A detailed Commission packet is available for review in the Library and City Clerk's Office.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Police Department at (310) 285-2100. Please notify the Police Department at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Conference Room 280-A is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.

CITY OF BEVERLY HILLS
City Hall Room 280-A
455 N. Rexford Drive
Beverly Hills, CA 90210
SYNOPSIS

CHARITABLE SOLICITATIONS COMMISSION REGULAR MEETING

July 8, 2015
9:00 a.m.

The meeting was called to order at 9:05 a.m.

ROLL CALL
Commissioners Present: Safier, Kraushaar, Schreiber, Vice Chair Platt and Chair Fischer

Commissioners Absent: None

Staff: Commander E. Lee; S. Szwajkos

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led Julie Wagner.

COMMISSION MINUTES
MOVED by Platt, SECONDED by Safier to approve the minutes of the meeting of June 3, 2015 with the changes (5/0)
Ayes: Safier, Kraushaar, Schreiber, Platt, Fischer
Abstained: None
Absent: None
CARRIED.

ORAL COMMUNICATIONS FROM THE AUDIENCE
None

REPORT FROM THE CHAIRPERSON
MAYOR'S CABINET MEETING – June 23, 2014
Chair Fischer reviewed the items which were discussed by the other Commissioners at the Mayor's Cabinet Meeting.

CONTINUED AND NEW BUSINESS

I. Discussion with Conference and Visitors Bureau CEO, Julie Wagner, Regarding Events Directly Outside the City

Chair Fischer welcomed Julie Wagner to the meeting. Commissioner Safier provided additional information of meetings already held with the Catering Directors and Commissioner Kraushaar to discuss the Municipal Codes in regards to charitable events held at the hotels. The goal is to find a workable solution for the hotels, Charitable Solicitations Commission and the Municipal Codes. The hotels outside of the City do not need to be compliant with the Municipal Codes. The intent with the Conference and Visitors Bureau (CVB) is to find a positive relationship with the hotels to ensure the legitimacy of charitable events as well as compliance with the Municipal Codes. The two messages to forward to the Board are the hotels are obligated by the Municipal Codes to hand out solicitation permit information for the charitable events and to make sure the organizations have signed acknowledgement form. CVB recommends the Commission meet with the Catering Managers twice a year to touch base and follow through with the process.

II. Continued Discussion on Hotel Regulations
There is a dedicated webpage for hotels only to receive the packets. An introductory letter as well as the acknowledgment form is available on the website. Chair Fischer followed up on the idea of mandatory meetings with the hotels twice a year mentioned by Julie Wagner would be useful to initiate in March and to follow up in September. Commissioner Kraushaar and Commissioner Safier will continue to follow up with their hotel contacts. Vice-Chair Platt recommends utilizing electronic format to distribute and to accept the acknowledgment forms. Commander Lee suggested that the hotels amend their contracts to include a provision, if you are conducting a charitable event, please be aware of the obligations under the Municipal Code to file for a charitable solicitations permit.

III. Proposed Change to Municipal Code re: Permit Numbers in Advertising
There was discussion to include verbiage that local newspapers contain the Charitable Solicitations Permit Number in their stories and pictures. Following discussion, it was agreed that the changes to the Municipal Code will be approached to the Commission together after consulting with the attorney and liaison. Vice-Chair Platt would like to revisit the other proposed changes to the Municipal Code such as written receipts over one dollar. Chair Fischer would like to add permit fees to the next agenda. Commander Lee will have the numbers from the Finance Department with a proposed fee for the September meeting. It was clarified that the signature not needed on the application was initiated by the action of the commission and implemented without updating the Municipal Code.

IV. Charitable Solicitations Meeting in October 2015
The Commission agreed to change the meeting date to Tuesday, October 6th at 9:00AM from October 14th.

V. Discussion Regarding Copy of the Permit with Invitation
Chair Fischer recommends that this agenda item be included in September's meeting either the invitation include the original permit and/or the permit number. The original permit does include relevant information regarding past histories.

VI. Due to the 15-day Filing Period, the Following Permit Requests were approved – Items are 501(c)(3) organizations
MOVED by Safier, SECONDED by Kraushaar to approve these permits (5/0)
Ayes: Safier, Kraushaar, Schreiber, Vice Chair Platt and Chair Fischer
Noes: None
Absent: None
CARRIED.

VII. FINANCIAL STATEMENTS (FS) OF COMPLETED EVENTS FOR REVIEW
1. (2014-065) Temple Emanuel Men's Club
2. (2014-171) Child Neurology Research and Education Foundation
3. (2015-010) John Wayne Cancer Institute Auxiliary
4. (2015-018) Friends of Robinson Gardens

5. (2015-024) American Cancer Society
6. (2015-027) Crohn's & Colitis Foundation of America
7. (2015-032) The Colleagues
8. (2015-043) The UCLA Foundation
9. (2015-046) Hamburger Home dba Aviva Family and Children's Services
10. (2015-071) Beverly Hills Bar Foundation
11. (2014-0200) The Jeffrey Foundation

A. DOCUMENTS INCLUDED FOR COMMISSION'S REFERENCE

A. List of Organizations That Have Net Proceeds Less Than 50% of Total Receipts from Their Charitable Events
B. List of Organizations That Fail To File Financial Statement Within Three Months After The Permit Expiration Date
C. Organizations Publicizing Fundraising Events in Beverly Hills Without a Permit
D. Financial Statement Log for 2014, numerical order
E. Financial Statement Log for 2014, alphabetical order
F. Financial Statement Log for 2015, numerical order
G. Financial Statement Log for 2015, alphabetical order

H. COMMENTS FROM COMMISSIONERS

I. ADJOURNMENT