



Accomplishments 2014-15

Vision Statement #1 - Beverly Hills offers the highest quality of life achievable and maintains a unique and friendly character for residents, visitors and neighbors.

- Completed Roxbury Park improvements, including:
 - New field restroom facility providing ADA accessibility
 - Renovated playground with all new play equipment, shade structures, water/splash pad and picnic pavilion
 - Installed CCTV cameras in park, including the playground area and field restroom
- Developed facility programming for renovation of La Cienega Community Center
- Completed restoration of the historic electric fountain in Beverly Gardens in conjunction with the public fund raising efforts to restore the park fronting Santa Monica Boulevard.
- Executed a Memorandum of Agreement for the utility relocation phase of the La Cienega Subway Station.
- Repaved approximately nine miles of City streets and alleys.
- Completed rehabilitation and upgrades to the City's Water Treatment Plant.
- Initiated final design for the Santa Monica Boulevard Reconstruction Project.
- Implemented street tree replacement and sidewalk improvements in the Southeast.
- Completed new dog park in the Entertainment Business District
- Expanded and recharged the Southeast Task Force

- Provided ongoing support and guidance to the Human Relations Commission as it relates to tenant/landlord issues.
- Increased customer service by filling vacant approved positions
- Reconfigured office spaces to centralize work units to maximize workflows and associated work processes, including, existing staff, new hires, and Transportation staff.
- Implemented a City Policy for site specific seismic fault rupture hazard investigation for applicable construction projects.
- Facilitated completion of major projects such as Third Street Public Works Maintenance Facility, Roxbury Park Community Center and renovation of the Beverly Hills Park Lily Pond
- Issued permits for demolition of the 9900 Wilshire Blvd. Project (Robinson-May) and demolition and shoring and excavation of the Waldorf- Astoria Project
- Developed a telephone credit card processing policy



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- Implemented County Assessor's electronic records sharing program (Electronic Plan Review)
- Developed Tyler Munis ERP Software System:
 - Permitting module
 - Inspection module
 - Code Enforcement module
 - Plan Review module (technical code and zoning)
 - Records management module
- Implemented Deputy Inspector Reporting Protocol
- Improved and updated the ProjectDox reporting functionality
- Standardized and Updated Development Services Forms and Handouts
- Responded to 100% of the backlog of all view preservation related complaints and inquiries from residents in Trousdale area
- Completed and implemented Public Notice Ordinance
- Reported to City Council on regional development activities (prepared letters and represented the City in public meetings)
- Prepared annual reports to Department of Finance, State Office of Planning and Research, and Housing and Community Development
- Completed 42 discretionary entitlements to date (Oct. 26) such as The Palm Restaurant, Acura dealership, 8767 Wilshire and Waldorf-Astoria.
- Updated Housing Element
- Completed Hydraulic Fracturing Ordinance
- Provided support for subway Memorandum of Agreement
- Finalized recommendations for final design of the Santa Monica Boulevard Reconstruction Project
- Approved 71 (90%+ approved in one meeting) Architectural Commission level cases and 106 (23% increase from 2013) staff level cases as of October 16, 2014. Approved large projects included Waldorf Astoria, 151/150 El Camino Drive and 8600 Wilshire Boulevard
- Revised Architectural Commission Handbook
- Hosted Annual Architectural Commission Workshop and Brown Act Training
- Approved 31 (160%+ increase from 2013) Design Review Commission level cases and 21 staff level cases as of October 16, 2014



