Beverly Hills City Council Liaison / Commission Standardization Ad Hoc Committee will conduct a Special Meeting, at the following time and place, and will address the agenda listed below:

CITY OF BEVERLY HILLS
455 N. Rexford Drive
Beverly Hills, CA 90210

TELEPHONIC VIDEO CONFERENCE MEETING

Beverly Hills Liaison Committee Meeting
https://beverlyhills-org.zoom.us/my/adhoc
Meeting ID: 5497825652
Passcode: 90210
You can also dial in by phone:
+1 669 900 9128 US
+1 877 853 5247 (Toll-Free)

One tap mobile
+16699009128,,5497825652#,,,,*90210# US
+18778535247,,5497825652#,,,,*90210# US (Toll-Free)

Wednesday, May 5, 2021
5:00 PM

Pursuant to Executive Order N-25-20 members of the Beverly Hills City Council and staff may participate in this meeting via a teleconference. In the interest of maintaining appropriate social distancing, members of the public can view this meeting through live webcast at www.beverlyhills.org/live and on BH Channel 10 or 35 on Spectrum Cable, and can participate in the teleconference/video conference by using the link above. Written comments may be emailed to mayorandcitycouncil@beverlyhills.org.

AGENDA

1) Public Comment
   a. Members of the public will be given the opportunity to directly address the Committee on any item listed on the agenda.

2) Potential Renaming of Traffic and Parking Commission

3) Revisiting the commission standards and charges

4) Adjournment

Huma Ahmed
City Clerk

Posted: May 4, 2021

A DETAILED LIAISON AGENDA PACKET IS AVAILABLE FOR REVIEW AT www.beverlyhills.org

Pursuant to the Americans with Disabilities Act, the City of Beverly Hills will make reasonable efforts to accommodate persons with disabilities. If you require special assistance, please call (310) 285-1014 (voice) or (310) 285-6881 (TTY). Providing at least twenty-four (24) hours advance notice will help to ensure availability of services.
The Traffic and Parking Commission Council liaison (Mayor Wunderlich and Councilmember Gold) recently met to discuss the potential renaming of the Traffic and Parking Commission. Please see the attached staff memo from that meeting. In the past, changes to the charge or naming of a commission have been discussed with the Commission Standardization Ad Hoc before being brought to the full City Council. As a result, the ad hoc is asked to discuss this item before it comes to the City Council for direction.
Beverly Hills City Council Liaison/Traffic and Parking Commission Committee will conduct a Special Meeting, at the following time and place, and will address the agenda listed below:

CITY OF BEVERLY HILLS
455 N. Rexford Drive
Beverly Hills, CA 90210

TELEPHONIC VIDEO CONFERENCE MEETING

Beverly Hills Liaison Committee Meeting
https://beverlyhills-org.zoom.us/my/bhliason
Meeting ID: 312 522 4461
Passcode: 90210
You can also dial in by phone:
+1 669 900 9128 US
+1 888 788 0099

One tap mobile
+16699009128,,3125224461#,,,,*90210#
+18887880099,,3125224461#,,,,*90210# Toll-Free

Monday, April 26, 2021
9:00 AM

Pursuant to Executive Order N-25-20 members of the Beverly Hills City Council and staff may participate in this meeting via a teleconference. In the interest of maintaining appropriate social distancing, members of the public can view this meeting through live webcast at www.beverlyhills.org/live and on BH Channel 10 or 35 on Spectrum Cable, and can participate in the teleconference/video conference by using the link above. Written comments may be emailed to mayorandcitycouncil@beverlyhills.org.

AGENDA

1) Public Comment
   a. Members of the public will be given the opportunity to directly address the Committee on any item listed on the agenda.

2) Potential Renaming of Traffic and Parking Commission

3) Adjournment

Huma Ahmed
City Clerk

Posted: April 22, 2021

A DETAILED LIAISON AGENDA PACKET IS AVAILABLE FOR REVIEW AT
WWW.BEVERLYHILLS.ORG

Pursuant to the Americans with Disabilities Act, the City of Beverly Hills will make reasonable efforts to accommodate persons with disabilities. If you require special assistance, please call (310) 285-1014 (voice) or (310) 285-6881 (TTY). Providing at least forty-eight (48) hours advance notice will help to ensure availability of services.
TO: City Council and Traffic and Parking Commission Liaison Committee
FROM: Daren Grilley, P.E., PTOE, City Engineer
DATE: April 26, 2021
SUBJECT: Potential Renaming of Traffic and Parking Commission
ATTACHMENT: 1. March 4, 2021 Staff Report to TPC
               2. Commissioner Seidel Presentation to TPC

RECOMMENDATION

Staff Recommends that the City Council and Traffic and Parking Commission Liaison Committee discuss the prospect of changing the name of the Traffic and Parking Commission and direct staff on next steps.

INTRODUCTION

At the request of the Traffic and Parking Commission, this topic was agendized on the March 4, 2021 Traffic and Parking Commission meeting. Several Commissioners expressed some level of interest in exploring a name change, however, there was not a clear consensus. The Commission Chair requested that this item be brought to this Liaison Committee for consideration.

DISCUSSION

A review of the background of the Traffic and Parking Commission and its responsibilities, as well as a summary of how these responsibilities have changed over time is provided in the staff report from that meeting (Attachment 1).

Potential names discussed focused on the word, “mobility” – either as a replacement or addition to the current commission name. Specific suggestions included “Mobility Commission”, “Traffic and Mobility Commission” and “Traffic, Parking and Mobility Commission”. Suggested changes to the role of the commission related to transportation safety, equity, and technology. The Commissioners also discussed the historical aspect of the Traffic and Parking Commission and the possible negative effect on this history by changing the name.

As part of the discussion, Commissioner David Seidel made a brief presentation (Attachment 2) of his perspectives on the commission name and roles.
The video for the March 4, 2021 Traffic and Parking Commission meeting is available on the City's website at http://beverlyhills.granicus.com/player/clip/7675?view_id=60&redirect=true. This topic is the fifth item on the agenda and begins at the 2 hour 12 minute mark. Commissioner Seidel's presentation begins at the 2 hour 26 minute mark.

FISCAL IMPACT

There is no direct fiscal impact to this item.
ATTACHMENT 1
TO: Traffic and Parking Commission
FROM: Daren Grilley, City Engineer
DATE: March 4, 2021
SUBJECT: Potential Commission Name Change

RECOMMENDATION
By request of the Traffic and Parking Commission, staff has agendized this item for the Commission to discuss the value of changing the Commission's name and corresponding charge or if the current name and assigned functions are sufficient for the future.

