



**CITY OF BEVERLY HILLS**  
455 N. Rexford Drive  
Beverly Hills, CA 90210  
4<sup>th</sup> Floor Conference Room A  
**Sunshine Task Force Committee**

**SPECIAL MEETING HIGHLIGHTS**

**July 29, 2019**

The meeting was called to order at 5:00 p.m.

In Attendance: Mayor John Mirisch, Councilmember Lili Bosse, Charles Aronberg, Linda Brown, Rose Cheuntl, Mark Elliot, Fred A. Fenster, Marilyn Gallup, David Gingold, Marcia Hobbs, Magali Berger, Steve Mayer, Gloria Seiff, Ilona Sherman, Victoria Talbot, Debbie Weiss, Thomas White

City Staff: Assistant City Manager Nancy Hunt-Coffey, City Attorney Laurence Wiener, Director of Community Development Susan Healy Keene, Assistant Director of Community Development and City Planner Ryan Gohlich, City Auditor Eduardo Luna, Chief Information Officer David Schirmer, Director of Public Works Shana Epstein, City Clerk Huma Ahmed, Multimedia Services Manager Jonathan Herndon, Records Manager Michael Dunn

1) Public Comment

- a) Members of the public were given an opportunity to directly address the Committee on items not listed on the agenda.
  - Steve Mayer stated that originally he was going to discuss two potential call-ups for the Council, but due to time constraints (specifically that Debbie Weiss had to leave by 5:30 p.m.), he would discuss these off-line with Mayor Mirisch and Councilmember Bosse.
  - Debbie Weiss: Announced the upcoming Lobbyist violation hearing on August 14, 2019. [Administrative Hearing has been rescheduled to Tuesday, October 2, 9:30 AM]
  - David Gingold: Expressed dissatisfaction with the City's decisions to deny certain claims for damages (his and another resident's claim).
  - Mark Elliot: Stated that the search tools on the City website were inadequate.
    - Multimedia Services Manager Jon Herndon responded that updates would be forthcoming.
  - Thomas White: requested that minutes from the Sunshine Task Force Meetings be additionally shared at each meeting.
    - City Clerk's Office will provide copies.

2) Follow Up from Previous Meetings

- Ongoing discussion to revise Legislative Lobbyist form regarding who is an applicant.
  - Discussion included that many forms did not list the applicant information correctly.
  - **Committee Action:** It was agreed that the names on the applications should be of the actual owners and/or the entity benefiting from the project.

- It was also expressed that there was a need to designate a staff member to review lobbyist forms. If the forms were found to be incomplete, then the Community Development process should halt.
  - It was recommended that this item be presented to the City Council.
- Discuss options for the City to install additional searchable software for public meeting access:
- Include discussion on Communication Access Real-Time Translation (CART)
  - Options on user-friendly video streaming capabilities
  - **Committee Action:** all agreed the online viewer needed to be time-code based.
- 3) Request to review the Community Development process for implementing City Council direction on projects and ordinances.
- Debbie Weiss presented:
- Requirements for projects falling under the retaining walls and/or basement ordinances needed to be better defined to avoid confusion on whether or not one or both should be enforced for a project.
  - **Committee Action:** Mayor Mirisch suggested that Debbie Weiss consult with City Attorney Laurence Wiener to review if further definition to the process was needed.
  - She also expressed that the enforcement of code and development issues related to Loma Linda should not fall on the shoulders of residents like herself, but rather, be the responsibility of the City. She felt that there was a lack of oversight to the residents, and that “checks and balances were needed to resolve these matters.”
- 4) Review of the current processes and enforcement of Legislative Lobbyist violations BHMC: 1-9-104 and 1-9-108.
- Debbie Weiss presented:
- She felt that lobbyists were not taking City codes seriously and neighbors were not being clearly and honestly informed of the full scale and impacts of projects.
  - Councilmember Bosse suggested that the Lobbyist form be amended to include a section to certify that residents would be notified of projects and their impacts.
  - CD Director Susan Healy Keene responded that there could be meetings with neighbors, even before a project is submitted, that staff could attend and verify what concerns were expressed.
  - **Committee Action:** all members agreed that the Legislative Advocate Form should include an attestation certifying “under penalty of perjury...” that all information was correct.
- 5) Request from the Sunshine Task Force Committee to receive notifications regarding City Council items initiated by the committee.
- City Clerk Huma Ahmed indicated that the City Clerk’s Office would assume responsibility.
- 6) Request to discuss attestation information to be included in Planning Commission agenda packets. Disciplinary action reports (if applicable) of Lobbyist/Developer to be included during review process of a property
- Steve Mayer proposed that existing attestations an applicant must provide on a development application also be included in Planning Commission and/or Council Agenda Reports in a new section called “Attestations.” The attestations on the development application should include a listing of all violations that the applicant, team members, and/or investors have been cited. The purpose of adding it to the Planning Commission and/or Council Agenda Reports is so

that additional restrictions can be included in the resolutions and/or agreements to minimize a repetition of the previous violations.

- **Committee Action:** staff will review and amend as necessary, and present at a future meeting.
- 7) Revise the Legislative Advocate application to include both the Property Address (currently non-searchable) and the Assessor's Parcel Number (APN) for any Legislative Advocate Application.
- **Committee Action:** all members agreed to adding an APN on the Legislative Lobbyist Form, and that the form needed to be more user friendly and searchable.
- 8) As part of the plan review permitting process, institute a new policy, that requires a Neighborhood Mitigation Plan (noise, parking, etc.) and Construction Management Plan (timelines) for impacted areas. "Pre-Construction Community Meetings" between the contractor, the lead inspector, and the community (to be included in mitigation plan – as needed).
- **Committee Action:** staff will review and amend as necessary, and present at a future meeting.
- 9) Publication of Home Sharing Lawsuits (AirBNB)
- Due to a lack of time, this item could not be discussed. It will move to the next meeting.
- 10) Community Outreach Plan for Planning Commission Agenda Reports
- Due to a lack of time, this item could not be discussed. It will move to the next meeting.
- 11) Adjournment – 6:04 p.m.