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- Implemented and trained for new 2013 Building Code training and implementation.
- Recorded demolition mitigation video for Robinson May and Hilton.
- Developed a service plan for the Roxbury Library.
- Conducted a book discussion to launch library programming at the Roxbury Community Center.
- Completed the installation of Carol Bove's sculpture, *lo*, in Beverly Garden Park.
- Initiated the resurfacing of the tennis courts and upgrades of other amenities at the Roxbury Tennis Courts. (Will be accomplished by early 2015).
- Initiated the final phase of the Roxbury Park Renovation Project with the installation of new playground equipment, a shade structure, a water /sand table area, and a picnic pavilion. (Completion is slated for early spring 2015.)
- Initiated preliminary design plans for an outdoor fitness equipment area at Roxbury Park similar to the popular equipment used at La Cienega Park.
- Initiated formation of survey development and focus groups meetings to begin discussion on La Cienega Community Center and Park with emphasis on building and playground area needs.
- Created, coordinated and hosted two "Healthy Lunch and Learn" events as part of the Mayor's community-wide healthy living awareness campaign. To date, the series has attracted more than 250 participants and interest from dozens of local businesses.
- Organized the "Older Adult Collaborative" program to improve health, safety and access to service providers for vulnerable older adults living in Beverly Hills. (Will be completed 11/5/14)
- Completed a comprehensive yet customer-friendly Greystone Park rental information package outlining the variety of options in planning a Greystone event.
- Instituted affordable non-profit fees for qualified groups who are interested in planning an event at Greystone.
- Developed a complete map of Greystone Mansion and its gardens for use as a large-scale locator map for the public and as a visual aid for event planners. Examples include the Rose Garden and the Demonstration Garden.
- Collaboration efforts among the Friends of Greystone, BHUSD and Park Rangers brought the High School's history program to Greystone. Students engaged with Park Rangers to



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learn more about the significant, historic period and events surrounding the Doheny family and Greystone Estate.

- Initiated a Park Ranger bicycle patrol training program to enhance patrolling of parks and municipal areas by up to five rangers at a time.
- Completed renovation of the Roxbury Park Sports Fields.
- Participated in LA County 2014 Homeless Count with the Human Relations Commission to identify the number and location of homeless persons and note gaps in providing assistance for the homeless.

- eGov Development and Enhancements: Completed the new app Explore Beverly Hills which provides a single user interface with up-to-date information about Beverly Hills government, hotels, parks, public parking, restaurants, shopping, things to do, and Wi-Fi hot spots around the City. Explore Beverly Hills is available via iPhone, iPad, Android phone, or Android tablet. Completed updates to the earthquake mapping system, completed GIS to mailing label integration and received new updated mapping imagery of the City for integration into enterprise GIS applications¹. Completed website updates including proximity based notifications and 2-way text messaging. Received and integrated new/updated 4-inch color orthogonal, 4-inch oblique aerial photography, building representations (outlines), and digital terrain data for the City Beverly Hills for integration into Enterprise GIS applications.
- Cable TV Productions: Created a new local news show *Beverly Hills This Week*. Continued to produce the original series *Dangerstoppers*, including the new installments *Fight the Flu* and *Watch Your Walk*. Supported the City Council's effort to produce and air "Beverly Hills View" pilot programs.
- Library Historical Collections: Completed Phase 1 of the project to digitize the Library's Historical Collections, including historic photographs, documents of historical significance to the City, and additional items scheduled to be available for the Historical Commission for Centennial related activities and events. The Collection and digital images were used in the Centennial documentary.
- City Signage Branding: Completed art design, branding, and fulfillment of communications and signage collateral for the Beverly Hills Art Show, Centennial related activities, National Night Out, Historic Landmarks, Children's Library, BH Forum, Greystone Mansion Concours d'Elegance, Earth Day, Farmer's Market, L.A. Marathon, Team Beverly Hills, Woofstock, etc.



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- Participated in LA County 2014 Homeless Count with the Human Relations Commission to identify the number and location of homeless persons and note gaps in providing assistance for the homeless.
- Partnered with community groups to develop solutions to quality of life issues in the business district.
- Launched a quarterly community newsletter that is mailed to every resident and business in the City.
- Expanded the social media program to include more platforms and greater involvement from City departments.
- Established an ombudsman program to assist citizens and staff in resolving issues.
- Created a form for online registration by lobbyists
- Coordinated Sunshine Task Force
- Coordinated Homeowner Association meetings.
- Launched the Fred C. Cunningham Award for outstanding employees
- Worked with local media to communicate with residents and businesses about City programs
- Completed Mystery Shopper program to evaluate customer service.
- Coordinated the weekly Walk with the Mayor program.
- Coordinated the 60-Second Shout-out program
- Provided support to the City Council for identifying and congratulating residents and businesses for outstanding achievement and community service.

Vision Statement #2 - Beverly Hills is a world-class community, offering an extraordinary environment, activities and events.

- Completed construction coordination for the Wallis Annenberg Center for the Performing Arts.



