

Coffee Shop / Café (1)

Higher quality food options (1)

**Bicycles / Bikes (6)**

Bike Racks (1)

Bike routes to and from park (2)

Bike paths in park (2)

Shady Bike Path (1)

**La Cienega Park – Community Meeting 12-10-14**  
**Categories – Public Suggestions**

**Exercise Equipment – Mentioned Use (5)**

**Increased seating in Park (3)**

**Bridge/overpass from Tennis center (3)**

**Pool (3)**

**Other Amenities (13)**

Drinking fountains for dogs (2)

Improve drinking fountains (2)

Outdoor Event Space – (2)

Semi Private (1)

Add security personnel /cameras (2)

Archery / Shooting Range (1)

Skateboarding area (1)

Mini Golf (1)

Racquetball Courts (1)

Dog Park (1)

**Outdoor Planning / Design Suggestions**

Enlarge Park Space (5)

Not enough green space, overcrowded (1)

More Space in Park (remove fields) (1)

Relocate Park Maintenance to use space for park (1)

Acquire corner lot (2)

Make a center of civic life (1)

Planning that encourages use of bikes and connectivity to transportation systems. (1)

Safe Crossing across La Cienega (2)

La Cienega Park – Community Meeting 12-10-14  
Categories – Public Suggestions

Connection to Metro (2)

Integration with South BH (1)

**Miscellaneous / No Category**

Extended Park hours (1)

Allow use of personal shading devices (1)

Business Improvement (2)

**INDOOR AMENITIES**

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**Renovations / Alternations Needed (40)**

Design (20)

Complete renovation- unequivocal (3)

Roof Replaced (leaking) (3)

Too institutional (1)

Make building nicer (1)

Make building Larger (1)

Improve Lobby (1)

Open Windows for Air Circulation (1)

Light and Airy reception area (1)

Sound barrier between rooms (1)

Bright colors (1)

Short term refurbishment (1)

Two story structure (1)

Integrate with BH Healthy initiatives

Solar Panel (1)

La Cienega Park – Community Meeting 12-10-14  
Categories – Public Suggestions

Energy Efficient / LEED (1)

Modular construction so can be altered (1)

**Amenities- Improvement Needed (20)**

More rooms (3)

New projector screen (3)

Fix / Improve Rooms General (2)

Increase rooms avail for b-day events (2)

More comfortable chairs (2)

Larger Dance Room (1)

Teen Room Needed (1)

Classroom with sinks for Art Class (1)

Improved building maintenance (1)

Tech Room (movies and computer) (1)

Business Center (computer /fax) (1)

Library (2)

-Drop off / pick up (1)

-Library space (1)

**Improve bathrooms (15)**

Make safer-feeling (1)

Fenton Bathrooms specifically need light (2)

Tennis Center bathrooms specifically (1)

Scrap and start over (2)

Family Bathroom (1)

Increase accessibility for disabled (1)

**La Cienega Park – Community Meeting 12-10-14  
Categories – Public Suggestions**

Water conserving (2)

Separate for Preschool (2)

Non-Specific Renovate (3)

**Preschool (11)**

Increased Size of Room (2)

Preschool Bathroom Separate from Public (2)

Separate Patio / Outdoor Play Area (1)

More windows (1)

Kid-accessible sinks (1)

Mentioned Use (4)

**Improved Programming (11)**

Evening Walks (1)

More Senior Programs (2)

More Children's' programs Ages 6 to 14 (1)

More adult classes (1)

Rock climbing (1)

More sports for kids (1)

Climbing nets (1)

Coordination with schools (1)

Increased Outdoor Events (1)

Activities for diversity of age (1)

**Tennis Center (7)**

New elevator (1)

**La Cienega Park – Community Meeting 12-10-14**  
**Categories – Public Suggestions**

**Upgrade lobby (1)**

**Install windows for more light (1)**

**Expand rooms (1)**

**Better ventilation (1)**

**New bathrooms (1)**

**Tennis Wall (1)**



## STAFF REPORT

**Meeting Date:** June 5, 2017  
**To:** City Council Liaisons  
**From:** Nancy Hunt-Coffey, Director of Community Services  
**Subject:** Beverly Gardens Park Restroom Options  
**Attachments:** 1. Rendering of proposed restroom

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The restroom building at Block 13 (Hunter & Hound Garden) of Beverly Gardens Park was designed and constructed in 1961, and is therefore not original to the historic park. The building was subsequently remodeled in 1985. After decades of use, the building is showing its age and the number of plumbing fixtures are proven to be inadequate during peak activities at the park. At the June 30, 2015 meeting, the City Council set aside a fund of \$575,000 to replace the building.

The design of the restroom building has gone through review with both the Recreation and Parks Commission at their regular meeting on September 27, 2016, and October 11, 2016, and the Architectural Commission meeting on October 19, 2016.

At the October 18, 2016 meeting, City Council provided feedback on the proposed design of the new restroom. The revised design, which incorporated City Council's comments from the October 18, 2016 meeting, was approved by City Council on November 1, 2016, with the addition of new security features, an additional fixture in the men's restroom and a few other design modifications.