INTRODUCTION
This report provides background on the establishment of the Traffic and Parking Commission, the role of the Commission, and the process for changing the name of the commission if so desired.

BACKGROUND
The Traffic and Parking Commission is established in the Beverly Hills Municipal Code (BHMC) with the jurisdiction and functions as described below:

TITLE 2. ADMINISTRATION, PERSONNEL, AND PROCEDURES
ARTICLE 7. TRAFFIC AND PARKING COMMISSION

2-2-701: ESTABLISHMENT:
There is established a Traffic and Parking Commission consisting of five (5) members. (Ord. 12-O-2618, eff. 2-24-2012)

2-2-702: JURISDICTION AND FUNCTIONS:
The Traffic and Parking Commission shall perform the following functions:
A. Act as an advisory agency to the Council in all matters which relate to parking and traffic;
B. Advise and counsel with the transportation/engineering official and the Police Chief as to ways and means to improve general traffic conditions in the City;
C. Prepare and coordinate with the Planning Commission, and recommend to the Council for adoption, a comprehensive long range plan relating to transportation, traffic, and off street and on street parking in the City;
D. Perform such other duties relating to traffic and parking matters as may be referred to it by the Council, other commissions, and the transportation/engineering official;
E. Perform the functions and duties relative to traffic, parking, and public transportation vehicles as designated under title 7 of this Code;
F. Perform such other duties and functions as may be designated by Council. (1962 Code § 3-6.1900 et seq.)
In addition, the BHMC defines the Commission's authority as shown below:

**TITLE 7. TRAFFIC, PARKING, AND PUBLIC TRANSPORTATION**
**CHAPTER 1. AUTHORITY, ENFORCEMENT, AND GENERAL PROVISIONS**

7-1-3: AUTHORITY OF TRAFFIC AND PARKING COMMISSION:
The traffic and parking commission shall have the authority and responsibility as set forth in title 2, chapter 2, article 7 of this code, and shall perform the following specific functions:

A. The designation of any intersection requiring a vehicle to come to a full stop, or the installation or removal of any existing stop sign within the city, shall require approval by the traffic and parking commission prior to implementation;

B. Hear appeals from any decision of the transportation/engineering official in granting or denying a permit under this title, where an appeal from such decision is appealable to the traffic and parking commission; and

C. Perform such other functions and duties as set forth in this title. (1988 Code)

**DISCUSSION**
At the February 4, 2021 Traffic and Parking Commission meeting, several commissioners expressed interest in potentially changing the name of the Commission to better reflect the role and issues that come before the Commission. Specifically, the name "Mobility Commission" was suggested as a possibility.

In recent years, the Commission's responsibilities have expanded to new areas that reflect a more holistic approach to transportation in Beverly Hills. In their advisory role to the City Council, the Commission has overseen the development of policies, programs and projects that enhance multimodal mobility and traffic safety. In the years ahead, the Commission is anticipated to provide a public forum on mobility topics and provide direction and recommendations on issues including long-range transportation planning, pedestrian and bicycle safety, use of non-driving transportation modes, regional transportation coordination, and new technologies such as expanded electric vehicles, connected/autonomous vehicles, and microtransit.

A change to the name, jurisdiction or functions of the Commission would require an amendment to the BHMC by ordinance. If the Commission chooses to move forward with a recommendation to change the name, staff will prepare a report to be presented to the City Council Traffic and Parking Liaisons for their consideration.

**FISCAL IMPACT**
There is no fiscal impact to this item.
Seidel's
(and only Seidel's)
Initial Thoughts

March 4, 2021

Transportation or mobility: What's the difference?

Recently, the word 'mobility' has started to replace 'transportation.' This shift in language is a direct result of the changing ways in which we move around.

The terms 'transportation' and 'mobility' are both well known, but their exact meaning and difference can be unclear. Transportation is basic: moving things from A to B.

Mobility is more than that. It's our ability to move around freely and easily.

Source: https://www.intelligent-mobility-xperience.com/transportation-or-mobility-whats-the-difference-a-992417/
Traffic & Parking Commission – Seidel’s 2¢ Only
“Mobility Commission” Initial Thoughts

What’s transportation?
Transportation is the act of moving people, animals, or goods from one location to another. The act of transport is moving something from A to B. Modes of transport include air, railway, road, and off-road transport.

What’s mobility?
Mobility is the ability to move all people safely and affordably between where they live, work, and spend their leisure time. It includes walking, cycling, vehicle sharing, public transportation, and much more. Mobility is the ability to move or be moved freely. The keyword is ability.

Source: https://www.intelligent-mobility-xperience.com/transportation-or-mobility-what-the-difference-a-902417/

2-2-702 JURISDICTION AND FUNCTIONS

The Traffic and Parking Commission shall perform the following functions:

A. Act as an advisory agency to the Council in all matters which relate to parking and traffic mobility for individuals and goods over all modes of transportation;

B. Advise and counsel with the transportation/engineering official and the Police Chief as to ways and means to improve general traffic mobility conditions in the City;

C. Prepare and coordinate with the Planning Commission, and Recommend to the Council for adoption, a comprehensive long range plan relating to transportation, traffic, and off-street and on-street parking in the City;
2-2-702 JURISDICTION AND FUNCTIONS

The Traffic and Parking Commission shall perform the following functions:

D. Perform such other duties relating to traffic and parking mobility matters as may be referred to it by the Council, other commissions, and the transportation/engineering official;

E. Perform the functions and duties relative to traffic, parking, and public transportation vehicles as designated under title 7 of this Code;

F. Perform such other duties and functions as may be designated by Council. (1962 Code § 3-6.1900 et seq.)

7-1-3: AUTHORITY OF TRAFFIC AND PARKING MOBILITY COMMISSION: The traffic and parking mobility commission shall have the authority and responsibility as set forth in title 2, chapter 2, article 7 of this code, and shall perform the following specific functions:

A. The designation of any intersection requiring a vehicle to come to a full stop, or the installation or removal of any existing stop sign within the city, shall require approval by the traffic and parking mobility commission prior to implementation;

B. Hear appeals from any decision of the transportation/engineering official in granting or denying a permit under this title, where an appeal from such decision is appealable to the traffic and parking mobility commission; and

C. Perform such other functions and duties as set forth in this title. (1988 Code)
**Redesignations:**

Develop and promote guidance for all modes of transportation at use in the city as it relates to the interactions of people (residents, visitors, commercial) with the surfaces over which they and their vehicles travel and interact, including but not limited to:

**Conveyances:**
- Pedestrians
- Bicycles
- Mass transit
- Shared mobility devices
- Disability aids
- Motor vehicles
  - Personal
  - Shared
  - Transit
  - Commercial

**Surfaces:**
- Sidewalks
- Accommodations
- Streets
- Driveways
- Ramps
- Docks/Dockless deployment
- Parking
- Furniture
- Aesthetics
- Loading areas

**Principles**

- Non-interference with other commissions
- No in-actionable business
  - Occasional informational items as the City Council or City Manager directs or,
  - At the request of the commission
- Routinely use “big data” analytics to identify trends/impacts; data in context
- Mobility Commission is the coordination authority for all matters relating to its charter
- Host department adjusts to commission needs
- Quality-of-Life
- SAFETY
TO: Commission Standardization Council Ad Hoc (Councilmembers Gold and Friedman)
FROM: Nancy Hunt-Coffey, Assistant City Manager
DATE: May 5, 2021
SUBJECT: Revisiting the commission standards and charges

It has been some time since the Commission Standardization Council Ad Hoc has met, and as a result, staff wants to receive feedback from the ad hoc as to whether there are areas of the commission standards and charges that should be addressed. Attached are some areas that the ad hoc may wish to have addressed as well as the charges of the various commissions.
<table>
<thead>
<tr>
<th>Commission</th>
<th>Potential area of discussion</th>
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</thead>
<tbody>
<tr>
<td>Transportation and Parking</td>
<td>title</td>
</tr>
<tr>
<td>Public Works Commission</td>
<td>title/charge</td>
</tr>
<tr>
<td>Human Relations Commission</td>
<td>charge</td>
</tr>
<tr>
<td>Rent Stabilization Commission</td>
<td>check in since a new commission</td>
</tr>
<tr>
<td>Arts and Culture</td>
<td>structure</td>
</tr>
</tbody>
</table>
ARTICLE 5. RENT STABILIZATION COMMISSION

2-2-501: ESTABLISHMENT OF COMMISSION:
There is hereby established the Rent Stabilization Commission.

A. Appointment And Qualifications: The commission shall be composed of six (6) members and three (3) alternates appointed by the city council, all of whom shall be residents of the City. Applicants for membership on the commission shall submit an application to the City. The application shall include a statement under penalty of perjury of the applicant's interests and dealings in multi-family residential real property including, but not limited to, ownership, trusteeship, sale, or management, including investment in or in association with partnerships, corporations, companies, joint ventures, and syndicates engaged in the ownership, rental, sale, or management of multi-family residential real property during the three (3) years immediately prior to the date of submission of the applicant's application to the City. This documentation shall be made available to the public.

B. Composition: The commission shall be comprised of two (2) landlords, as defined in chapters 5 and 6 of Title 4 of this code, who own one or more residential rental properties within the City, two (2) tenants, and two (2) members who are not tenants or managers of an apartment building, and each of whom does not directly control or have a financial interest of five percent (5%) or more in a multi-family residential rental property (apartment building) either within or outside of the City ("at large member"). One of the three (3) alternates shall be a landlord, as defined in chapters 5 and 6 of Title 4 of this code, who owns one or more residential rental properties in the City; one alternate shall be a tenant, and one alternate shall not be a tenant, manager of an apartment building, and does not directly control or have a financial interest of five percent (5%) or more in a multi-family residential rental property (apartment building) either within or outside of the City ("at large alternate"). The landlord alternate shall serve in place of the landlord members of the commission; the tenant alternate shall serve in place of the tenant members, and the at large alternate shall serve in place of the at large members. Members of the commission shall have the duties and functions set forth in this article and in title 4, chapters 5 and 6 of Title 4 of this Code with respect to rent stabilization.

C. Term Of Office: Commission members shall serve terms of four (4) years. Commission member terms shall be staggered. Therefore, one landlord member, one tenant member, and one at large member of the initially appointed Commissioners and the landlord alternate, the tenant alternate and the at large alternate shall be appointed for an initial term of four (4) years. The other three (3) Commissioners shall be appointed for an initial term of two (2) years. Each Commissioner and alternate shall thereafter have the opportunity for reappointment to an additional four-year term. An appointment to fill a vacancy on the commission shall be for the period of the unexpired term.

D. Secretary Of The Commission: The Deputy Director of Rent Stabilization shall act as the Secretary of the commission. The Secretary shall attend commission meetings and keep a record of the proceedings and transactions of the commission, specifying the names of the Commissioners in attendance at each meeting and the ayes and noes upon all roll calls. The Secretary shall, among other duties, post and publish all orders, resolutions, and notices which the commission shall order to be posted and published.

E. Quorum And Actions Of The Commission: Notwithstanding section 2-2-07 of this chapter, to constitute a quorum of the commission, the following six (6) Commissioners must be present: two (2) Commissioners who are the landlord members or the landlord alternate; two (2) who are tenant members or the tenant alternate, and two (2) who are the at large members or
the at large alternate. The powers conferred upon the commission shall be exercised by resolution or motion adopted by a majority vote of the members of the commission and recorded in the minutes with the ayes and noes. If one or more alternates are present at a meeting but are not serving in the place of an absent Commissioner, the alternate(s) may participate in the commission’s discussions about policy issues but shall not be entitled to cast a vote.

F. Chairperson And Vice Chairperson: A Chairperson and a Vice Chairperson shall serve for one year. Notwithstanding Section 2-2-107 E of the Beverly Hills Municipal Code, the Chairperson shall be one of the two (2) at large members of the Commission. The initial Chairperson shall be appointed by the City Council, and thereafter the position of Chairperson shall rotate between the two (2) at large members. The Vice Chairperson of the Commission shall be chosen by the Commission and shall rotate between a landlord member and a tenant member. (Ord. 19-O-2776, eff. 5-3-2019; amd. Ord. 19-O-2788, 10-22-2019; Ord. 20-O-2812, eff. 7-17-2020)

2-2-502: POWERS AND DUTIES OF THE COMMISSION:
Unless otherwise specified herein, the duties of the Rent Stabilization Commission shall be as follows:

A. Make recommendations to the City Council concerning amendments to title 4, chapters 5 and 6 of this Code that have not been resolved by the City Council; and

B. Perform any other functions that may be designated by resolution or motion of the City Council. (Ord. 19-O-2776, eff. 5-3-2019)

ARTICLE 6. CHARITABLE SOLICITATIONS COMMISSION

2-2-601: ESTABLISHMENT:
There is established a Charitable Solicitations Commission consisting of five (5) members. (1962 Code § 4-10.200 et seq.; amd. Ord. 09-O-2575, eff. 1-15-2010)

2-2-602: JURISDICTION AND FUNCTIONS:
The Charitable Solicitations Commission shall perform the following functions:

A. Review applications for solicitation permits for charitable or religious solicitation purposes, and make recommendations thereon as provided in title 4, chapter 3, article 8 of this Code.