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- Designated eleven (11) new City Landmarks with a total of 26 Landmarks on the Local Register of Historic Places.
 - Reviewed Historic Preservation Ordinance in progress.
 - Approved a three (3) year extension of Pilot Mills Act Program
 - Approved two (2) new Mills Act Contracts by Cultural Heritage Commission
 - Completed field reconnaissance for Citywide Historic Resources Survey.
 - Reviewed twelve (12) Master Architect properties for a 30-day pending demolition
 - Hosted a 2-day California Preservation Foundation (CPF) Workshop in Beverly Hills.
 - Established a Historic Landmark Plaque Program.
 - Assisted in renaming of fountain in Will Rogers Memorial Park after Margaret J. Anderson.
 - Initiated changes to the City's density bonus ordinance
 - Initiated an ordinance related to abandoned uses
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- Expanded the Summer Reading Club to all age groups. Registration exceeded over 2,300 members.
 - Reactivated library public programming with an inaugural event that included an Author Talk in conjunction with the "One Book One City" program in the Library Auditorium.
 - Completed a successful "One Book One City" event series in conjunction with Human Services and BHUSD to encourage people of all ages, backgrounds, and ethnicities to share thoughts and opinions for the common goal of bringing Beverly Hills together. (Will be completed 10/12/14)
 - The Human Relations Commission initiated a public forum to promote tenant and landlord relations. (Will be completed TBA).
 - Completed major revision of the Fine Art Ordinance.
 - Successfully launched the Bizzy Girls Entrepreneurship Summer Camp which taught tween-aged girls how to create a product and develop a mini business plan. The three week Camp offering sold out WITH 73 girls participating.
 - Launched the new and popular Asteme Math and Science Summer Camp at full capacity with 36 participants for the week-long camp which focused on exploring math in the fields of science, technology, and engineering. The camp incorporated the use of a 3D printer in many of its activities.



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- Introduced a new Karate program for youth and adults at the Roxbury Community Center. The thrice weekly program provides instruction for all belt levels.
- Launched adult gardening classes at the Greystone Demonstration Garden for the winter and spring sessions.
- Introduced the availability of Greystone Mansion's first floor as a rental site which will attract and introduce a new, more varied set of clientele to Greystone Estate.
- Enhanced Greystone Mansion's marketing efforts with the hiring of a new Venue Coordinator whose marketing expertise and event organization skills will be focused on obtaining new types of customers.
- Developed a business and strategic marketing plan for the future of Greystone with the assistance of the Venue Coordinator and key staff.
- Installed additional WIFI service to the Greystone courtyards to accommodate the needs of private rental groups.
- City staff and the Friends of Greystone joined efforts to find funding and methods to restore Greystone Mansion's theater.
- Collaborated with Armstrong Nursery on enhancements to the Greystone Demonstration Garden.
- Supported the Centennial Rose and Tree installations to commemorate the Centennial Celebration.
- Due to the increased number of weekly attendees, the Concerts on Canon Summer concert series was expanded from 10 to 12 concerts.
- Held a 25th anniversary screening of the movie "Troop Beverly Hills" in Beverly Canon Gardens; over 250 people attended the event.
- Revisited the Fine Art Ordinance.
- Coordinated the City/Wallis Annenberg Center for the Performing Arts efforts to open The Wallis in October 2013.
- Managed year-long Centennial Program with 11 volunteer committees and completed every project within budget.



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Vision Statement #3 - Beverly Hills is known throughout the region, state, and nation as a leading edge, innovative and sustainable community in its government, business and technology programs.

- Completed irrigation upgrades at City reservoirs utilizing best water conservation practices such as drip irrigation
- Completed the design of wells to extract water from the shallow groundwater aquifer.

- Designed Historic Walking Tour App.
- Developed Historic Preservation Incentives Program
- Completed R-1 Bulk and mass ordinance
- Completed Phase I of Zoning Code reorganization project

- Library patron initiated transactions increased by 20%.
- Investigated various vendors' approaches and pricing plans for offering streaming movies and music to library patrons.
- Started working with a Digital Library Assistant to inventory various sections of the library collection.
- Implemented Collection HQ software to assist librarians in evaluating the library collection.
- Installed a customized software system at the Roxbury Community Center reception desk which will provide patrons entering the Center a daily schedule of activities, program updates, and important City information.

