



City of Beverly Hills

**Health and Safety Commission
Regular Meeting**

**November 23, 2009
4:00 PM
City Hall Room 280-A**

***Enhancing the Health and Safety of
Our Community***

A detailed Commission packet is available for review in the Library and City Clerk's Office.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Manager's Office at (310) 285-1014. Please notify the City Manager's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Conference Room 280-A is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.

**CITY OF BEVERLY HILLS
City Hall Room 280-A
AGENDA**

HEALTH AND SAFETY COMMISSION REGULAR MEETING

November 23, 2009

4:00 p.m.

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. COMMISSION MINUTES

- Consideration of minutes of October 20, 2009.

D. ORAL COMMUNICATIONS FROM THE AUDIENCE

At this time, members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda.

E. REPORT FROM THE CHAIRPERSON

- Mayor's Cabinet Meeting – November 11, 2009.
- Other items of interest.

F. DIRECTOR'S REPORT

- Report from Myra Lurie, Beverly Hills School District Board Member
- Information Only: Holiday Postcards
- Other Items
 - a) H1N1 Update

G. NEW BUSINESS

1. Review and Summary of Health and Safety Week
2. Commissioner Reappointments
3. Health and Safety Awards
4. Work Plan FY 2009-2010 & FY 2010-2011

H. COMMENTS FROM COMMISSIONERS

Commissioners' brief responses to public comments, questions for clarification, brief announcements, request for information, and brief reports on activities.

I. ADJOURNMENT



**BEVERLY HILLS HEALTH AND SAFETY COMMISSION
SPECIAL MEETING**

**ROOM 280-A, CITY HALL
OCTOBER 20, 2009
4:00 P.M.**

SPECIAL MEETING MINUTES

The meeting was called to order at 4:10 p.m.

A. ROLL CALL

Commissioners Present: Setian, Kopeikin, Judelson, Aronberg, Vice Chair Landau, Chair Seidel

Guests: Les Bronte

Staff: P. Mottice Muller, K. Ryan, G. Barton, B. Cornelius, K. Lichtig, S. Epstein, M. Aluzri, C. Burnett

Commissioner Millan arrived at 4:20 p.m.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chair Landau

C. COMMISSION MINUTES

Consideration of minutes of September 21, 2009

MOVED by Judelson, SECONDED by Aronberg to approve the minutes of the meeting on September 21, 2009, with edits (6/0)

Ayes: Setian, Kopeikin, Judelson, Aronberg, Landau, Seidel

Noes: None

Absent: Millan

D. REPORT FROM THE CHAIRPERSON

MAYOR'S CABINET MEETING – OCTOBER 14, 2009

Chair Seidel reported on the following items from the recent Mayor's Cabinet Meeting:

- Public Works Commission – Due to technical complications with water meters, residents will receive two to three water bills within a 45 day period. The City's sewer system is aging and a master plan is being finalized to address.
- Traffic and Parking Commission – Enforcement of abuse of handicap parking placards will increase.

- Fine Arts Commission – The new public art piece “Erratic” has caused some concern as it heats up in the sun during the day and children climb on it.

E. DIRECTOR’S REPORT

REPORT FROM MYRA LURIE, BEVERLY HILLS SCHOOL DISTRICT BOARD MEMBER

Ms. Lurie was late to the meeting, but submitted the following email which was read by Chair Seidel, paraphrased below.

Re: Health and Safety Expo:

1. Information will be forwarded to Frannie Rennie and Nadine Neiman, the PTA Council presidents.
2. Will be mentioned at Board of Education televised comments on October 27 and at all the PTA meetings.

Re Today’s Commission Meeting:

1. BHUSD remains vigilant regarding H1N1 and unfortunately have had child hospitalized with it. He was in the hospital for 5 days but fortunately was released and is making a good recovery.
2. BHUSD is proceeding with the selection of a new program manager for the Measure E bond program, having reviewed the proposals of many (approximately 12) and have narrowed the field of potential managers down to 4 top contenders. The selection committee is doing site visits this week to the school districts that have used these vendors, interviewing their other clients and reviewing their work.

Ms. Lurie arrived to the meeting late, and noted that the school district is offering seasonal flu shots to district personnel for \$20.