B. Evaluate the fiscal health of nonprofit organizations and recommend eligible organizations for community assistance grant funds, as well as funding allocations to organizations based on service needs in the City.

C. Perform such other functions and duties as designated by City Council. (Ord. 15-O-2673, eff. 3-6-2015)

2-2-603: ADMINISTRATIVE SUPPORT:
The Police Department shall be responsible for furnishing administrative staff support to the Charitable Solicitations Commission. (1962 Code § 4-10.200 et seq.; amd. Ord. 09-O-2575, eff. 1-15-2010)

ARTICLE 7. TRAFFIC AND PARKING COMMISSION

2-2-701: ESTABLISHMENT:
There is established a Traffic and Parking Commission consisting of five (5) members. (Ord. 12-O-2618, eff. 2-24-2012)
2-2-702: JURISDICTION AND FUNCTIONS:
The Traffic and Parking Commission shall perform the following functions:

A. Act as an advisory agency to the Council in all matters which relate to parking and traffic;

B. Advise and counsel with the transportation/engineering official and the Police Chief as to ways and means to improve general traffic conditions in the City;

C. Prepare and coordinate with the Planning Commission, and recommend to the Council for adoption, a comprehensive long range plan relating to transportation, traffic, and off street and on street parking in the City;

D. Perform such other duties relating to traffic and parking matters as may be referred to it by the Council, other commissions, and the transportation/engineering official;

E. Perform the functions and duties relative to traffic, parking, and public transportation vehicles as designated under title 7 of this Code;

F. Perform such other duties and functions as may be designated by Council. (1962 Code § 3-6.1900 et seq.)

2-2-703: ADMINISTRATIVE SUPPORT:
The Transportation Division of the Department of Environmental Services shall provide administrative support to the Traffic and Parking Commission. (1962 Code § 3-6.1900 et seq.)

ARTICLE 8. ARTS AND CULTURE COMMISSION

2-2-801: ESTABLISHMENT:
There is established an Arts and Culture Commission consisting of five (5) members. (Ord. 19-O-2781, eff. 6-7-2019)

2-2-802: JURISDICTION AND FUNCTIONS:
The mission of the Arts and Culture Commission is to promote and nurture the arts and cultural life of the City of Beverly Hills.

The Arts and Culture Commission shall have the following powers and duties:

A. Act in an advisory capacity to the City Council on matters pertaining to the enrichment of the community through fine arts, visual arts, performing arts, digital and media arts, arts education, and community cultural activities, education and events;

B. Serve as an advocate for cultural activities, community cultural programs and events within the City;

C. Promote arts and culture activities of and in the City to broaden the opportunities for residents and visitors' participation in the arts;

D. Implement the City's Fine Art Program, as specified in sections 3-1-801 through 3-1-814 of this Code, including, but not limited to, the purchase of fine art for the public, consideration of donations and loans of public art, hosting art exhibits or art events, and performance of such other duties relating to procurement, display and maintenance of fine art as designated by the City Council;

E. Foster public and private partnerships for providing arts and cultural programming, including enhancing and expanding community cultural events by involving artists, art galleries,
fine and visual arts, performing arts, digital and media arts, literary arts and creative arts organizations, the creative community, residents and the business community;

F. Promote access to the highest quality arts and cultural opportunities possible;

G. Encourage the integration of cultural programs and community cultural events into fabric of the City to improve the quality of life for City residents and welcome visitors to the world-class Beverly Hills experience;

H. Encourage and support arts education programs in the community and schools including docent programs or similar;

I. Perform such other duties, not inconsistent with this Code, as may be prescribed by ordinance, resolution, City Council policy or other City Council action. (Ord. 19-O-2781, eff. 6-7-2019)

2-2-803: ADMINISTRATIVE SUPPORT:
The Community Services Department shall be responsible for furnishing administrative staff support to the Arts and Culture Commission. (Ord. 19-O-2781, eff. 6-7-2019)

ARTICLE 9. R-1 COMMISSION (Rep. by Ord. 92-O-2159, eff. 12-8-1992)

Notes

1 1. The powers and authority of the R-1 Commission were transferred to the Planning Commission pursuant to Ord. 92-O-2159, adopted December 8, 1992.

ARTICLE 10. RECREATION AND PARKS COMMISSION

2-2-1001: ESTABLISHMENT:
There is established a Recreation and Parks Commission consisting of five (5) members. (Ord. 90-O-2099, eff. 9-13-1990)

2-2-1002: JURISDICTION AND FUNCTIONS:
The Recreation and Parks Commission shall perform the following functions:

A. Act as an advisory body to the City Council on matters which relate to recreation and parks programs and facilities, including, without limitation, the Greystone estate grounds and mansion.

B. Advise and make recommendations to the Director of Recreation and Parks, or his designee, on the planning, evaluation and delivery of recreation and parks programs and facilities including:

1. Formulating general policies on use and delivery of recreation and park services;
2. Evaluating the effectiveness of programs in relation to City Council policy objectives;
3. Assisting in communications with the community concerning recreation and parks programs.

C. Advise the City Council and staff regarding capital improvements and program projects for recreation and parks improvements.
D. Provide recommendations on proposed user fees for use of recreation and parks facilities and programs.

E. Perform such other duties relating to recreation and parks matters as may be referred to it by the City Council, or the Director of Recreation and Parks, or his representative. (Ord. 90-O-2099, eff. 9-13-1990; amd. Ord. 99-O-2332, eff. 9-3-1999; Ord. 03-O-2430, eff. 10-17-2003)

2-2-1003: ADMINISTRATIVE SUPPORT:
The recreation and parks department, or such other staff designated by the city manager, shall provide administrative support to the recreation and parks commission. (Ord. 90-O-2099, eff. 9-13-1990; amd. Ord. 03-O-2430, eff. 10-17-2003)

ARTICLE 11. PUBLIC WORKS COMMISSION

2-2-1101: ESTABLISHMENT:
There is established a public works commission consisting of five (5) members. (Ord. 90-O-2099, eff. 9-13-1990)

2-2-1102: JURISDICTION AND FUNCTIONS:
The public works commission shall perform the following functions:

A. Act as an advisory body to the city council on matters which relate to public works facilities, infrastructure and programs.

