



CITY OF BEVERLY HILLS

Room 280A
455 North Rexford Drive
Beverly Hills, CA 90210

**HUMAN RELATIONS COMMISSION
REGULAR MEETING MINUTES**

June 15, 2017
9:00 a.m.

MEETING CALLED TO ORDER

Date/Time: June 15, 2017 / 9:01 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Director of Community Development Susan Healy Keene.

ROLL CALL

Commissioners Present: Saleh, Popovich Levyn, Blumenfeld, Vice Chair Berman,
Chair Friedman

Commissioners Absent: None

Staff Present: James R. Latta, Rachel L. Evans, Nancy Hunt-Coffey, Linda Kyriazi

COMMUNICATIONS FROM THE AUDIENCE

Members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda.

Outreach Service Coordinator Kevin Conner provided an update to the Commission on success stories based on the outreach services that CLASP (Changing Lives and Sharing Places) provides to the homeless.

APPROVAL OF AGENDA

Chair Friedman approved the agenda as presented.

CONSENT CALENDAR

1. Consideration of Minutes of the Regular Meeting of May 18, 2017.

MOTION by Saleh, SECONDED by Berman to approve the Meeting Minutes. (4/0)

AYES: Saleh, Blumenfeld, Berman, Friedman

NOES: None

ABSENT: None

ABSTAIN: Popovich Levyn

PASSED

REPORTS FROM PRIORITY AGENCIES

Beverly Hills Unified School District
No representative was able to attend.

Beverly Hills Police Department
No representative was able to attend.

CONTINUED BUSINESS

2. Tenant Landlord Forum

Human Services Administrator James R. Latta updated the Commission on the submitted forms and calls received to the Human Services Division from both Tenants and Landlords. There were not any speakers at the Forum.

3. Rent Stabilization Update

Director of Community Development Susan Healy Keene provided an update to the Commission on the Amended Rent Stabilization Ordinance that was provide to City Council on April 20, 2017 in addition to the update that was presented on June 13, 2017 and provided a timeline of the project.

The Tenant/Landlord handbooks are updated and are available online and hard copies are available in City Hall.

The new and updated Rent Registry form was reviewed and discussed. Sessions will be scheduled for the public in addition to one on one appointments to assist with the submission of the form.

Public Education Workshops have been schedule for Saturday, June 17, 2017 in the Beverly Hills Public Library Auditorium from 10am to noon, in addition to Thursday, June 22, 2017 in City Hall from 7pm to 9pm to answer any questions or concerns.

An updated web page is available, www.BeverlyHills.org/BHREnt, which includes the Tenant/Landlord handbook, Frequently Asked Questions in addition to the current amendments that were recently passed. The program hotline number is 310-285-1031.

4. Community Assistance Grant Fund Update

Human Services Administrator James R. Latta updated the Commission on the status of the Community Assistance Grant Funds.

City Council endorsed the Council Liaison request to fund housing rights legal services in consideration of the new Rent Stabilization Ordinance that was effective on May 5, 2017.

Bet Tzedek was the only vendor to apply.

MOTION by Friedman, SECONDED by Berman to accept Bet Tzedek's proposal for \$60,000 to provide the services for landlord-tenant issues as described in our application. (5/0)

AYES: Saleh, Popovich Levyn, Blumenfeld, Berman, Friedman
NOES: None
ABSENT: None
ABSTAIN: None
PASSED

5. Human Relations Work Plan Review

Human Services Administrator James R. Latta reviewed the Commission's priorities and work plan items:

- Finishing up the Community Assistance Grant Fund TY 2017-2018
- Human Relations Commission Embrace Civility Award Program
- Bullying Prevention Video Contest
- Beverly Hills Ambassador Program
- HRC's Tenant Landlord Forum
- Random Acts of Kindness
- Civility Month in October

MOTION by Friedman, SECONDED by Berman move that staff present to us at our August meeting where signage can be hung throughout the City, including the parking structure, the library, and posters and sandwich boards promoting Civility Month in the month of October. (5/0)

