



CITY OF BEVERLY HILLS
Room 280A
455 North Rexford Drive
Beverly Hills, CA 90210

**HUMAN RELATIONS COMMISSION
REGULAR MEETING MINUTES**

October 19, 2017
9:00 a.m.

MEETING CALLED TO ORDER

Date/Time: October 19, 2017 / 9:02 a.m.

PLEDGE OF ALLEGIANCE

Human Services Specialist Rachel L. Evans led the Pledge of Allegiance.

ROLL CALL

Commissioners Present: Saleh, Popovich Levyn, Blumenfeld, Vice Chair Berman,
Chair Friedman

Commissioners Absent: None

Staff Present: James R. Latta, Rachel L. Evans, Linda Kyriazi

COMMUNICATIONS FROM THE AUDIENCE

Members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda.

None.

APPROVAL OF AGENDA

Chair Friedman approved the agenda as presented with the exception of The Great California Shake Out scheduled for 10:19 a.m. in addition to allowing Director of Public Works Shana Epstein to present soon after her arrival.

CONSENT CALENDAR

1. Consideration of Minutes of the Special Meeting of September 28, 2017.

MOTION by Saleh, SECONDED by Popovich Levyn to approve the Meeting Minutes with noted corrections. (5/0)

AYES: Saleh, Popovich Levyn, Blumenfeld, Berman, Friedman

NOES: None

ABSENT: None

ABSTAIN: None

CARRIED

REPORTS FROM PRIORITY AGENCIES

Beverly Hills Unified School District
No representative was able to attend.

Beverly Hills Police Department
No representative was able to attend.

CONTINUED BUSINESS

2. Tenant Landlord Forum

Human Services Administrator James R. Latta updated the Commission:

- Three phone calls were received by Human Services this month and updating residents on the new Ordinance has continued.
- If caller requests to open a case, the call is referred to Code Enforcement in Community Development.

3. October is Civility Month

Chair Friedman reviewed the presentations held on Tuesday, October 17, 2017, at City Council's Formal Meeting of the Bullying Prevention Video Contest winner in addition to the Commission's annual Embrace Civility Award winners. Photos of the event were shown.

The cash award presented to the Bullying Prevention Video Contest winner was raised by the Human Relations Commissioners and was not City funds.

4. Random Acts of Kindness

Commissioners Popovich Levyn and Saleh presented concepts for the Random Acts of Kindness program that were discussed during their ad hoc meeting that included:

- A mission statement.
- A card to hand out which may include a pin and a distribution plan.
- Random Act of Kindness Week in 2018 is February 11-17, 2018.
- Current press on Acts of Kindness was distributed and read to the Commission.
- An Act of Kindness pin based on the City pin.
- The Ad Hoc Committee is to meet with staff on the design and pricing of a new pin in addition to distribution and expansion of the proposed program.

MOTION by Saleh, SECONDED by Popovich Levyn move that we approve the Random Acts of Kindness Program with a mission statement stated on the Tab. (5/0)

AYES: Saleh, Popovich Levyn, Blumenfeld, Berman, Friedman

NOES: None

ABSENT: None

ABSTAIN: None

PASSED

Both the Chair and Vice Chair congratulated Commissioners Popovich Levyn and Saleh.

5. Human Relations Commission Work Plan Review

Human Services Administrator James R. Latta reviewed with the Commission their Work Plan and Projects for 2018 that included completed, ongoing and new projects.

- The Random Acts and Ambassador Programs will continue.
- Tenant Landlord Forum – an update on the current statistics was requested by Vice Chair Berman on the distribution of the information letters to determine how much education the Human Relations Commission needs to continue to provide in addition to a monthly update from Community Development.
- Chair Friedman requested a meeting with the Council Liaisons to discuss the new Random Acts of Kindness proposal in addition to the Commission's current role regarding Tenant Landlord Forum and the Tenant Landlord Rights and Responsibilities Handbook.

NEW BUSINESS

6. Proposed Water Rate Schedule

Director of Public Works Shana Epstein updated the Commission on the proposed 5-year water rate increases. If approved, the plan will be effective January 1, 2018.

Vice Chair Berman asked for clarification on multi-family, Chapter 5 pass-through and how to divide it. Ms. Epstein will provide further information.

7. The Great California ShakeOut

On October 19, 2017 at 10:19 a.m., the City of Beverly Hills will join the State of California, the County and City of Los Angeles, and many other stakeholders in participating in the Great California ShakeOut drill. At that time, all participants will stop what they are doing and react as if an earthquake has occurred; responding by dropping to the ground, taking cover under something sturdy, and holding on: DROP, COVER and HOLD.

STATUS REPORTS

8. Beverly Hills Ambassador Program

Human Services Administrator James R. Latta updated the Commission:

- The Ambassadors now provide 24-hour coverage.
- The Ambassadors started providing soft enforcement on the new smoking ban.
- The Transportation Division used an Ambassador in front of the Montage hotel and Beverly Canon Gardens where the tour busses drop off and pick up.
- BOLD Events will continue through February 2018 and an additional Ambassador may be deployed to Rodeo Drive.
- Friendly non-smoking/healthy city cards are being designed and printed.
- Statistics for the Bistro Tables on Rodeo have been added.
- Statistics for Smoking on South Beverly Drive was requested by Commissioner Blumenfeld.

COMMUNICATIONS FROM STAFF

9. Administrator's Report
Calendar for 2017 – 2018 Regular Meetings

Human Services Administrator James R. Latta updated the Commission on the following items:

- Rodeo Drive Bistro component of BOLD extended through January 15, 2018.
- October 3, 2017 City Council Meeting 7:00 pm Human Relations Commission introduced October as Civility Month.
- October 9, 2017 Innovations Day: Nothing Changes Until You Do: A Guide to Self-Compassion and Getting Out of Your Own Way by Mike Robbins.
- October 9, 2017 Library Staff Training on *The Dos and Don'ts of Interacting with Patrons Affected by Mental Illness*.
- October 17, 2017 Recognition of 2017 Embrace Civility Award and Bullying Prevention Video contest winner by City Council.
- October 21-22, 2017 The Beverly Hills Art Show.
- *Hepatitis A Outbreak Update*.
- Metro Purple Line Extension-Wilshire/La Cienega-17 weekend closures from September 2017 through February 2018.
- 2017-18 Commission calendar.

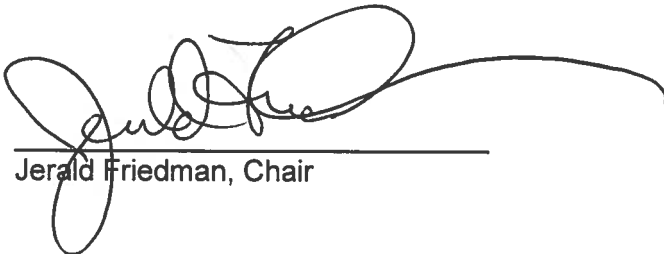
10. Overview of Current and Pending Agenda Items

Vice Chair Berman requested an update on the hiring of staff on the new positions for the Rent Stabilization Division.

ADJOURNMENT

October 19, 2017 at 11:03 a.m.

PASSED AND APPROVED THIS 16 DAY of November, 2017



Jerald Friedman, Chair