B. Advise and make recommendations to the director of public services or other staff on the planning, evaluation and delivery of public works systems and programs. Such public works systems may include the city’s water, wastewater, storm drain, street lighting, refuse management and other infrastructure systems. Traffic engineering associated with street and signalization systems shall be within the jurisdiction of the traffic and parking commission. The public works commission also shall act in an advisory capacity concerning public outreach programs relating to the above systems, including, but not limited to, water conservation, refuse recycling, graffiti removal, and other such programs.

C. Provide recommendations on proposed utility rate structure changes.

D. Advise the city council and staff regarding capital improvement program budgetary items relating to public works improvements.

E. Assist in communicating with the community concerning public works programs.

F. Perform such other duties relating to public works matters as may be referred to it by the city council, the director of public services, or their representatives. (Ord. 90-O-2099, eff. 9-13-1990; amd. Ord. 09-O-2576, eff. 1-15-2010)

2-2-1103: ADMINISTRATIVE SUPPORT:
The public services department, or such other staff designated by the city manager, shall provide administrative support to the public works commission. (Ord. 90-O-2099, eff. 9-13-1990)

ARTICLE 12. HEALTH COMMISSION (Rep. by Ord. 98-O-2299, eff. 6-5-1998)

ARTICLE 13. SEISMIC SAFETY APPEALS BOARD

2-2-1301: ESTABLISHMENT:
There shall be and is hereby created a seismic safety appeals board. Except as otherwise provided in this article, all general provisions of this code generally applicable to committees and contained in article 1 of this chapter shall also be applicable to this board. (Ord. 92-O-2153, eff. 10-23-1992)

2-2-1302: JURISDICTION AND FUNCTIONS:
A. The seismic safety appeals board shall have jurisdiction to hear and decide appeals of decisions or determinations made by the director of building and safety relative to the application and reasonable interpretation of the seismic safety program pursuant to title 9, chapter 5 of this code including the determination of the suitability of alternate materials and methods of construction.

B. The decision of the seismic safety appeals board shall be final and shall not be subject to appeal to the city council. (Ord. 92-O-2153, eff. 10-23-1992)

2-2-1303: ADDITIONAL QUALIFICATIONS FOR APPOINTMENTS:
Appointees to the seismic safety appeals board shall meet the requirements of section 2-2-104 of this chapter except that appointees other than the public member need not be residents of the city of Beverly Hills and shall not be employees of the city of Beverly Hills. Appointees, with the exception of the public member, shall be qualified by experience and training to pass upon matters pertaining to building construction. The board shall be composed of five (5) members and shall include one member from the general public and four (4) members who shall be chosen from among the following categories, provided that no more than two (2) members of the board shall qualify from any one category: a state licensed structural engineer, a state licensed building contractor, a state licensed civil engineer and a state licensed architect.
The director of building and safety shall be an ex officio member and shall act as secretary to the board but shall have no vote upon any matter before the board. (Ord. 92-O-2153, eff. 10-23-1992)

2-2-1304: DURATION OF THE SEISMIC SAFETY APPEALS BOARD:
The seismic safety appeals board shall continue indefinitely until abolished by council. (Ord. 92-O-2153, eff. 10-23-1992)

ARTICLE 14. HUMAN RELATIONS COMMISSION

2-2-1401: ESTABLISHMENT:
There is hereby established a human relations commission. Except as otherwise provided in this article, all provisions of this code and any other rules and regulations generally applicable to commissions shall apply to the human relations commission. The human relations commission shall be advisory to the city council and other officials and staff of the city and the commission shall have the authority to make recommendations to the city manager or city council regarding matters within its purview. (Ord. 00-O-2358, eff. 12-2-2000)

2-2-1402: MISSION STATEMENT AND RESPONSIBILITIES:
The human relations commission shall advise, recommend, assist and encourage activities and programs to be undertaken to promote positive human relations in all aspects of community life in Beverly Hills. The commission shall actively promote a just and equitable multicultural society; and will endeavor to reduce conflict and tension, as well as discrimination, prejudice and stereotyping based on race, religion, gender, sexual orientation, national origin, age, disability, or any other arbitrary factor.

The purposes and responsibilities of the commission shall include:
A. Promoting the concepts of diversity, tolerance, and acceptance in the community;

B. Conducting such studies and to hear such issues in any field of human relations in the community as will aid in effectuating the commission’s general purpose;

C. Inquiring into incidents of tension or conflict among or between various racial, religious or nationality groups, and encouraging action by means of conciliation, conference, and/or persuasion to alleviate such tensions and conflict;

D. Conducting and/or recommending such educational programs as will increase good will throughout the community;

E. Defining, identifying and tracking existing and emerging issues that may benefit from intervention or conflict resolution;

F. Facilitating better communication and interpersonal relations within the city and between the city and members of the community and hearing and receiving oral and written communications, in an appropriate time and manner, from members of the public concerning any topic that relates to the relationships between members of the community or between the city or its staff and members of the community;

G. Receiving citizen complaints, in an appropriate time and manner, concerning the interactions of city employees with the public. The commission shall serve as one alternative to directing complaints to the city department involved in the complaint.

   1. The commission or its staff may communicate with complainants and city departments with regard to complaints received by the commission and may also arrange and facilitate communications directly between city departments and complainants;

   2. The commission or its staff may inquire about the status of a complaint received by the commission and the progress of the review of a complaint;

H. Landlord-Tenant Issues:

   1. The commission shall hear landlord-tenant disputes in order to provide a public forum where tenants and landlords can address issues and resolve differences prior to pursuing mediation, requesting a formal hearing with the city, if applicable, or filing a civil suit.

   2. The commission shall educate tenants in the City regarding tenant rights. (Ord. 15-O-2673, eff. 3-6-2015)

2-2-1403: MEMBERSHIP:
The Human Relations Commission shall consist of five (5) members who shall be residents of the City, except that one member may be a nonresident who is active in religious, educational, or social service agencies serving the Beverly Hills community.

