



# City of Beverly Hills Historic Properties Plaque Program Application

Owners of historical properties that have been designated by the City of Beverly Hills as either a Historic Landmark or a Contributing Resource within a City-designated Historic District, as listed in the Beverly Hills Register of Historic Properties, are eligible to apply for a Beverly Hills Historic Property Plaque. The Plaque is to be placed on the exterior façade of the building or at the front of the property to acknowledge the date when the resource was constructed and its historic significance. The Beverly Hills Register will soon be available on-line at the Beverly Hills website. If a property is not yet listed in the Beverly Hills Register, but is at least 45 years old, it may be eligible for nomination. Contact the City's Urban Design office at (310) 285-1141 to discuss eligibility criteria. Property owners are encouraged to nominate their historic properties.

Staff from the Urban Design office will coordinate with property owners and the manufacturer for the fabrication of the attractive and durable bronze plaque affixed with the City logo. The conditions of approval of a Plaque are: (1) the property is a City-designated Landmark or Historic District Contributing Resource listed in the Beverly Hills Register of Historic Properties, (2) the proposed text of the plaque is factually accurate and laid out to City standards, and (3) the City's Urban Designer has approved the design, layout, location and techniques for installation of the plaque on the property. The applicant is responsible for paying the full cost for the manufacture, shipping, and installation of the plaque. This City approved Plaque program promotes the rehabilitation and preservation of historic properties within the City of Beverly Hills.

## PROPERTY OWNER & CONTACT INFORMATION:

Name of **Owner/s** and Contact Person:

**Property** Address:

**Mailing/Shipping** Address:

Phone:

E-mail:

PLAQUE INFORMATION:

(Fill in what is known, or indicate approximate if unsure. Attach any supporting documentation.)

Individual Landmark  
Historic District Contributing Resource

Name of Historic District (if applicable):

Year built:           Original business/homeowner name:

Include, with the application form, a check made out to **“City of Beverly Hills Historic Plaque Program”** for:

- 16 inches by 20 inches.....\$933.20
- 10 inches by 12.5 inches.....\$430.40
- 8 inches by 10 inches.....\$318.40
- 6 inches by 7.5 inches.....\$296.80
- 4 inches by 5 inches.....\$153.40

Mail application form and check to:  
City of Beverly Hills Planning Division  
Urban Design Office  
455 N. Rexford Dr.  
Beverly Hills, CA 90210

About the Plaques:

The 16”X20”, 10”X12.5”, and 8”X10” sizes are based on cast bronze with raised copy, contrasting background and blind mount. The 6”X7.5” and 4”X5” sizes are based on etched, 1/4” thick bronze plate with incised, color filled type, and blind mount.

Process for Approval:

After the Urban Designer has verified that:

- (1) The application is complete,
- (2) A check has been included with the application,
- (3) The property is a designated City Landmark or Contributing Resource listed in the Beverly Hills Register of Historic Properties,
- (4) The location and techniques for installation of the plaque on the property have been approved, and
- (5) The proposed text, layout and design is approved to city standards;

the application will be forwarded to *The Patrician Group* along with information about the property’s history on file with the City that may include information regarding the property’s historic significance.

