



CITY OF BEVERLY HILLS
455 N. Rexford Drive
Beverly Hills, CA 90210
Room 280A

**PUBLIC WORKS COMMISSION
REGULAR MEETING MINUTES**

November 8, 2018
8:00 am

MEETING CALLED TO ORDER

Date/Time: November 8, 2018 / 8:00 am

PLEDGE OF ALLEGIANCE

CIVILITY STATEMENT

ROLL CALL

Commissioners Present: Commissioners Alpert, Greer, Wolfe, Vice Chair Aronberg, Chair Felsenthal
Commissioners Absent: None
Staff Present: Gil Borboa, Vince Damasse, Shana Epstein, Debby Figoni, Daren Grilley, Ilene Knebel, Chad Lynn

COMMUNICATIONS FROM THE AUDIENCE

Members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda

Speaker: David Gingold, Steve Weinglass

APPROVAL OF AGENDA

By Order of the Chair, the agenda was approved as presented.

CONSENT CALENDAR

1. Consideration of October 11, 2018, Public Works Commission regular meeting minutes.

Motion: MOVED by Vice Chair Aronberg, SECONDED by Commissioner Alpert to adopt the minutes as amended (5-0).

AYES: Commissioners Alpert, Greer, Wolfe, Vice Chair Aronberg, Chair Felsenthal

NOES: None

CARRIED

REPORTS FROM PRIORITY AGENCIES

Dr. Pressman was not present. Assistant Director Gil Borboa gave a brief MWD Report, including the status of the Colorado River, the potential drought, and response to it. Mr. Borboa also introduced the new Public Works Water Quality Specialist, Jason Dyogi.

CONTINUED BUSINESS

2. Capital Projects Update

City Engineer Daren Grilley updated the Commission on the Capital Improvement & Major Project items. Specifically updated were the La Brea Sub area, the oil well plugging project, the Metro Purple Line progress and the Civic Center Reforestation.

Commissioner comments:

- The Commission inquired about the further review of the sites for potential water wells.
- The Commission commented about the progress of drilling already identified water wells.
- The Commission voiced concern with the finances of the oil well project.
- The Commission requested a monthly report on the status of the Water Treatment Plant.
- There was a brief discussion about the recent measure on the ballot regarding stormwater funding.

Speaker: David Gingold

The Commission took a break at 9:00 am

The Commission returned at 9:05 am

3. Water Supply Fee Update

Water Resources Manager Vince Damasse presented item with consultants Steve Bucknam and Mike Whipple. Attorney Jim Markman was on the phone for any legal queries. The goal is to reduce our dependence on Metropolitan Water District by developing new wells, constructing related transmission mains to convey groundwater, and make improvements to the Water Treatment Plant.

Existing and Proposed fees were reviewed.

Commissioner comments:

- The Commission inquired about the cost to acquire new well sites.
- The Commission disagreed with the exemption credit and expressed there is no precise way to administer it.
- The Commission inquired if any local jurisdictions have any gray/black water systems that could impact our water enterprise.
- The Commission asked if basement footage is used in the calculations.
- The Commission asked how the Water Supply Fee relates to the Will Serve Letters and if there are exemptions to consider.
- The Commission asked if the public schools were exempted from this charge.
- The Commission suggested making comments to be discussed at a future meeting to fully understand the agenda item and the recommendation to accept the analysis and use the numbers in the new rate fees.

Staff clarified that the additions to the Will Serve Letters would be in accordance with any ordinances/rules, so as policies are reviewed, they will be addressed in the Will Serve Letter.

The Water Reliability Charges and Water Supply Fees will be evaluated every 5 years. If there are additional unexpected funds from the Water Supply Fee, adjustments will be made to customers' charges.

The Commission took a break at 10:10 am
The Commission returned at 10:21am

4. Water Loss Update

Assistant Director of Public Works/Utilities Gil Borboa presented this informational item about the requirement of an annual water loss audit, meter testing and updates, review of customer meter data and right sizing meters.

Commissioner comments:

- The Commissioner asked about a proactive approach to system leaks.
- The Commission requested an informational map showing where older lines are and how long it is going to take to replace them.
- The Commission suggested a data analysis to look at the breakdown to see the trends.

NEW BUSINESS

5. Department Update: Facilities Operations

Assistant Director of Public Works/Parking and Facilities Operations Chad Lynn reported on the highlights of Facilities Operations including the Parking Bureau, Fleet Services, Park Maintenance, and Tenant Relations.

Commissioner comments:

- The Commission inquired about automated parking structures.
- There was a brief discussion about leasing and facilities role in improving the properties.
- The Commission suggested no smoking signage to be placed in parking structures.
- The Commission asked about parking revenue due to the Santa Monica Blvd reconstruction.

Overall the Commission appreciated the comprehensive report presented.

PROJECT UPDATES & STATUS REPORTS

6. Water Efficiency Update

Water Conservation Administrator Debby Figoni briefly updated the Commission on the monthly statistics and the City's Leak Detection Program. A tour to observe a local gray water program and the Cedars-Sinai water system will be scheduled in the future.

Commissioner comments:

- There was a brief discussion about the need for finalization of an excessive water use policy.

7. Specific Information and Department Updates

For Information Only.

COMMUNICATIONS FROM THE COMMISSION

8. Chair's Report

- The Chair request information regarding the role of consultants, he commented about specific language to be included in the Will Serve Letters and reminded staff to provide a map of where additional oil wells are located.
- The Chair commented on looking into a policy of shutting off water for a non-payment.

- The Chair reported on the recent meeting he attended at La Cienega Park regarding the outreach for park improvements.

Commissioner comments

- The Commission requested copies of presentations prior to the meeting.
- Commissioner Wolfe commented about the recent MWD Trip to Northern California.
- The Commission requested a list of consultants used over the past two years and how much they were paid.

COMMUNICATIONS FROM STAFF

9. Director's report

- Director Epstein reviewed the recent decision of City Council to notice the Water Rates. Public Works staff will be attending upcoming Commission and Community Meeting to answer questions as well as attending scheduled Town Hall Meetings.
- Assistant Director Gil Borboa reported on the Emergency Operations Plan related to the Greystone Reservoir and Debris Management.
- At the January Commission meeting, the 100 Block of El Camino Drive will have their Tree Master Plan Updated.
- A brief explanation about the role of consultants was presented.
- Upcoming event dates were reviewed.

ADJOURNMENT

Date / Time: November 8, 2018 / 11:45 am

PASSED AND APPROVED THIS 13TH DAY of DECEMBER, 2018



Jerrold Felsenthal, Chair