The commission shall request that the Beverly Hills Unified School District and the Police Chief appoint a representative to attend meetings when the commission deems it appropriate. (Ord. 15-O-2673, eff. 3-6-2015)

2-2-1404: RESERVED:
(Ord. 15-O-2673, eff. 3-6-2015)

2-2-1405: ADMINISTRATIVE SUPPORT:
The City Manager shall appoint a Director of Human Relations who shall be a paid member of the City staff and shall provide administrative support to the Human
Relations Commission. The commission may request, through the City Manager or the City Council, access to City personnel in addition to the Director of Human Relations. The commission, to the extent provided by law, shall have access to all of the public records of the City. The Human Relations Director shall provide the commission with the records requested by the commission. (Ord. 00-O-2358, eff. 12-2-2000)

ARTICLE 15. REPRESENTATION ON BOARD OF DIRECTORS OF THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

2-2-1501: APPOINTMENT:
The City representative to the Board of Directors of the Metropolitan Water District of Southern California, as authorized by the Metropolitan Water District Act, shall be designated and appointed by the City Council. Any person appointed shall be a resident of the City and shall meet such other requirements as designated by Council. (Ord. 06-O-2503, eff. 10-20-2006)

2-2-1502: TERM OF APPOINTMENT:
The term of office of the representative shall be for five (5) years. At the discretion of the City Council, the representative may be reappointed to a second term. Appointments to a second term shall be for five (5) years; provided, however, that the Council can extend a representative’s second term up to an additional five (5) years for purposes of allowing such representative to complete a full term as an officer of the Board of Directors. (Ord. 17-O-2735, eff. 10-6-2017)

2-2-1503: TERMINATION OF APPOINTMENT:
The appointment shall terminate under the following conditions, unless otherwise specifically provided in this Code:

A. The appointment shall terminate automatically upon resignation or death of a member.

B. The appointment shall terminate automatically if the appointee is absent from four (4) meetings within a twelve (12) month period. Additionally, the City Council may consider removing the appointee who is absent from three (3) meetings within a twelve (12) month period.

C. Membership shall terminate automatically if the appointee ceases to reside in the City.

D. Membership shall terminate automatically if a member’s office would be vacated under the provisions for disqualification from office set forth in section 1770 of the California Government Code. Provided, however, that the provisions of this section governing absences shall supersede the provisions of section 1770 regarding absences.

In addition, the City Council may remove the City representative for any reason at any time. Such removal may be accomplished by resolution or minute order of the City Council. (Ord. 06-O-2503, eff. 10-20-2006)

ARTICLE 16. HEALTH AND SAFETY COMMISSION

2-2-1601: ESTABLISHMENT:
There is hereby established a Health and Safety Commission. Except as otherwise provided in this article, all provisions of this Code and any other rules and regulations generally applicable to commissions shall apply to the Health and Safety Commission. The Health and Safety Commission shall be advisory to the City Council and other officials and staff of the City
and the commission shall have the authority to make recommendations to the City Manager or
City Council regarding matters within its purview. (Ord. 07-O-2523, eff. 9-7-2007)

2-2-1602: MISSION STATEMENT AND RESPONSIBILITIES:

A. The health and safety commission shall strive to maintain and improve the overall health
and safety of the community in accordance with its purposes and responsibilities.
The commission shall have the following purposes and responsibilities:

1. Increase Public Awareness: Promote and broaden community awareness of health and
safety issues, including issues of public health and welfare, healthy lifestyles, mitigation of
safety risks and hazards, the importance of disaster preparedness (hereafter "health and safety
issues") and encourage citizen participation in efforts aimed at promoting health and safety
issues.

2. Inform The Public: Educate and inform members of the community regarding health and
safety issues and risk avoidance through various means, including, but not limiting to, public
discussion, website publications and postings, community outreach, sharing of information and
by assisting at and supporting city sponsored activities and programs which promote health and
safety issues.

3. Provide A Public Forum: Provide the community with a public forum within which
members of the general public can discuss and/or comment on health and safety issues.

4. Provide Recommendations: Recommend strategies aimed at improving the health and
safety of the city, including as directed by the city council, or as requested by members of the
general public, and/or which relate to health and safety issues.

5. Support Efforts Aimed At Disaster Preparedness, Prevention, Mitigation, Response And
Recovery: Support the work of all city departments before, during and after a medical, natural or
manmade disaster, and strengthen ties with the community's disaster related stakeholders.

6. Recognize Achievement: Honor individuals, businesses or groups that have
demonstrated leadership in the field of health and safety, have promoted health and safety
issues and/or have otherwise made a contribution to the missions of the health and
safety commission.

B. For purposes of this article, the following terms shall have the following meanings:

DISASTER: The kind of event, such as fire, flood, storm, earthquake, riot, or any other
occurrence, for which a "local emergency" or a "state of emergency" may be proclaimed, or
which constitutes the existence of a "state of war emergency", as each of those official
emergencies are defined in section 2-4-102 of this title.

DISASTER RELATED STAKEHOLDERS: Local residents, businesses, schools, faith based
organizations, community based groups, and local, state and federal agencies that are involved
in disaster preparedness and response.

C. Notwithstanding any provision of subsections A and B of this section,
the commission shall not be a department oversight commission, a police
oversight commission, or a fire oversight commission. The commission shall not become
involved with:

1. Police or fire response issues;

2. Issues that involve special technical expertise;
3. School safety issues;

4. Monitoring or overseeing any enforcement activities of any city department, including, but not limited to, enforcement of this code, enforcement of traffic laws, or enforcement of state criminal or civil laws. (Ord. 16-O-2701, eff. 5-6-2016)

2-2-1603: MEMBERSHIP:
The health and safety commission shall consist of five (5) members who shall be residents of the city. (Ord. 15-O-2673, eff. 3-6-2015)

2-2-1604: RESERVED:
(Ord. 15-O-2673, eff. 3-6-2015)

2-2-1605: ADMINISTRATIVE SUPPORT:
The director of the office of emergency management, or such other city staff designated by the city manager, shall provide administrative support to the health and safety commission. (Ord. 07-O-2523, eff. 9-7-2007)

ARTICLE 17. LIBRARY BOARD OF TRUSTEES

2-2-1701: CITY COUNCIL TO COMPRIZE BOARD:
The Beverly Hills Public Library shall be managed by the Beverly Hills library board of trustees. The members of the Beverly Hills city council shall serve as the Beverly Hills library board of trustees ("board") and shall comprise the entire board. (Ord. 07-O-2537, eff. 12-21-2007)

2-2-1702: PRESIDENT:
The mayor shall serve as board president, and the vice mayor shall serve as the board vice president. (Ord. 07-O-2537, eff. 12-21-2007)

2-2-1703: MEETINGS:
A. Meetings shall be held at least annually, with a time, date and place noticed in accordance with subsection B of this section.

B. Special meetings may be called at any time by the board president or by three (3) trustees when notice is provided as required by the Ralph M. Brown act.