AYES: Saleh, Popovich Levyn, Blumenfeld, Berman, Friedman
NOES: None
ABSENT: None
ABSTAIN: None
PASSED

NEW BUSINESS

6. Embrace Civility Award

MOTION by Berman, SECONDED by Saleh I move that we launch the Embrace Civility Award today, June 15, 2017. (5/0)

AYES: Saleh, Popovich Levyn, Blumenfeld, Berman, Friedman
NOES: None
ABSENT: None
ABSTAIN: None
PASSED

7. Bullying Prevention Video Contest

The Commission reviewed the draft Bullying Prevention Video Contest flyers that were provided and discussed revisions for a new draft flyer to be emailed to the Commission for review.

MOTION by Blumenfeld, SECONDED by Berman I move to approve Draft #3 with the modifications presented. (5/0)

AYES: Saleh, Popovich Levyn, Blumenfeld, Berman, Friedman
NOES: None
ABSENT: None
ABSTAIN: None
PASSED

Chair Friedman expressed his thanks to both Commissioner Saleh and Vice Chair Berman for initiating the graphic design and moving the project along.

MOTION by Friedman and Saleh, SECONDED by Berman I move to launch the Bullying Prevention Video Contest based upon the dates set forth: The contest announced August 7, 2017, all submissions will be due by September 15, 2017, the winners will be recognized at a October 2017 City Council Meeting; cash prizes to be awarded. (5/0)

AYES: Saleh, Popovich Levyn, Blumenfeld, Berman, Friedman
NOES: None
ABSENT: None
ABSTAIN: None
PASSED

It was agreed to have the "large checks" printed to present at the City Council Meeting to the winners.

8. Random Acts of Kindness

After discussion it was decided to have staff return with the vetted information which will be reviewed and discussed at the August Commission Meeting.

STATUS REPORTS

9. Beverly Hills Ambassador Program

July 1, 2017 marks the 2-year anniversary of the Beverly Hills Ambassador Program. Operations Manager Kris Zagya provided an update on the monthly statistics.

Added to their responsibility is the enforcing of the new smoking regulations that went into effect May 5, 2017, in addition to the Crescent Parking garage which continues to have activity from the alley exits.

COMMUNICATIONS FROM THE COMMISSION

10. Mayor's Cabinet Meeting

The Mayor's Cabinet Meetings are now broadcasted live and meeting minutes will no longer be provided. One can view any recorded meeting at:

<http://www.beverlyhills.org/citygovernment/mayorandcouncilmembers/mayorscabinetmeetings/>

COMMUNICATIONS FROM STAFF

11. Administrator's Report

Human Services Administrator James R. Latta updated the Commission on the following items:

- May 31, 2017 Homeless Count Results demonstrate a 26% increase in Los Angeles County and an 18% increase in Service Provider Area 5 (Westside of Los Angeles).
- June 7, 2017 Ambassador Program presentation at the "Get To Know Your City Event" co-sponsored by the City and the Beverly Hills Chamber.
- June 13, 2017 City Council discussed roundtable facilitator candidates and funds needed to support the implementation to the interim Rent Stabilization Ordinance.
- June 13, 2017 City Staff presented the FY 2017-18 budget proposals to City Council which passed.
- June 29, 2017 Present Housing Rights Legal Services Recommendation to City Council.
- Staff working on FY 2017-18 CAGF and other Human Services related agreements.

12 .Overview of Current and Pending Agenda Items

- The Commission was interested in hearing from the Community Development Division regarding next steps in Rent Stabilization Implementation.

13. Calendar for 2017 -2018 Regular Meetings

- Chair Friedman will not be able to attend the December meeting.

ADJOURNMENT

June 15, 2017 at 12:17 p.m.

PASSED AND APPROVED THIS 17 DAY of August, 2017



Jerald Friedman, Chair