- Information Only:
 - a) Commission Calendar – No Comment.
 - b) H1N1 Vaccination Clinics – The Commission briefly discussed the Points of Distribution (PODs) which will administer H1N1 Flu vaccines, taking place in Culver City on Friday, October 23rd.

F. SPECIAL MEETING AGENDA

Evacuation Planning

Foothill residents Alice Wessen and Kim Lievens were directly affected by the proximity of the recent Station Fire and had close interactions with police and firefighters regarding structure protection, life safety and evacuations. Via conference call, Ms. Wessen and Ms. Lievens shared with the Commission their recent experiences.

The main points of the conversation are:

- Communication between residents and authorities is very important. The media cannot be relied on because their information may be inaccurate and in this circumstance, the

media had limited coverage of the fire. The Station Fire in the La Canada area, police did not go door to door to tell residents to evacuate, and a reverse 911 call that went out telling residents to evacuate was mistakenly sent to the entire City, not just those in the evacuation area. Due to the false information, traffic was bad as residents were trying to evacuate. Where communication was effective was in residents going door to door telling each other what to do, telephones, and use of two-way radios.

- Outside fire departments that were helping out did not receive good information or maps about the area, causing much confusion and wasting valuable time.
- Communities must meet proactively and discuss evacuation plans, so that everyone knows what to do when an evacuation becomes necessary.
- In recovery efforts since the fire, many K-rails have been placed throughout the community to prevent damage from mudslides in the rainy winter season. These rails will stay in place for 3-5 years.

Chief Greg Barton and Sgt. Brad Cornelius presented information on the City's current Evacuation Plan.

Chief Barton reported that in an effort to educate residents about evacuation, the City mailed informational fliers and DVD's to residents who live north of Sunset Blvd.

Chair Seidel suggested holding a Town Meeting to further teach residents about evacuation, brush clearance, etc. Chair Seidel offered that this meeting could possibly be hosted by the Health and Safety Commission

Sgt. Cornelius reported that residents should evacuate once the order is given so that residents can be away from the evacuated area so that fire equipment can get access to these areas. Also, residents should not wait too long to evacuate since many people die in their cars evacuating when the fire has progressed.

Sgt. Cornelius also pointed out that in order to expedite traffic flow in the City during an evacuation, many primary intersections have been identified to place traffic control officers.

Another proactive action that the City takes to avoid problems during evacuation is posting red flag warnings and prohibiting parking on narrow streets in the hills.

Communications which the City can utilize to reach residents during disasters are radio channel 1500 AM and the mass notification system.

HEALTH AND SAFETY WEEK

Advertising has been done to encourage residents to attend Health and Safety Week and the Expo. Commissioner Aronberg was invited to speak at the Beverly Hills Chamber of Commerce's Government Affairs meeting on October 15th, where she explained upcoming Health and Safety Week events. Commissioner Setian noted that he went door to door to inform

residents about the events, and learned that while some people knew about the events, most did not.

Commissioner Aronberg noted that she'd like to contact the animal rights activists who attended City Council meetings regarding the feral cat matter, to encourage their attendance at Dr. Halligan's presentation on October 28th.

G. PUBLIC COMMENTS

Resident Les Bronte encouraged the Commission to educate residents about the City's radio channel 1500 AM and its possible use to communicate with residents during a disaster. He also emphasized the importance of the City continuing to use the radio channel. Mr. Bronte cited that the mass notification system may not serve as an effective mode of communication if electricity is down. Mr. Bronte also pointed out that the CPR program is still up and running but is now a private entity, and requested that the Commission continue its support of the CPR program.

H. ADJOURNMENT

There being no further business, Chair Seidel, with the consent of the Commission, adjourned the meeting at 6:10 pm.

PASSED, Approved and Adopted
This _____ day of _____, 2009

David Seidel, Chair

Currently who can receive the H1N1 vaccine?

Due to the nationwide shortage of the H1N1 vaccine those in identified priority groups are currently eligible for the vaccine. Those in priority groups are especially vulnerable to the flu virus. Eventually as more vaccines become available everyone will be able to obtain the vaccine. Those in priority groups include:

- pregnant women
- caregivers for children younger than 6 months of age
- persons from 6 months through 24 years of age
- persons aged 25 to 64 years who have health conditions associated with higher risk of medical complications from influenza
- healthcare and emergency medical services personnel

Where are vaccines available?