Replacing an existing 550 sf. building, the proposed restroom building is approximately 780 sf. with double the amount of plumbing fixtures of the existing building. The work consists of demolition of the existing structure and the new building will be sited in approximately the same location. The building consists of masonry walls and steel framed roof, the exterior walls will be clad with high performance solid composite phenolic architectural paneling. Panels are to be laser cut in tree leaves inspired perforated pattern at the upper portion providing filtered natural light and natural ventilation into the restroom area. Institutional grade plumbing fixtures will be utilized for maximum durability.

### **DISCUSSION**

The City sought to obtain bids from experienced building contractors through a Prequalification process following the State guidelines. The project was advertised in the Beverly Hills newspapers as well as trade journals. Prequalification Package (Project 17-12) was issued. Two firms applied, and after examination of the submissions and

Meeting Date: June 5, 2017

through an objective scoring system, both of the firms were prequalified by staff and were issued the bid documents.

Two allowances for asbestos abatement monitoring and communication cabling were included as well as an alternate bid for the installation of a fixed insect screen.

On May 18, 2017, two bids were received from BBS Construction Inc. and CS Legacy Construction Inc. The Bid results are as follows:

|                    | BBS Construction, Inc | CS Legacy Construction, Inc |
|--------------------|-----------------------|-----------------------------|
| Base Bid           | \$ 763,000            | \$ 1,123,423                |
| Alternate #1       | \$ 15,000             | \$ 67,209                   |
| 20 days delay      | \$ 0                  | \$ 10,000                   |
| Basis of Selection | \$ 778,000            | \$ 1,200,632                |

The bid documents specify that the low bid is determined by the sum of the base bid, all alternate bids, and the compensable delay cost for twenty days. The bids were reviewed and the lowest responsible bidder is BBS Construction, Inc. The contractor submitted a responsive bid and, as reported by the State Contractors Licensing Board, maintains a license that is current and in good standing. Review of the firm's references through the annual prequalification process indicates that it has successfully executed similar work and is qualified to complete this project.

Based on the additional design elements, current construction market and increased cost of materials and labor, the low bid exceeds the original allocated fund for construction of the proposed building. However, the cost of construction is on the rise and it is foreseen that the current market status will escalate in the future. Additionally, to keep pace with the construction of Santa Monica Blvd. and to avoid interfering with the October 2017 Art Show, it is recommended that the construction on this entire block (landscaping and restroom construction), occur at this time. For these reasons, staff recommends acceptance of the base bid including the alternate. The total project cost with a 10% contingency is \$855,800. However, there are options laid out below, with pros and cons. The liaisons are asked to make a recommendation on this project which will be brought to the full City Council at the June 13<sup>th</sup> meeting.

The bid documents specify that all work under the contract shall be completed within 135 calendar days from the date of the specified in the notice to proceed, resulting in an estimated completion of approximately October 2017. Work will be coordinated with restoration work at Beverly Gardens Park that will be performed at the same time.

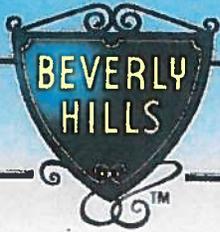
### Options

| Option                        | Pros   | Cons                          |
|-------------------------------|--|-------------------------------|
| Award contract as recommended | Keeps project on same timeline as Santa Monica Blvd. Allows for completion of block restoration at the same time as other nearby blocks. Likely won't get a better price if re-bid with reduced scope. | Cost exceeds budget available |

Meeting Date: June 5, 2017

|                           |                                       |  |
|---------------------------|---------------------------------------|--|
| Value engineer and re-bid | Potential for lower cost.             | Not a lot of opportunities to value engineer without a redesign. Need to pay an architect to redesign. No guarantee that bid will come in below budget available. Construction likely to occur after Santa Monica Blvd. is complete in that area. Have to delay park restoration on Block 13 or accept additional cost to redo newly installed landscaping work. |
| Remodel existing restroom | Potential for lower cost, less impact | Not a lot of improvement to facility. Maintain fewer fixtures. Construction likely to occur after Santa Monica Blvd. is complete in that area.   |

The liaison is asked to provide recommendations on next steps with the Beverly Gardens restroom project.



# PROPOSED STREET VIEW DAY TIME



# Lily Pond 1915

**The Lily Pond was built in 1907 as a real estate promotion to identify Beverly Hills as the oasis in the desert that was Southern California.**

**The pond and sign were reconstructed for the city's centennial in 2014 with generous donations from community leaders: Robert Anderson, Lili Bosse and Lawrence Fields.**



**1915 panoramic photo**

**<http://vrplayhouse.com/video/vrview/bevtext1.html>**

**Photograph this QR code using your QR reader app and get a unique panoramic look at our lily pond and the undeveloped lots that made up the city in 1915.**

**Photograph courtesy of Robert Anderson's book  
"BEVERLY HILLS: THE FIRST 100 YEARS"**