C. A majority of the board shall constitute a quorum for conducting business.

D. The city clerk shall keep a proper record of board proceedings. (Ord. 07-O-2537, eff. 12-21-2007)

2-2-1704: DUTIES AND RESPONSIBILITIES:
A. The board shall have all of the powers and be subject to all of the duties set forth and contained in the California Education Code 18900 et seq., as may be amended from time to time.

B. The powers of the board shall be delegated to the city manager except that, the following actions shall not be final until approved by the board: 1) approval of the annual operating and capital budgets for the library; 2) acquisition of real property; and 3) issuance of debt.

C. The board, on or before August 31 in each year, shall report to the state librarian on the condition of the library, for the year ending the preceding June 30. The reports shall contain the information prescribed in section 18927 of the California Education Code, as may be amended from time to time. (Ord. 07-O-2537, eff. 12-21-2007)
DESIGN REVIEW COMMISSION

10-3-4402: DESIGN REVIEW COMMISSION:
A design review commission is hereby established which shall consist of five (5) members who shall be residents of the city. At least one of the members shall be a licensed residential architect. If one qualified residential architect cannot be found, the council may appoint a landscape architect to fill the professional position on the design review commission. In the event no person who is a resident of the city is eligible for appointment in the designated field, the council may waive the residency requirement. (Ord. 15-O-2673, eff. 3-6-2015)

10-3-4403: APPOINTMENT AND TERM OF OFFICE:
The members of the design review commission shall be appointed by the council as provided in section 2-2-105 of this code. (Ord. 15-O-2673, eff. 3-6-2015)

10-3-4404: DUTIES:
Unless otherwise specified herein, the duties of the design review commission shall be as follows:

A. Exercise the authority set forth in this article and as otherwise provided in this code;
B. In carrying out its duties pursuant to this code:
   1. Review and authorize the overall conceptual design of proposed single-family residences in the Central Area of the city, recognizing that some minor design details will change when construction drawings are prepared and during field construction;
   2. Balance the desire for efficient application processing with the desire to ensure high quality architectural and landscape designs;
   3. Assist applicants in achieving their design objectives, recognize individual homeowner interests and allow for a diversity of designs, while ensuring overall compatibility to the neighborhood; and
   4. Focus greater attention to overall design themes and less to ornamental design features, hardware, balcony railings, and other secondary features;
C. Develop educational material that aid project applicants in achieving high quality design standards and provide guidance to applicants and homeowners;
D. Recommend and amend policies as it may deem necessary to implement the purposes of this article;
E. Participate in, promote, and conduct public informational and educational programs pertaining to single-family urban design;
F. Develop a program to celebrate exemplary single-family residences; and
G. Perform any other functions that may be designated by resolution or motion of the city council. (Ord. 15-O-2673, eff. 3-6-2015)

10-3-4405: RULES:
The design review commission shall adopt rules and regulations for the conduct of its business. (Ord. 04-O-2444, eff. 5-21-2004)

10-3-4406: SECRETARY:
The director of planning and community development shall serve as the official secretary to the design review commission. The records of all proceedings and the basis for all findings shall be available to the council and to the public. (Ord. 04-O-2444, eff. 5-21-2004)

10-3-4407: MEETINGS:
The design review commission shall meet at intervals at least once a month on regularly scheduled dates. Additional meetings shall be arranged in order to process applications within the time required by this code. Special meetings shall be called in accordance with the provisions of section 54956 of the Government Code of the state. (Ord. 04-O-2444, eff. 5-21-2004; amd. Ord. 19-O-2795, 12-10-2019)

ARCHITECTURAL COMMISSION

10-3-3002: ARCHITECTURAL COMMISSION:
An Architectural Commission is hereby established which shall consist of five (5) members who shall be residents of the City. At least one member shall be a licensed architect in the State of California and at least one other member shall be a licensed landscape architect in the State of California. In the event no person eligible for appointment from a designated field is a resident of the City, the Council may waive the residency requirement; provided, however, there shall be no more than two (2) nonresident members of the Architectural Commission. (Ord. 19-O-2772, 3-8-2019)

10-3-3002.1: ELIGIBILITY:
All members of the Architectural Commission shall be residents of the City except as expressly waived by the provisions of section 10-3-3002 of this chapter. (Ord. 75-O-1545, eff. 2-6-1975)

10-3-3003: DUTIES:
Unless otherwise specified herein, the duties of the architectural commission shall be as follows:

A. Exercise the authority set forth in this article and as otherwise provided in this code;

B. In carrying out its duties pursuant to this code:

1. Review and authorize the overall conceptual design of a proposed structure, landscaping, and signs, recognizing that minor design details will change when construction drawings are prepared and during field construction;

2. Focus greater attention to overall design themes and less to ornamental design features, hardware, balcony railings, and other secondary features; and

3. Balance the desire for efficient application processing with the desire to ensure high quality architectural and landscape designs;

C. Develop educational material that aid project applicants in achieving high quality design standards and provide guidance to applicants;

D. Recommend and amend policies as it may deem necessary to implement the purposes of this article;

E. Participate in, promote, and conduct informational and educational programs pertaining to urban design in commercial and multi-family zones;

F. Develop a program to celebrate exemplary commercial and multi-family architecture, and landscape designs;
G. Perform any other functions that may be designated by resolution or motion of the city council. (Ord. 15-O-2673, eff. 3-6-2015)

10-3-3004: RULES:
The architectural commission shall adopt rules and regulations for the conduct of its business. (Ord. 1223, eff. 3-1-1966; amd. Ord. 81-O-1789, eff. 4-16-1981; Ord. 82-O-1855, eff. 8-5-1982; Ord. 97-O-2286, eff. 12-5-1997)

10-3-3005: SECRETARY:
The director of planning shall serve as the official secretary to the architectural commission. The records of all proceedings and the basis for all findings shall be available to the council and to the public. (Ord. 1223, eff. 3-1-1966; amd. Ord. 73-O-1493, eff. 11-1-1973)

10-3-3006: MEETINGS:
The architectural commission shall meet at intervals at least once each month on regularly scheduled dates. Additional meetings shall be arranged in order to process applications within the time required by this code. Special meetings shall be called in accordance with the provisions of section 54956 of the Government Code of the state. (Ord. 1223, eff. 3-1-1966)

PLANNING COMMISSION

10-1-101: ESTABLISHMENT:
There is hereby established a planning commission consisting of five (5) members. (Ord. 88-O-2037, eff. 9-8-1988)

10-1-102: JURISDICTION:
The planning commission shall perform the following functions:

A. Periodically review, and as necessary revise the general plan.

B. Implement the general plan through actions including, but not limited to, the administration of specific plans and zoning and subdivision ordinances.