Go to the LA County Public Health website for a schedule of POD (Point of Distribution) clinics. However, health officials are urging people who have health insurance to obtain a vaccine from their healthcare provider.

Why doesn't Beverly Hills have a POD?

LA County Public Health chooses all POD facility locations to dispense vaccines for the H1N1 vaccine. The City of Beverly Hills offered to be a POD location. LA County Public Health declined the City Beverly Hills' offer and chose to focus on areas with high numbers of people in priority groups and who do not have health insurance.

When will the vaccine become available?

More H1N1 vaccine will be available in upcoming weeks at some chain pharmacies, private health care providers, and community clinics. Go to www.flu.gov or http://www.publichealth.lacounty.gov/ for more information.

Additional sites for flu information:

<http://www.cdc.gov/h1n1flu/>

<http://www.cdph.ca.gov/healthinfo/discond/pages/h1n1vaccinelocations.aspx>

<http://www.lungusa.org/lung-disease/influenza/flu-clinic-locator/>

H1N1 Employee Q&A

1. Can an employee be sent home by a supervisor for exhibiting flu-like symptoms?

Yes, employees may be sent home by a supervisor for exhibiting flu-like symptoms.

2. Is the time-off from work charged towards the employee's leave accruals?

Yes, the time-off from work related to illness is charged to the employee's sick leave accruals.

3. What if the employee does not have sufficient sick leave accruals to cover the time-off?

Use of other leave accruals may be authorized and if no leave accruals are available, then that time off is without pay.

4. When can the employee return to work?

Once the employee is no longer exhibiting flu-like symptoms or after a fever has subsided for 24 hrs. without taking fever reducing medication.



CITY OF BEVERLY HILLS

Policy and Management

MEMORANDUM

TO: Health and Safety Commissioners

FROM: Ariel Triplett, Intern Office of Emergency Management

DATE: November 23, 2009

SUBJECT: Health and Safety Week 2009

Introduction

Health and Safety Week was held between October 25 – November 1, 2009. In previous years there was more of a focus on emergency preparedness and safety practices. This year health issues were incorporated into the week along with pet safety. Advertisements for Health and Safety Week events were advertised in both the Courier and the Weekly. Flyers and posters were posted throughout the city attracting people to the events for the week. Thank you to the Commission for all your assistance.

Events

During Health and Safety Week the following four events took place:

The Stroke Prevention speaker, Laurie Paletz from Cedars-Sinai spoke to over 90 seniors during Health and Safety Week.

Dr. Karen Halligan gave a presentation on Pet Health and Safety on October 28, at 7pm in the City Council Chambers. It was recorded by cable and aired on November 12, at 7 pm and November 13, at 9pm. Additional viewings will occur on:

- November 16, at 4pm
- November 19, at 9pm
- November 23, at 10pm
- November 24, at 7pm

Unfortunately, there was only about 5 people from the public who attended.

The Health and Safety Expo on Sunday, November 1 had a considerable turnout according to Greta Dunlap, head of the Farmers' Market.

- About 200 children were fingerprinted by Robyn Sax.
- Presentations on stage displayed information about safety for children and their families.
- California Highway Patrol checked 5 cars.
- About 27 people were screened and 18 units of blood were donated to Cedars-Sinai Blood Mobile.

- Cedars-Sinai conducted 226 health screenings and received over 400 members of the community interacting with several services and information being offered at their booths.
- Vendors appreciated the setup and asked to be placed on a call back list for next year.
- SPCA placed 5 microchips in dogs and several vaccinations to family pets.

Future Actions

Staff requests the Commission discuss the week and its events and the following:

- What portions/components of the week went well?
- What portions/components of the week could be improved?
- Should the week or portions of the week be held next year? Every other year?
- Are there any further comments, suggestions, concerns about Health and Safety Week or any component of the week?



CITY OF BEVERLY HILLS STAFF REPORT

To: Health and Safety Commission
From: Kathy Ryan, Commission Secretary
Subject: Commissioner Reappointments

The attached memo was approved by the City Council at its November 17, 2009 meeting.