- Continued to evaluate efforts to improve customer service through survey cards and sample customer feedback, and complete by the end of the fiscal year.
- Implementation of the new RMS and billing systems, in conjunction with the new CAD-RMS and Munis implementation projects, to improve the fire inspection and brush inspection programs and cost-recovery billing.
- Continued to expand mobile workforce expansion and provide mobile computing and inspection tools to Fire Inspectors and Engine companies, to streamline inspections and data collection by the end of the fiscal year.



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- Continued to expand the utilization of GIS, and apply toward fire inspections, pre-fire planning, and development review by the end of the fiscal year.
- Facilitated and coordinate all the necessary logistical needs to support the addition of the new Rescue at Station-2.
- Municipal Area Network (MAN) / Wireless Systems (Wi-Fi): Completed build-out of the MAN to the Santa Monica 5 parking structures to facilitate CCTV build-out and Wi-Fi. Completed installation of fiber to facilitate Wi-Fi at new intersection locations. Provided Wi-Fi hot spots at the new Public Works Warehouse facility. Deployed additional wireless access points throughout the City Hall campus to boost signal strength in support of the mobile workforce. The City's Wi-Fi networks now have over 250 wireless access points deployed to date. Completed upgrade of in-vehicle wireless systems for Public Safety Vehicles.
- Enterprise Resource Planning (ERP) System: Completed Go-Live of the Finance, Accounts Receivable and Cashiering modules on February 3, 2014. Completed Go-Live of Utility Billing on June 4, 2014. Completed Go-Live for Payroll, Human Resources, and Business Tax modules.
- Beverly Hills Unified School District: Continued to provide ongoing network and systems administration support for the District, including provision of executive guidance and administrative support for District technology reports.
- Public Works Warehouse Facility Department Operations Center (DOC): Furnished new computers for 14 new stations in the DOC. Completed build-out of a radio room for centralized radio communications for Public Works during DOC activation.
- 5-Year Strategic Technology Plan: Completed activities associated with the prior Information Technology Five Year Strategic Master Plan (2009 through 2013). Completed drafting and began implementation of new 5-Year Strategic Technology Plan (2014 through 2019).
- Conducted comprehensive testing and analysis of the benefits and implications of body cameras for use by officers in the field.
- In collaboration with other City departments, procured a new Mobile Command Center Vehicle which will assist the City in responding to major incidents and disasters.
- Tested and implemented new dual-band radios portable radios to improve reliability, performance and interoperability for Police Department personnel.



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- Completed implementation of Public Safety Computer Aided Dispatch/Records Management System (CAD/RMS) project.
- Installed new security/camera system in Jail. Upgraded Jail Central Control system to better manage movement in the Jail Facility.
- Expanded the Red Light Photo Enforcement Program.
- Implemented technology to expand the capabilities and reduce risk to SWAT operators.
- Implemented an online reporting system for the public to report minor crimes and incidents.
- Reorganized Public Works Department and created the Capital Assets and Public Works Services Departments.
- Researched and developed City policies on numerous regional and state issues and initiatives.

Vision Statement #4 – Beverly Hills is committed to being the safest city in America.

- Installed methane detection system to enable maintenance of the City's compressed natural gas (CNG) vehicles within the Fleet Services facility
 - Completed construction of the Oversized Vehicle Storage project at the Police Facility to enable immediate access to specialized public safety apparatus
 - Completed the jail control system upgrades to ensure secure and reliable jail operations
 - Completed sidewalk repairs at approximately 9,000 locations Citywide to eliminate trip hazards.
 - Replaced three miles of aging water mains.
 - Restored pavement markings and traffic striping Citywide.
 - Oversight and inspection of citywide electrical system upgrades by Southern California Edison.
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- Implemented Trousdale Estates Transportation Mitigation Measures
 - Implemented Wood Roof Ordinance Compliance enforcement program
 - Initiated Disaster Recovery Ordinance



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- Initiated plans to install a fence around a portion of the perimeter of Roxbury Park Clubhouse where a City Preschool Program is housed to provide a safer outdoor play space and to comply with State regulations.
- Provided comprehensive case management to secure six year around interim/transitional beds (2,190 bed-nights) or homeless individuals. (Will be completed by 7/31/14).
- Incorporated the use of the Service Prioritization Decision Tool (SPDAT) to qualify local homeless individuals for regional housing vouchers through the Coordinated Entry System (CES) piloted by the Los Angeles Homeless Services Authority (LAHSA).
- Beverly Hills volunteers and City staff completed the biennial Count of Homeless Population. (Will be completed 01/28/15).
- The Park Rangers received formal Police-assisted training, to refine Ranger conflict resolution skills, “verbal judo” technique, and learn the best methods for mobilizing staff and the public in highly-charged situations, such as those of an active shooter.

