



Beverly Hills City Council Liaison / Sunshine Task Force
Committee will conduct a Special Meeting, at the following time and place, and
will address the agenda listed below:

City Hall
455 North Rexford Drive
4th Floor Conference Room A
Beverly Hills, CA 90210

Tuesday, May 28, 2019
5:00 p.m.

AGENDA

- 1) **Public Comment**
 - Members of the public will be given an opportunity to directly address the Committee on items not listed on the agenda.
- 2) **Follow up items from the last meeting**
 - Enforcement of Decorum
- 3) **Tracking and documentation of Planning staff time – this was to provide a substantive written record of meetings, telephone and other communications, etc. with developers and their representatives and advocates**
- 4) **Disallow engaged attorneys/lobbyists/marketing or public relations representatives from misleadingly claiming to be the “Applicant” (when in fact, they are not the actual owner) in the filing of requests for City approval in land use matters**
- 5) **Absence of searchable minutes and notes of official meetings and hearings on the City’s website. Additionally, cities (including Los Angeles) have already added automated Communication Access Real-Time Translation (CART) software for on-demand transcripts and for live closed-captioning of public meeting video.**
- 6) **Absence of fast forward, reverse and fast reverse options in video streaming of official meetings and hearings on the City’s website. Also the “chaptering” of such meeting recordings, making it difficult or impossible to go directly to a specific time code within the video**
- 7) **Making the Sunshine Task Force Committee an official commission with ten commissioners**
- 8) **Adjournment**

Lourdes Sy-Rodriguez, Assistant City Clerk

Posted: May 24, 2019

**A DETAILED LIAISON AGENDA PACKET IS AVAILABLE FOR REVIEW IN THE
LIBRARY AND CITY CLERK’S OFFICE.**



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TO: SUNSHINE TASK FORCE COMMITTEE MEMBERS

FROM: STEVE MAYER

DATE: MAY 21, 2019

RE: ENFORCEMENT OF DECORUM

Over the past two Sunshine Task Force Committee meetings, considerable time was spent on developing methods to deal with disruptive individuals at Commission meetings.

Reflecting upon the last STF meeting discussion of “Enforcement of Decorum,” it seemed that we might be going down the wrong path.

The original intent of the proposal was to impose statutory requirements upon the Commission Chairs on how to deal with disruptive individuals and situations (through enhanced “Rules of Procedures”).

Upon review, however, imposing formal regulation upon a Chair may be in conflict with the current structure of the Commissions.

One of the strengths of the Commissions is the comparatively informal nature of the meetings. It allows for potential greater engagement from the community, while also stimulating greater creativity amongst the Commissioners.

Anything that can detract from that structure should be avoided. The current “Rules of Procedure” for the Planning Commission, for example, provides comparatively wide latitude on how a Chair can run the meetings.

In consultation with Mayor Mirisch and former Mayor Gold, instead of codifying a more restrictive “Enforcement of Decorum,” perhaps the better alternatives would be:

- (1) Provide additional training to incoming Chairs
- (2) In an updated Commissioner’s Handbook, include detailed options of how to deal with disruptive individuals and situations. A sample of such options is included in Exhibit A

Thus, the Chairs would have “tools” to deal with disruptive individuals as they see fit, instead of having to assiduously adhere to “procedures” and “stipulations.”

In that way, the nature of the Commissions (and the authority of the Chairs) is not changed, but Chairs and Commissioners will have more established, recommended alternatives to deal with disruptive individuals and situations.

EXHIBIT A

POTENTIAL ADDITION TO THE COMMISSIONER HANDBOOK

REGARDING “ENFORCEMENT OF DECORUM”

Potential Addition to the Commissioner Handbook

Enforcement of Decorum.

- a. If an individual is disruptive, the Chair (and Commissioners) has options to maintain decorum of a meeting. Such options include:
 - 1) **Warning**. The Chair shall request that a person who is disrupting the meeting cease such conduct. If after receiving a warning from the Chair, the person persists in the violation, the Chair may order the person to leave the meeting. If the person does not leave the meeting, the Chair may order a law enforcement officer to remove the person from the chambers.
 - 2) **Removal**. A law enforcement officer shall carry out the orders and instructions given by the Chair for the purpose of maintaining order and decorum. Upon instruction of the Chair, it shall be the duty of the law enforcement officer to remove from the meeting any person who is disturbing the proceedings.
 - 3) **Motion to Enforce**. If the Chair fails to enforce the options to maintain order and decorum as set forth above, any member may move to require the Chair to do so, and an affirmative vote of a majority of the Commission shall require the Chair to do so. If the Chair fails to carry out the will of the majority of the Commission, the majority may designate another member to act as Chair for the purpose of enforcing the options of maintaining order and decorum established above.
 - 4) **Recess The Meeting**. If a meeting is disturbed or disrupted in such a manner as to make infeasible or improbable the restoration of order and decorum, the Chair or a majority of the Commission may recess the meeting until the Chair believes that the order and decorum can be restored.

These are recommended options for the Chair to maintain order and decorum, but the Chair might wish to employ other solutions. Any other solutions must be in conformance with the Brown Act.