CITY OF BEVERLY HILLS STAFF REPORT

Meeting Date: November 17, 2009
To: Honorable Mayor & City Council
From: Byron Pope, City Clerk
Subject: Health and Safety Commission Reappointments
Attachments: 1. Commissioner Letters (7)

INTRODUCTION

The following Health and Safety Commissioners are eligible for reappointment to a second term. At their meeting held on July 27, 2009, reappointment terms were selected at random for each Commissioner as follows: Sandra Aronberg – 3 years, David Seidel – 3 years, Debra Judelson – 4 years, Stacia Kopeikin – 5 years, Peter Landau – 4 years, Gail Millan – 5 years, and Karén Setian – 4 years.

The members have submitted correspondence indicating willingness to serve a second term.

DISCUSSION

HEALTH AND SAFETY COMMISSION

Sandra Aronberg

Term expires 11/19/09
23 Meetings held
0 Absences
0 Recusals

David Seidel

Term expires 11/19/09
23 Meetings held
2 Absences
0 Recusals

Debra Judelson

Term expires 11/19/09
23 Meetings held
2 Absences
0 Recusals

Stacia Kopeikin

Term expires 11/19/09
23 Meetings held
0 Absences
0 Recusals

Peter Landau

Term expires 11/19/09
23 Meetings held
0 Absences
0 Recusals

Gail Millan

Term expires 11/19/09
23 Meetings held
2 Absences
0 Recusals

Karén Setian

Term expires 11/19/09
23 Meetings held
0 Absences
0 Recusals

Meeting Date: November 17, 2009

FISCAL IMPACT

None

RECOMMENDATION

The City Council Liaison (Vice Mayor Delshad and Councilmember Mirisch) recommend these appointments. In accordance with the reappointment process, if a City Councilmember does not request a discussion of a particular reappointment, staff will prepare the report for adoption at the next Formal City Council meeting.

Byron Popel *BP*
Approved By *for*



CITY OF BEVERLY HILLS STAFF REPORT

To: Health and Safety Commission
From: Pamela Mottice Muller, Director of Emergency Management
Subject: Health and Safety Awards: **REVISED MEMO: * Marks New Additions to Memo**

INTRODUCTION

The Office of Emergency Management has conducted research on possible Health and Safety Awards. This is a compilation of examples based off of the information that was found.

DISCUSSION

In researching health and safety awards that other cities, communities, and organizations have given out in the past, the Office of Emergency Management has gathered a number of examples for the Health and Safety Commission to discuss.

Options:

- **Private Sector Award:** for private sector organizations or individuals who have shown exceptional efforts in the field of emergency preparedness. Can be issued for preparedness efforts or for response to a specific event.
- **Individual Community Volunteer Award:** for outstanding individual effort that contributes to a safer and healthier community.
- **Public Awareness Award:** for an outstanding contribution in raising public awareness/understanding of community health and safety issues.
- **Nonprofit Organization Award:** for the recognition of a nonprofit organization that contributes to the greater well-being and safety of the local community.
- **Safer School Award:** for the BHUSD school that has done the most to improve personal health and safety awareness among pupils and staff.
- **Good Samaritan Award:** for the recognition of a citizen who has performed an exemplary act that displays a willingness to take quick and decisive action where another's well-being is concerned.
- **Student Association Award:** for a group of students (i.e. a club at BHHS) that has made a positive impact on the health and safety of other students, the school, or the community as a whole.

Although specific criteria should be discussed in greater detail, it is suggested that to be eligible for each of these awards the recipient must either be a resident of Beverly Hills or have made a positive impact on the city in the areas of health and safety.

***CURRENT AWARDS**

Currently the City of Beverly Hills has the following Health and Safety related awards:

Volunteer Breakfast: Community Service Department: Provides awards to those City volunteers who have 40 hours of service or more. Awards are based on hours and years of service not specific programs.

Robert Shapiro Award: Police Department provides once a year to an outstanding volunteer who provides outstanding volunteer service to the Police Department.

CPR: Due to changes to this program, it is unknown if the non-profit will continue to provide program awards.

FISCAL IMPACT

Plaques are budgeted in the Commission's budget

RECOMMENDATION

Staff recommends that the Commission discuss the types of awards and decide which award or combination of awards should be sponsored. The Commission may want to appoint an Ad Hoc Committee to study the issue further and make recommendations.