C. Annually review the city's capital improvement program and the local public works projects of other local agencies for their consistency with the general plan.

D. Consult and advise with public officials and agencies, public utility companies, civic, educational, professional, and other organizations, and citizens generally, concerning implementation of the general plan.

E. Promote the coordination of local plans and programs with the plans and programs of other public agencies.

F. Act as the advisor agency of the council in connection with the administration of the state map act.

G. Act as the board of zoning adjustments and perform the functions and duties imposed by this code.

H. Perform such other duties as may be imposed by law or directed by council.

I. Act as the city's planning agency and carry out the duties of the planning agency as set forth in State planning and zoning law, except that the city council shall serve as the city's planning agency for purposes of reviewing real property acquisitions and dispositions for
general plan conformity when conformity review is required by California government code section 65402, as it may be amended from time to time. (Ord. 88-0-2037, eff. 9-8-1988; amd. Ord. 19-O-2792, 11-5-2019)

10-1-103: ADMINISTRATIVE SUPPORT:
The planning division of the department of environmental services shall provide administrative support to the planning commission. (Ord. 88-0-2037, eff. 9-8-1988)

CULTURAL HERITAGE COMMISSION

10-3-3207: CULTURAL HERITAGE COMMISSION:

A. Establishment Of Commission: There is hereby established the cultural heritage commission. The commission shall have and exercise the powers and perform the duties set forth in this article with respect to historic preservation.

B. Appointment And Qualifications: The commission shall be composed of five (5) members appointed by the city council, all of whom shall be residents of the city. Members of the commission shall have the duties and functions set forth in this article.

The commissioners should have a demonstrated interest in, competence in, or knowledge of historic preservation. To the extent feasible and legally permissible, at least two (2) of the commissioners should be professionals who meet the qualifications for certain professional disciplines, including those outlined by the U.S. secretary of the interior, code of federal regulations, 36 CFR part 61. These professional disciplines include history, architecture, architectural history, planning, prehistoric and historic archaeology, folklore, cultural anthropology, curation, conservation, and landscape architecture, or related disciplines such as urban planning, American studies, American civilization, or cultural geography, to the extent that these professionals are available in the community. Of the five (5) members, at least one should be a registered architect, licensed contractor, or a California real estate licensee.

C. Rules And Orders: The city council shall appoint the first chair and vice chair of the commission. Thereafter, the commission shall elect officers and establish its own rules and regulations, which shall be consistent with the cultural heritage commission bylaws and this code. Copies of the commission's bylaws shall be kept on file in the office of the city clerk. The commission shall keep a record of its resolutions, proceedings, and transactions, and the city clerk shall be the repository for all such records.

D. Secretary Of The Commission: The director shall assign an employee of the community development department, other than the director, to be the secretary of the commission, and assign duties to the employee which shall be in addition to the duties regularly prescribed for that employee.

The secretary shall attend commission meetings and keep a record of the proceedings and transactions of the commission, specifying the names of the commissioners in attendance at each meeting and the ayes and noes upon all roll calls. The secretary shall, among other duties, post and publish all orders, resolutions, and notices which the commission shall order to be posted and published.

E. Scheduled Meetings: The commission shall meet at least four (4) times per year. In the event the commission has more than one regular meeting per quarter, the term "regular meeting" shall mean the first such meeting in any given quarter. The commission shall establish a time and place for regular meetings to be held. Each meeting shall be noticed and held in
accordance with the Ralph M. Brown act. The commission chairperson shall have the authority to call and notice special meetings in a manner specified in the Ralph M. Brown act.

F. Quorum And Actions Of The Commission: A majority of the members of the commission must be present at any meeting to constitute a quorum. The powers conferred upon the commission shall be exercised by resolution or motion and adopted by a majority vote of the members present and recorded in the minutes with the ayes and noes. The action shall be attested to by the signature of the secretary of the commission.

G. Commission Authority In Development Review: When this article is applicable in the review of a project consisting of a development entitlement pursuant to other articles of this title, the cultural heritage commission shall be authorized to review all development: entitlement applications for the project in its entirety unless any part of the development entitlement would require approval of the planning commission, in which case the planning commission shall be the commission authorized to review all development entitlement applications for the project in its entirety, including application of this article. (Ord. 15-O-2682, eff. 11-19-2015)

10-3-3208: POWERS AND DUTIES OF THE COMMISSION:
Unless otherwise specified herein, the duties of the cultural heritage commission shall be as follows:

A. Exercise the authority set forth in this article and as otherwise provided in this code;

B. Inspect, investigate, and recommend for designation by the city council landmarks and historic districts, and make any preliminary or supplemental determinations or conclusions in order to implement this article;

C. Compile or cause to be compiled and maintained the local register listing and describing all designated historic properties within the city;

D. Compile or cause to be compiled and maintained the list of local master architects;

E. Review any survey, and compile or cause to be compiled and maintained the local inventory;

F. Conduct studies and evaluations of applications or proposals seeking the designation of historic properties, make determinations and recommendations as appropriate for consideration of such applications, and make any preliminary or supplemental determinations or conclusions, in order to implement this article;

G. Develop designs for suitable signs, plaques, or other markers that may be placed, at private expense, on or near a designated historic property indicating that the property has been designated as such;

H. Review and act upon applications for certificates of appropriateness and economic hardship, and, in connection therewith, advise the city council on the significance of historic resources as defined by CEQA and recommend to the city council appropriate action in compliance with the city's adopted CEQA guidelines;

I. Recommend, promulgate, and amend, from time to time, such rules and regulations as it may deem necessary to implement the purposes of this article;

J. Review and make recommendations to the city council on Mills act contracts;
K. Provide recommendations to the city council regarding the utilization and promotion of incentives and grants from federal and state agencies, private groups, and individuals, and regarding budgetary appropriations to advance the preservation of historic properties in the city;

L. Participate in, promote, and conduct public information, educational, and interpretive programs pertaining to historic properties, and provide public participation in all aspects of the city’s historic preservation program;

M. Coordinate with other local, county, state, and federal governments in the pursuit of the city’s historic preservation goals;

N. Upon request by the city council or the planning commission, review and make recommendations to the planning commission on zoning and general plan amendments related to preserving historic properties;

O. Develop a program to celebrate historic and eligible properties, and recognize outstanding maintenance, rehabilitation, and preservation of historic properties;

P. Require that each commissioner attend at least one informational or educational meeting, seminar, workshop, or conference per year; and

Q. Perform any other functions that may be designated by resolution or motion of the city council. (Ord. 15-O-2682, eff. 11-19-2015)