



CITY OF BEVERLY HILLS
455 N. Rexford Drive
Beverly Hills, CA 90210
Telephonic/Video Conference

Sunshine Task Force Committee

SPECIAL MEETING HIGHLIGHTS

July 27, 2020

Pursuant to Executive Order N-25-20 members of the Beverly Hills City Council and staff may participate in this meeting via teleconference/video conference. In the interest of maintaining appropriate social distancing, members of the public can participate in the teleconference/video conference using this link: <https://www.gotomeet.me/BHLiaison> or by phone at 1-866-899-4679 or 1-646-749-3117, Access Code: 660-810-077. Written comments may be emailed by 12:00pm on the date of the meeting to CityClerk@beverlyhills.org and will be read at the meeting.

Meeting called to order by Councilmember Bosse at 5:00 p.m.
Date / Time: July 27, 2020 / 5:00 p.m.

In Attendance: Councilmember Lili Bosse, Councilmember Julian A. Gold, MD, Chuck Aronberg, MD, Sonia Berman, Harvey Englander, Fred A. Fenster, Judie Fenton, Myra Lurie, Steve Mayer, Gloria Seiff, and Thomas White

City Staff: City Auditor Eduardo Luna, City Clerk Huma Ahmed, Assistant City Manager Nancy Hunt Coffey, Assistant City Attorney Deborah Hakman, Director of Community Development Susan Healy Keene, Chief Information Officer David Schirmer, and Assistant City Clerk Lourdes Sy-Rodriguez

1) Public Comment

Members of the public will be given the opportunity to directly address the Committee on any item listed on the agenda.

Video: <https://www.gotomeet.me/BHLiaison>

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Public Comment Read into the Record:

1. *Mark Elliot re: Limited Meeting Time to Discuss Agenda Items*

Video Comment:

1. *Thomas White re: Problem with Communication at Public Meetings/Sunshine Task Force Committee Initiatives Spreadsheet*
 - *Assistant City Manager Nancy Hunt Coffey addressed the reason the spreadsheet does not show the 2018 initiatives.*

2) Approval of June 22, 2020 Highlights – Attachment 1

- *Moved by Thomas White, seconded by Dr. Chuck Aronberg, to approve the meeting highlights. Highlights approved.*

- 3) Prioritization of Initiatives
The Council liaisons discussed the need to streamline the agenda moving forward as the agendas are currently too long. Discussion was held on the subject. The Committee agreed to go through the agenda in sequence and discuss the items one by one.
- 4) Yom Kippur (and other holiday) Moratorium for Construction (City Attorney) – Approved by City Council at 7/14/20 Meeting
 - *Director of Community Development Susan Healy Keene provided an update on the item.*
- 5) Draft revision to legislative advocate ordinance (City Attorney)
First agendized 11/25/19. **Item not discussed, moved to next meeting.**
 - *Councilmember Gold stated that he gave City Attorney Laurence Wiener a list of questions to address at the next meeting when he is present.*
- 6) Wording and appearance of notices envelopes & registered mailing (Community Development) – Attachment will be provided at the meeting.
First agendized 10/28/19
 - *Director of Community Development Susan Healy Keene presented various options and colors of the public notice envelopes. The Committee agreed on Option 3B and to add “Official City Notice” in bold letters between the return address at the top and other information at the bottom of the envelope.*
- 7) Extend email retention schedule to 5 years (Information Technology)
First agendized 10/28/19
 - *Chief Information Officer David Schirmer presented information on the additional 3-year data storage cost of \$150,000, which will be in addition to the 2-year cost of \$75,000 should the City decide to extend the records retention schedule from 2 years to 5 years.*
 - *Councilmember Gold asked staff to present more specific information on the benefit/value to the City of extending the retention period to 5 years, as well more information on the breakdown of costs and other impacts to the City. It was requested that information regarding the Public Records Act (PRA) processing time and additional resources which may be required to review documents based on the proposed retention period also be provided at the next meeting.*
 - *This item will be brought back for discussion at the next meeting with more specific information from staff.*
- 8) Ad Hoc Committees - Attachment 2
First agendized 7/27/20
 - *Steve Mayer explained the reasons why he is requesting for the Ad Hoc Committee meetings to be recorded, for the meeting minutes/highlights to be published, or for hyperlinks containing more information on the meetings to be included on the City Council agendas.*
 - *The Committee discussed the pros and cons of Mr. Mayer’s request. Assistant City Attorney Deborah Hakman indicated recording of Ad Hoc meetings is not a requirement under the Brown Act. The Committee asked Assistant City Attorney Deborah Hakman to research and report to the Committee at the next meeting if there will be potential Brown Act violations, and any Brown Act exceptions to make meetings more transparent and accessible.*
- 9) Air Bnb Enforcement – Pilot Program – Attachment 3 & Attachment 4
Newly requested 7/27/20, First agendized 1/27/20
 - *Item not discussed/skipped. Item will be discussed at the next meeting.*