- Complete a new recruitment process for an anticipated 9 new entry-level firefighters, along with coordinating background investigations, medical, and behavioral screening.
- Participate in the California Department of Health Care Services-sponsored Ground Emergency Medical Transportation (GEMT) supplemental reimbursement program.
- Train all personnel in TEMS (Tactical Emergency Medical Services) to better provide a more effective response on active shooter incidents.
- Complete the required training of all personnel in the proper use of the new defibrillators.

- Community Security Systems (CCTV / ALPR) - Expansion, Management & Support: Completed build-out of the Santa Monica 5 video surveillance system for a total of 30 cameras in those parking structures. Expanded the CCTV system to key intersections, City parks, and other remote City facilities. Placed additional cameras in City facilities (City Hall, Police Department, Public Works facilities, etc...) for a current CCTV system consisting of more than 300 cameras. Replaced end-of-life cameras citywide. Upgraded the ALPR server. Replaced the in-vehicle video systems for Public Safety vehicles which were at the end of their supported life.
- Network Security Enhancements: Replaced 120 batteries supporting the Data Center and the MAN closet’s uninterruptible power supply units. Implemented an expanded



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storage, archive and retrieval system for the Police Department's High Tech Crimes unit. Replaced the City's antispam server. Began implementation of the Disaster Recovery Plan, including expansion of MAN redundancies and instituted a secondary Data Center site for disaster recovery purposes. Replaced the City's core network services and network load balancing system. Provided dual fiber redundancy for the Microwave System and began planning replacement of the Microwave System which is at the end of its supported life.

- Public Safety Scheduling System: Completed implementation of a new Public Safety Scheduling System for the Fire Department.
- Public Safety Computer Aided Dispatch / Records Management System (CAD/RMS): Upgraded CAD/RMS systems software to the latest supported version and created a development environment.
- Replacement of End-of-Life Equipment: Replaced approximately 400 end-of-life computers for the City Clerk's Office, the City Attorney's Office, community Services, Fire and PD. Replaced 29 uninterruptible power supply (UPS) units in City Hall, the Fire Department, Police Department, Library and Public Works buildings. Completed deployment of over 200 new digital and IP telephones to replace end-of-life handsets.

- Maintained lowest Part I Crime rate in the Westside region, according to latest report from FBI.
- Maintained a less than three minute average response time for emergency calls.
- Answered 97% of 9-1-1 calls in 10 seconds or less.
- Replaced six (6) marked police vehicles with all new design and layout including new MDTs, video recorders, and automated license plate readers technologies.
- In collaboration with IT, OEM and PW, developed and implemented a master plan for deployment of Closed Circuit Television (CCTV) and Automated License Plate Recognition (ALPR) cameras.
- Used Homeland Security Grant funds to purchase and deploy nine (9) new mobile ALPR systems.
- Collaborated with the U.S. Department of Commerce Public Safety Communications Research (PSCR) lab in Boulder, Colorado to help establish CCTV standards for the public safety and business communities.



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- Hosted training and consultation with the Department of Homeland Security's Video Quality in Public Safety (VQiPS) Working Group.
- Hired five (5) police officers and eleven (11) civilian employees.
- Hired an additional six (6) police officers and twelve (12) civilian employees by June 30, 2015.
- Expanded recruitment outreach programs to universities, job fairs, and military bases in Southern California.
- Implemented structural changes with the Cadet Program to better mentor and develop future full-time BHPD employees.
- Developed a five year recruitment strategic plan.
- Streamlined the process to conduct background checks on City employee applicants.
- Created a new Commercial Enforcement program to enforce tour bus regulations and commercial vehicles laws in the Trousdale Estates area.
- Filed 121 felony and 135 misdemeanor cases with the Los Angeles District Attorney's Office.
- Successful conviction and prison sentences ranging from 5-25 years for five (5) career criminals involved in the fire-bombing and extortion of a Beverly Hills family.
- Seized 10 lbs. of methamphetamine; 15 kilograms of ecstasy precursor; and 20,000 tablets (doses) of ecstasy (MDMA) and \$3,462,240 in US bulk currency.
- Seized \$35,000,000 in bulk US currency through joint operations with the US Department of Homeland Security.
- Facilitated the purchase and installation of a digital mass storage solution (tape library) to both backup and archive existing evidentiary forensic files.
- Identified 24 DNA hits from crimes committed in Beverly Hills that were uploaded into CODIS.
- Acquired new equipment that provides an alternative lighting source to streamline the workflow used by the crime lab for the lifting, photographing and printing latent fingerprinting evidence.
- Reduced backlog of Property and Evidence unnecessary maintained by 25%.
- Conducted comprehensive "active shooter" training City employees as well as separate joint training exercises with both the Police and Fire departments.
- Provided support to federal agencies during 40 high level dignitary visits.



