MEETING CALLED TO ORDER
Date / Time: January 22, 2020/3:04 PM

IN ATTENDANCE: Councilmember Gold, M.D., Councilmember Wunderlich, Assistant City Manager Nancy Hunt-Coffey, Director of Public Works Shana Epstein, Assistant Director of Public Works/Utilities Gil Borboa, City Engineer Daren Grilley, Public Works Manager Michael Hensley, Water Conservation Administrator Debby Figoni, Public Works Commission Chair Joshua Greer, Public Works Commissioner Jerrold Felsenthal, Executive Assistant Ilene Knebel.

PUBLIC COMMENT
Members of the public will be given the opportunity to directly address the Committee on any item listed on the agenda.

Speakers: None

2) UPDATE ON DAM INUNDATION STUDY
- Public Works Director Shana Epstein and Assistant Director Gil Borboa reported on the most recent dam inundation study report. According to the Division of Safety of Dams for the State of California, Greystone Reservoir qualifies as a dam and we are required to prepare a dam inundation study – a mapping of the flood zone in the case of a catastrophic rupture/a massive one time release of water. This study becomes part of the city emergency operations plan/hazard assessment plan. We have previously submitted the inundation mapping plans to the city – technology and modeling have improved in the past ten years since the last submission. Flow depths and flow velocity were highlighted on the document handout.
- As a result of the enhanced modeling capabilities, and the delineation and identification of the flooding zones, the State has changed the classification of the hazard from high hazard to extremely high hazard.
- The State will post our inundation study and mapping on their website. We need to submit our revised emergency action plan
- Information becomes public by going into the Emergency Action plan for the city but there are no other plans for public outreach to disseminate the information. There is no requirement to do noticing when this map study is done; it should appear on a title search when researching a property.
- There was a brief discussion about what factors would need to be in place that would cause the reservoir to fail as well as the monitoring that currently takes place at the reservoir and the Greystone property. We should know what it has been built to withstand and if there is any reason to believe it will continue to meet that specification. Staff suggested periodic surveys to gather baseline information about the structural integrity.
• The Council suggested if the information was substantially different between the current and former maps, then those streets should be noticed.

3) EXCESSIVE WATER USE
• Water Conservation Administrator Debby Figoni reported on the proposed policy.
• The goal of the policy is to identify single-family homes that use excessive water for their property size. The process would be to alert them, educate them, assist them, and if necessary fine them.
• Indoor water allowance is defaulted to 55 gallons per person per day per the State of California’s regulation. The outdoor allowance is based on the State of California’s Maximum Applied Water Allowance (MAWA) which is based on each individual properties irrigable space.
• The policy will initially look at properties using twice as much as they should for their property size using a pre-set, individually calculated allowance.
• The policy may include a mandate to install a separate landscape meter if the customer does not comply.
• Fines would be established by City Council.
• Commissioner Felsenthal discussed a possible solution discussed by the Public Works Commission that would enable a dual meter system that could be used to regulate the amount of water one could get. (not sure I would put this in)
• The process for the program implementation was discussed and outlined. This included outreach and follow up.
• The Commission is still working on a clear definition for “excessive water use.”
• There was a brief discussion about Water Tracker or a similar program for the customer to use to help them track their water consumption.
• Fees for non-compliance were discussed.
• The City Council agreed that this item can be brought back outlining the public process that has taken place and proposed fines.

4) WATER PROPERTY AUTHORITY
• Public Works Director Shana Epstein explained that the Public Works Commission would like to be more engaged with real property purchases. The Commission would like better synergy with the City Manager’s Office to identify property that can be potential drill sites.
• There was brief discussion about a West Hollywood property and the potential for its future uses.

5) CAPITAL IMPROVEMENT PROJECTS UPDATE
• City Engineer Daren Grilley reviewed active Engineering Division Capital Improvement Projects. There are over 25 active projects currently managed by the team.
• Projects reviewed include the Oil Well Plugging, Metro Purple Line Project, Sewer and Storm Drain Rehabilitation Project, Street Paving Project, the Water Treatment Plant/La Brea Sub Area Project and Water Main Replacements.
• There were comments about additional water storage and the existing reservoirs.

6) ADJOURNMENT
Date / Time: January 22, 2020/ 4:00 PM