



**CITY OF BEVERLY HILLS**  
Room 280A  
455 North Rexford Drive  
Beverly Hills, CA 90210

**PUBLIC WORKS COMMISSION  
REGULAR MEETING MINUTES**

November 9, 2017  
8:00 a.m.

**MEETING CALLED TO ORDER**

Date/Time: November 9, 2017 / 8:00 a.m.

**PLEDGE OF ALLEGIANCE**

**CIVILITY STATEMENT**

**ROLL CALL**

Commissioners Present: Commissioners Greer, Aronberg, Shalowitz, Vice Chair Felsenthal, Chair Wolfe

Commissioners Absent: None

Staff Present: Vincent Chee, Mark Cuneo, Vince Damasse, Josette Descalzo, Shana Epstein, Ilene Knebel, Erick Lee, Derek Nguyen, Trish Rhay

**COMMUNICATIONS FROM THE AUDIENCE**

Members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda.

Speakers: None

**APPROVAL OF AGENDA**

By Order of the Chair, the agenda was approved as amended.

**CONSENT CALENDAR**

1. Consideration of the Minutes of the special meeting of October 12, 2017.

Motion: MOVED by Commissioner Greer, SECONDED by Commissioner Aronberg to approve the minutes as presented (5-0).

AYES: Commissioner Greer, Aronberg, Shalowitz, Vice Chair Felsenthal, Chair Wolfe

ABSTAIN: None

NOES: None

CARRIED

## REPORTS FROM PRIORITY AGENCIES

### Operations Reports from City Departments, Consultants and Outside Agencies

- Metropolitan Water District (MWD) Director
  - Assistant Director Trish Rhay presented a summary from the most recent MWD Board Meeting.
  - Director of Public Works Shana Epstein provided an update from the recent MWD Water Trip to the Bay Delta.

## CONTINUED BUSINESS

### 2. Capital Improvement & Major Projects

City Engineer Mark Cuneo updated the Commission on the following items in the Commission packet; the Maple Wells, Cabrillo Reservoir Project, La Brea Subarea – Central Basin Development, Pump Station No. 8 Rehabilitation, North Santa Monica Boulevard Reconstruction, Purple Line Subway Extension – Metro, Citywide Street Resurfacing, and Traffic Signal Modification and Curb Ramp Replacement – W. Olympic Blvd. /Beverwil Drive/Beverly Drive.

Commissioner comments:

- Comments about using water from Cabrillo Reservoir.
- There are still items to follow up with regard to this topic.

### 3. Hollywood Basin Wells Pre-Treatment Testing Update

Water Resources Manager Vince Damasse presented a brief update on the most recent testing. The goal is to oxidize some of the constituents and minimize the amount of sand, iron manganese and arsenic. Preliminary testing is showing positive results with more detail to be provided at the next meeting.

Commissioner comments:

- Commission requested clarification with regard to the process of removing constituents from the water.

### 4. Commission Request to Consider General Water Supply Fee Requirement

Assistant Director Trish Rhay discussed a draft motion presented at the October Public Works Commission Meeting. The motion focused to provide additional water so that current levels being afforded customers are not reduced. Staff and legal counsel do not agree this is a good time to take action on this type of motion. The existing water supply fee is the best documented and defensible fee at this time. Ms. Rhay presented proposed language to be added to the Will Serve Letter so that it is clear that the Will Serve letter does not remove any existing code requirements.

Commissioner comments:

- Commissioner Felsenthal proposed making the developers aware of and acknowledging the fact that even if a Will Serve letter is approved, the City cannot guarantee receipt of the same amount of water for future developments.
- The Commission agreed that the proposed additional language for the Will Serve letter will be added.

The Urban Water Management Plan is updated every six years. It assesses our supply/demand for the next 30 years, and how we can sustain a five year drought. Staff suggested future conversations with the City of West Hollywood for well drilling opportunities.

5. Tour of Various City Locations

Tour of the Sand Pit location, Former Coffee Bean & Tea Leaf corporate offices, Roxbury Park and Beverly Gardens Park took place at the conclusion of the meeting.

**NEW BUSINESS**

6. Fiscal Year 2018/19 CIP Projects & Priorities

Project Manager Derek Nguyen reported on the process for establishing criteria to evaluate and select CIP Projects.

Staff explained having a defined criteria is important for clarity in policy direction as the CIP Budget is assembled.

Commissioner comments:

- The Commission agrees in general with the criteria.
- Vice Chair Felsenthal discussed prioritizing the addition of a separate second meter.
- Chair Wolfe suggested this topic be discussed at the next Public Works Commission budget subcommittee meeting to review how the criteria is applied and how other initiatives are to be included.

7. Beverly Gardens Park Restorations- CIP No. 0485

City Architect Mandana Motahari and Community Services Director Nancy Hunt-Coffey presented information about the current renovations in Beverly Gardens Park.

Commissioner comments:

- Commissioners commented about protecting the art in the park, the bio swales and saving the water run-off.

The Commission took a break at 9:46 a.m.

The Commission returned at 9:56 a.m.

8. Sanitary Sewer Management Plan (SSMP) Update

Environmental Compliance and Sustainability Program Manager Josette Descalzo presented a brief report about the document that was provided to the Commission with regard to managing the City's sewer system and reducing sanitary sewer overflows. He reviewed the six recently updated sections.

Commissioner comments:

- Commissioner Greer inquired about what audits have been done and who is responsible for them.
- Commissioner Aronberg inquired if the sewer system has been evaluated for the impact of future growth in the city.
- Further clarification was made about sewer overflows and reporting.

Motion: MOVED by Chair Wolfe, SECONDED by Commissioner Aronberg that the Public Works Commission approve the Sanitary Sewer Management Plan and recommend that it go to the City Council for approval (4-0).

AYES: Commissioner Greer, Aronberg, Shalowitz, Chair Wolfe

ABSTAIN: Vice Chair Felsenthal

NOES: None

CARRIED

9. Review of the Resolution Establishing Rules of Procedure for the Public Works Commission

Deputy Director of Public Works Erick Lee presented suggestions for clarifying the current rules of procedure for the Public Works Commission.

Speaker: Charles Alpert

Commissioner comments:

- The Commissioners commented about the wording in Section 4 and suggested modified text.

Staff will return in January with different language to explain the intent of the changes as well as including a procedure for designating Ad Hoc Committees.

**PROJECT UPDATES & STATUS ITEMS**

10. Water Conservation Update

- Information only. No discussion.

11. Specific Information and Department Update

This report transmits answers to questions that have been raised at previous Public Works Commission meetings, information regarding upcoming items for the City Council meeting, an update on the Department's Master Plans, a financial statement for the Water Enterprise Fund, a Will Serve status update for development projects and the Parking Structure Maintenance Status and Schedule.

**COMMUNICATIONS FROM THE COMMISSION**

12. Chair's Report

- Comments from the Commissioners
  - Commissioner Aronberg noted that Cal State Long Beach has reported that they have found contaminants (ie: lead) in their drinking fountains. She voiced her pleasure that we have checked and tested our schools water fountains.
- Ad Hoc Subcommittee Updates
  - Solid Waste Ad Hoc Meeting took place with Commissioners Shalowitz and Greer.
  - Customer Service Ad Hoc Meeting took place with Chair Wolfe and Commissioner Greer.