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- Co-hosted “National Night Out Event” to promote safety and emergency preparedness in the community.
- Provided outreach to BHUSD schools regarding BHPD’s social media outlets such as NIXLE and Twitter in effort to expand communications between the school communities and the Police Department.
- Collaborated with BHUSD to improve school security through the use of a private contractor that provides campus security officers.
- Partnered with Human Services, utilizing the revamped BHPD’s Bicycle Team, in an effort to address public relations concerns.
- Partnered with Human Services to create a streamlined system to properly identify homeless individuals in an attempt to get them needed social services.
- Developed a new updated Explorer Academy and added five new explorers to the program.
- Initiated quarterly meetings to address school security issues with both public and private schools.
- Collaborated with the City’s Human Services division and faith based groups in the “Positive Change, Not Spare Change” program that promotes giving money to charities that help the homeless, and to not directly give spare change to the homeless on the street.
- Partnered with BHUSD’s PTAs to educate parents on Cyber Security and Police/EBI action plans.
- Created and implemented the Beverly Hills Police Department’s Citizens Academy. The program exposes and educates citizens on the intricacies of law enforcement.
- Implemented a web-based program which allows field training officers to document and follow police trainee's progress through the field training program; thereby making the paperless records readily accessible to trainers and trainees.
- Implemented a peer support program to promote stress management and emotional support to BHPD employees.
- Partnered with Culver City and other neighboring cities for the implementation of the Westside Regional Data Sharing and Crime Mapping Project.



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- Increased citizen participation and registration in emergency telephone notification and other notification and messaging systems used before, during and after a disaster.
- Increased disaster public and private partnerships by developing disaster stakeholder relationships, education and resources to provide resources and assistance in a disaster.
- Increased Mass Casualty/Fatality readiness by enhancing City planning efforts including exploring partnerships with organizations that can provide medical assistance during a disaster.
- Increased disaster stockpiled resources to improve the City's ability to care for citizens.
- Assisted in the coordination the migration of the telephone notification system and increase registration for use in emergencies including reviewing the policy and procedures for use in emergencies and non-emergencies.
- Reinstated the CERT training, Community Emergency Response Team, held first business CERT class training 51 participants from various businesses and stakeholders in Beverly Hills. Held one refresher with 46 participants and one class for the Community which graduated 30 residents. Used and maintained volunteer instructors.
- Developed, with Cable, *Dangerstoppers*, programming that can be shown on cable and on the website. Program content is chosen by H&S Commission. Heat Safety, Fight the Flu, Protect Your Pet, Fight the Bite, Beat the Heat, and Stay Informed completed.
- Developed, with Cable, Tobacco and E-Cig/Vaping Regulation video.
- Developed multi-programing for Beverly Hills This Week.
- Held *National Preparedness Month: Resolve to Be Ready & When It Shakes Campaign* for Community and Employees.
- Posted all the past campaign pledge drives on website.
- Provided outreach to the Community through such events as Fire Service Day, Earth Day, PD Pancake Breakfast, Woofstock, Farmers Market and National Night Out.
- Spoke on disaster and emergency preparedness to two PTA's, two City of Beverly Hills Homeowners groups, eleven businesses, two organizations, two TBH classes, and four Faith based organizations and various other events such as *Take Your Kid to*



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Work Day, Youth in Government, the Teen Advisory Group and the Chamber's Government Liaison Committee.