This is a project slated for the beginning of next calendar year but discussions can begin and the Commission can begin to think about this project.



CITY OF BEVERLY HILLS

Policy and Management

MEMORANDUM

TO: Health and Safety Commissioners
FROM: Pamela Mottice Muller, Director Office of Emergency Management
DATE: November 23, 2009
SUBJECT: WORK PLAN: FY 2009 - 2010 & FY 2010 - 2011.

The following provides information on the Status of Goals, Objectives and Work Plan Items 2009. Please review and provide any additional information.

To Create a "Community Culture of Awareness and Preparedness"

- Support campaigns to educate the community on the topic of disaster preparedness: National Preparedness Month, Health and Safety Week (formerly Safety and Emergency Preparedness Week), and April Earthquake Month.
 - *Supported April Employee and Community Pledge Drives.*
 - *Held Health & Safety Week: Oct. 26-Nov. 1, Speakers and Expo (Nov. 1)*
- Encourage and Support Citizen Corp activities and involvement in a variety of ways including participation in the annual Neighborhood Watch meetings, and assisting in increasing membership and coordination between groups.
 - *Attended all 25 NHW meetings presenting on the H&S Commission and encouraging preparedness and involvement.*
 - *Assisted in the PR for the NHW meetings by filming Cable ads and recording AM Radio announcements.*
 - *Attended multiple City events and Farmer's Market to distribute information on emergency preparedness including pandemic flu planning. (e.g. Fire Service Day, Woolstock, Family Festival, Earth Day)*

To Encourage Good Decision Making and Battle Complacency on Health and Safety Matters

- Evaluate the development and implementation of Health and Safety Awards and Recognitions.
 - This project is currently scheduled to be completed in the first part of 2010.
- Supplemented disaster preparedness message with other health and safety educational opportunities throughout the year.

To Serve as Ambassadors to the Community on Health and Safety Related Resources and Information

- Explore ways to provide resources to the community.
 - *Provided Liaison to BHUSD Facilities Security Committee*
 - Provide input on the development of an emergency preparedness supply kit to be sold on SHOPBH.
 - *This has been discussed and the Commission decided the City will not sell kits but citizens will be referred to the many vendors already supplying kits.*

- Support outreach to individuals with special needs and identify those needs before, during and after a disaster.
 - Assist in outreach in identifying those community members needing special attention in an evacuation or emergency.
 - *Special Needs Registry completed, working jointly w/ Human Relations Commission to outreach to those who might need special assistance in times of evacuation/disaster.*

2009 Speakers:

Presentation on Islamic Terrorism by Detective Ebrahim Ashabi of Long Beach Police Department.

Presentation by residents of LA County Foothill Area who were affected by the Station Fire.

Presentation by Staff on the Following Topics:

- *Budget*
- *UNITE Program*
- *Water Reliability*
- *Leaf Blower Enforcement*
- *Update on Fresh Dining Ordinance Enforcement*
- *Evacuation*
- *Mass Notification System Update*

WORK PLAN: FY: 2010 and FY: 2010-2011

At the June 22, 2009 meeting the Commission voted to change the work plan and Chair duties from the calendar year to the fiscal year. Therefore the work plan and Commission's goals and objectives will be built around the City's budget year. Therefore the Commission should begin work plan discussion for FY: 2010-2011 in December and January. Staff requests Commissioner's input on using a similar planning and priority process as last year or other suggestions on how to proceed to develop goals, objectives and work plan items.

Chair Seidel requests the Commission spend time discussing the Commission's work plan items for the last two quarters of the Fiscal Year, January 2010 to June 30, 2010 which would include projects such as:

- Development of Health and Safety Awards
- Participation in Neighborhood Watch Meetings
- Participation in school sponsored "Every 15 Minutes" program
- Provide input and outreach on the Hazard Mitigation Plan Update
- Outreach on notification methods during an emergency/disaster.

Staff, at the meeting, will provide background and information on the above projects.

Additionally Chair Seidel requests a discussion on the following project not on the FY 2009- 2010 workplan:

- Hosting a Town Hall Meeting with the Fire Department on Fire Protection and Evacuation Planning.
- Additional projects, events, and activities the Commission can participate in or promote.