- 10) Report on Planning Staff Time Tracking, with Publicly Posted Examples
Third Request, Newly requested 7/27/20, First agendized 11/25/19
 - *Thomas White provided more information on the item, which he said was originally requested by Councilmember Bosse last year.*
 - *Assistant City Manager Nancy Hunt Coffey provided information on what other cities are doing (specifically San Jose), and explained that the City does not currently have the software (aside from Outlook for emails and calendar) to track staff time and there will be additional costs and time associated with the request.*
 - *Councilmember Bosse asked Assistant City Manager Nancy Hunt Coffey and Director of Community Development Susan Healy Keene to coordinate with Thomas White and Steve Mayer, and bring the item back for discussion at the next meeting.*

- 11) Request for Related Public Records to Accompany Closed Session Agenda Items
Newly requested 7/27/20
 - ***Item not discussed, moved to next meeting.***

- 12) Provide ability to follow pending subject matter scheduling known to staff and/or Council, but withheld from public until imminent close of minimum disclosure window required under the Brown Act
Newly requested 7/27/20
 - ***Item not discussed, moved to next meeting.***

- 13) Ongoing inadequacy of document searching results on City website
Newly requested 7/27/20
 - ***Item not discussed, moved to next meeting.***

- 14) Legislative Action from Last Term – this item requests to revise ordinances as follows: -
Attachment 5
First agendized 1/27/20
 - o Additional definitions for the Legislative Advocacy Ordinance (addressed in legislative advocate ordinance)
 - o Principal/Applicant Sanctions for the Legislative Advocacy Ordinance (addressed in legislative advocate ordinance)
 - o Community Pre-Construction meeting for the Administrative Code for Building Standards
 - o Revocation/Reconsideration of Permit for the Public Notice Requirements
 - ***Item not discussed, moved to next meeting.***

- 15) Reporting of permit fees at appropriate value (STF Committee)
First agendized 11/25/19
 - ***Item not discussed, moved to next meeting.***

- 16) Tracking system for STF initiatives (City Manager) – Attachment 6
First agendized 10/28/19
 - ***Item not discussed, moved to next meeting.***

- 17) Quarterly Library Board of Trustees report (City Manager)
First agendized 11/25/19
 - ***Item not discussed, moved to next meeting.***

Resolution regarding limiting the influence of money in politics and promoting free and fair Elections and setting limits for campaign contributions from developers (City Manager) – Attachment 7
First agendized 1/27/20

- ***Item not discussed, moved to next meeting.***

18) Lack of hyperlinks in Commission/Committee reports – Attachment 8
First agendized 2/24/20

- ***Item not discussed, moved to next meeting.***

19) Modification of the BHMC 7-3-307 (Preferred Parking District) – Attachment 9
First agendized 2/24/20

- ***Item not discussed, moved to next meeting.***

20) Commissioner recusal – Advocacy – Attachment 10
First agendized 11/25/19

- ***Item not discussed, moved to next meeting.***

21) Staff report recommendations to list pro's and con's
First agendized 1/27/20

- ***Item not discussed, moved to next meeting.***

22) Adjournment
Date/Time: July 27, 2020 / 6:32 p.m.