- Managed 108 member Employee Emergency Response Team members. Held one set of trainings for new members and those needing classes.
- Held *Shake Out Drill* for all City employees.
- Completed, supplied, organized, designed audio visual capabilities and opened the PWS DOC.
- Worked with a consultant, coordinated efforts and provided input on the writing of the Greystone Reservoir Evacuation Plan. This meets the federal mandate.
- Worked with a consultant, coordinated efforts, and provided input on the first portion of the Public Works Services Department Emergency Operations Plan.
- Planned and lead, with a consultant, a two day DOC Essentials class for PWS DOC staff.
- Held two PWS DOC trainings.
- Oversaw and coordinated the migration of the new upgraded Everbridge Emergency Telephone Notification System. Held three trainings. Updated the policy paper.
- Trained the Chamber and the CVB on disaster preparedness, roles and responsibilities.
- Coordinated four Active Shooter Trainings for the all Employees, Library and Public Works.
- Held monthly EOC Section and Chiefs meetings, trainings and tabletops.
- Held Quarterly Policy Group meeting, trainings or tabletop discussions.
 - Held one EOC Drop In Drill Training for 89 EOC Team members. Coordinated and followed up with members on results.
- Served as liaison to coordinating DHS potential projects.
- Provided training and tabletop exercise to 2 Surgical Care Centers and one medical facility. Provided verification of City participation to four of the surgery centers.
- Collected compiled information and outreached to all Urgent Care and Medical Care Centers in Beverly Hills and in surrounding areas. Signed two MOU's. Developed a WEB EOC board that will track their availability in times of disasters to accept patients.



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- Met with emergency management personnel at Cedars Sinai to discuss mass causality planning. Coordinated a multi City and Hospital meeting between Cedars Sinai and the City on the same topic.
- Lead a multi-dept. review of the mass causality/fatality plans. Held a tabletop exercise.
- Held an EOC exercise that tested the City's ability to move information from the field to the EOC, from the EOC to the Area A cities and to the County. Also practiced the ability for the EOC to compile this information.
- Spoke/trained at two DCS meetings.
- Held EOC Citywide Radio exercise.
- Held yearly GETS and WPS drill.
- Hold monthly CWIRS radio exercises with the other Disaster Management Areas.
- Continue to define disaster Supply and Procurement process.
- Mapped out all facilities to be used in disaster.
- Continued the development of WEB EOC and held trainings and drills.
- Received grant funding for purchase of additional ADA Compliant cots.
- Partnered with SCE to improve their disaster response with the City.
- Met and established a relationship with two potential companies who can provide debris management services and supply resources such as tents, feeding, showers etc.
- Revisited the agreement between Dr. Shipps' office to provide disaster animal care.
- Completed updated succession list for City Council, City Manager, Department Heads and Division Heads.
- Developed EMMA training for HR.
- Prepared City Council presentation on City Council Handbook for Disasters and Emergencies training.
- Responded to the Canyon Brush Fire and other CEOC activations.
- Coordinated with Communications on implementation of Social Media notification systems, including the increase use and the obtaining of additional users for the Nixle and Twitter accounts.
- Maintained 100% compliance with state and federal National Incident Management standards. Completed City wide NIMSCAST.
- Expanded the role of the Liaison Officer to include access and functional needs.



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- Assisted with the development of the field Incident Action Plan for LA Marathon and Golden Globes. Contributed the OEM portion of this plan
- Wrote the EOC Action Plan for the LA Marathon and Golden Globes.
- Activated EOC for LA Marathon, a protest and Golden Globes.
- Worked on the Loma Vista incident and lead after action follow up meeting.
- Coordinated City efforts during two gas main leaks. Including opening an evacuation center for employees and community members.
- Lead after action meeting and follow up report for Public Works on a minor/contained ammonia release incident.
- Maintained EOC.
- Increased citywide use of AM Radio.
- Work with depts. to increase their level of preparedness holding drills and training such as but not limited to: Hotline Activation (library), Department Disaster Response Review Quizzes (AS, CS, CD, PM, PW) Quarterly Personnel Unit Review/Trainings (HR).
- Held Citywide Drills such as but not limited to: employee emergency notification drill, Co. CWIRS drill, Policy Group radio drill and GETS/WPS drill.
- Updated and added to the City's stockpile with such additions to assist those with access and functional needs such as wheelchairs and ADA compliant cots and additional lights, portable toilet, replacement of the satellite phone, diapers etc.
- Tested the City Council Chambers security plan and provided follow up as warranted.
- Provided input on the City's camera plan master list. Reviewed cameras for Roxbury location.
- Coordinated security issues for a variety of buildings.
- Facilitated new shelter survey for Roxbury Park.
- Lead Homeland Security Policy Group meeting on a variety of topics that are in need of City wide coordination.
- Working with Finance, developed a baseline for the evaluation of the City's current ability to maximize FEMA Cost Recovery after disasters.
- Met with four Faith-based organizations to review emergency procedures, disaster preparedness of the congregations and the development of a MOU to assist the City in times of disaster.



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- Worked with the Community Development Department in the study of the current Disaster Reconstruction Ordinances and the development of additional ordinances.
- Liaison to Health and Safety Commission, holding monthly meetings and follow up.
- Distributed a variety of health & safety messages through multiple mediums.
- Served as Disaster Management Coordinator for the 4 Westside Cities (Area A).
- Held first Area A JPA meeting.
- Oversaw the study to the Health and Safety Commission and recommendations to the City Council on the treating of e-cigarettes the same as tobacco products and the expansion of the tobacco use and smoking ordinance.
- Served on FAC (Family Assistance Center) planning steering committee for the County of Los Angeles Operational Area.

Vision Statement #5 - Beverly Hills is known internationally for its alluring and distinctive hotels, retail stores, restaurants and entertainment and headquarters businesses.

- Completed Gateways at San Vicente/Wilshire and Olympic/Spaulding featuring enhanced Beverly Hills shields and other landscaping improvements at City boundaries
- Completed waterproofing at 9 City parking garages including new deck coating and concrete repairs
- Completed upgrades to parking garages including new paint, new signage, doors & hardware and miscellaneous other items
- Completed modernization of City elevators at 4 garages, Police Facility and City Hall for long-term reliable operation
- Completed new signage at 5 City garages at Santa Monica Bl.
- Successful assignment of Monsieur Marcel lease to Wally's Wine with anticipated Grand Opening of late November 2014
- Successful build out of Heritage Wine at 9400 Santa Monica and Grand Opening in September 2014
- Panera Bread completion and grand opening in January 2015.
- Completion of Williams-Sonoma lease renewal.
- Successful renewal of Beverly Hills Lingual Institute space with a new tenant.



Accomplishments 2014-15

- Complete remodel of 331 Foothill elevator interiors
- Installed an additional 20 bicycle racks
- Awarded contract for citywide striping in coordination with Capital Assets
- Developed recommendations to limit tour bus activity in Business Triangle and to remove or relocate tour bus loading zone on Dayton Way
- Created and integrated a daily proactive educational commercial sign outreach program for the commercial district.
- Completed In-lieu parking program study
- Invited Stars and Stripes Scooters, with new business headquarters within the City, to be a vendor at this year's Senior Health Fair. Stars and Stripes Scooters is also interested in providing complimentary mobility opportunities to patrons interested in participating in senior excursions.
- Oversaw the expanded Holiday décor program, including the Baccarat chandeliers on Rodeo Drive.
- Coordinated the annual business attraction and retention mission to New York City, with the Chamber of Commerce and the conference and Visitors Bureau.
- Completed citywide way-finding signage program.

Awards and Recognitions

- Earned an A+ rating from the Los Angeles Conservancy for the City's historic preservation program.
- Recipient of the Tree City USA award for the 29th consecutive year.
- Los Angeles Magazine lauded the La Cienega Tennis Center as "Best Public Tennis Courts, August 2014" in their "Best of Los Angeles" edition.
- Greystone Mansion was named third in USA Today's list of top L.A. park attractions.



Accomplishments 2014-15

- Received the nationally recognized Livability Award from the U.S. Conference of Mayors for the City's Embrace Civility program, which was created by the Human Relations Committee to enhance residents' quality of life.
- Municipal Information Systems Association of California (MISAC): Received the MISAC award for "Excellence in Information Technology Practices."
- Received SCAN-NATOA awards for *Dangerstoppers – Protect Your Pet*, *Beverly Hills This Week*, and *Dream Big*.
- DUI Team was the recipient of the 17th annual MADD award for DUI enforcement efforts. Officer Dale Drummond and Officer Kevin Orth were recognized for their efforts in DUI enforcement and arrests.
- Officer Jim Keenaghan was recognized by the California Peer Support Association with an award in September 2014 for developing and implementing a peer support program for BHPD employees.
- The Centennial program received widespread media coverage in regional, national and international publications.