City of Beverly Hills

Health and Safety Commission
Regular Meeting

January 14, 2008
4:30 pm
City Hall Room 180-B

Enhancing the Health and Safety of Our Community
A detailed Commission packet is available for review in the City Manager's Office.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Manager's Office at (310) 285-1014. Please notify the City Manager's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Conference Room 180-B is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.

CITY OF BEVERLY HILLS
City Hall Room 180-B
AGENDA

HEALTH AND SAFETY COMMISSION REGULAR MEETING
Monday, January 14, 2008
4:30 p.m.

A. ROLL CALL
• PLEDGE OF ALLEGIANCE
• AGENDA
• INTRODUCTIONS

B. ORAL COMMUNICATIONS FROM THE AUDIENCE
At this time, members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda.

C. REPORT FROM THE CHAIRPERSON
• MAYOR’S CABINET MEETING – DECEMBER 12, 2007 AND JANUARY 9, 2008
• OTHER ITEMS OF INTEREST

D. DIRECTOR’S REPORT
• WELCOME

E. NEW BUSINESS
• PRESENTATION BY GENA STINNETT, CITY ATTORNEY’S OFFICE: "HEALTH AND SAFETY COMMISSION ORIENTATION"
• DISCUSSION OF DATE AND TIMES OF FUTURE MEETINGS
• UPCOMING CERT CLASS

F. COMMENTS FROM COMMISSIONERS
Commissioners' brief responses to public comments, questions for clarification, brief announcements, and brief reports on activities.

G. COMMISSIONERS’ INSTRUCTIONS TO STAFF
Requests for information, provision of references, and directions to place items on future Agendas.

H. ADJOURNMENT
MEMORANDUM

TO: Health and Safety Commission

FROM: Gena Stinnett, Assistant City Attorney

DATE: January 14, 2008

SUBJECT: Health and Safety Commission Orientation

A Commission Notebook will be issued under separate cover, to be inserted into Commissioner binders.
TO: Health and Safety Commission
FROM: Kathy Ryan, Executive Assistant I
DATE: January 14, 2008
SUBJECT: Future Meetings

When discussing setting future meeting dates the following information is provided on the room availability.

Below is a list of available dates for the City Hall meeting room used to hold City Commission meetings. There are minimal dates available for an afternoon/evening meeting due to conflicts with other Commissions. Meeting dates with conflicts, as indicated in parentheses, can be rescheduled as necessary.

Suggested meeting time is 4:00 to 5:30.

1st Wednesday of the Month
2/6/08 8/6/08
3/5/08 (Team BH) 9/3/08
4/2/08 10/1/08
5/7/08 11/5/08
6/4/08 12/3/08
7/2/08 (DRC)

2nd Tuesday of the Month
2/12/08 8/12/08
3/11/08 9/9/08
4/8/08 10/14/08
5/13/08 11/11/08 (Veteran's Day)
6/10/08 12/9/08
7/8/08

3rd Wednesday of the Month
2/20/08 (BH Forum) 8/20/08
3/19/08 9/17/08
4/16/08 10/15/08
5/21/08 11/19/08
6/18/08 12/17/08
7/16/08

1/9/2008 11:04:00 AM - 1.14.08 Mtg Dates2
| **4th Monday of the Month** |  |
|-----------------------------|  |
| 2/25/08 (Team BH) | 8/25/08  |
| 3/24/08 | 9/22/08  |
| 4/28/08 | 10/27/08 |
| 5/26/08 (Memorial Day) | 11/24/08  |
| 6/23/08 | 12/22/08  |
| 7/28/08 |  |

| **4th Wednesday of the Month** |  |
|-------------------------------|  |
| 2/27/08 | 8/27/08  |
| 3/26/08 | 9/24/08  |
| 4/23/08 | 10/22/08 |
| 5/28/08 | 11/26/08 |
| 6/25/08 | 12/24/08 (Christmas Eve)  |
| 7/23/08 |  |
MEMORANDUM

TO: Health and Safety Commission
FROM: Captain Gregory Barton, Assistant Fire Marshall
DATE: January 14, 2008
SUBJECT: CERT Program for Residents

The following letter provides information on the Fire Department's upcoming CERT (Community Emergency Response Training) class that begins January 16, 2008. Commissioners are asked to encourage citizen participation. Please refer any questions to the Fire Department at (310) 281-2753.
Dear Residents,

The City of Beverly Hills is pleased to be able to offer a FREE Community Emergency Response Training (CERT) program to its residents. The program was developed to enable citizens to help themselves, their neighbors, and their community in the event of a disaster. A well trained civilian work force will allow our residents to be self sufficient in the event of an incident where the conventional emergency services are overwhelmed.

CERT members receive 28 hours of initial training, which is taught by firefighters and other certified instructors. This training includes a certified class in First Aid, CPR, and the use of an AED. Periodic skills maintenance programs are conducted which are designed to reinforce and enhance the skills and concepts of the program.

Experience tells us that recovery from any incident is improved by active participation, planning, and cooperation of those affected. Emergencies come in all shapes and forms, and with rare exception, give no warning. The fundamental responsibility for preparedness lies with every individual and the time to prepare is now.

Dates for upcoming classes: Wednesdays, January 16, 23, and 30 from 6 p.m. to 9 p.m.; and Saturdays, January 19 and 26, and February 2, from 8 a.m. - 12 noon.

Our only requirements for participation are a commitment to attend all classes, proof of residency, a minimum age of 15, and the physical ability to participate in some lifting, bending, and walking at least a quarter of a mile.

I invite you to join the next CERT class – learn, have fun, meet your neighbors, and be prepared for any emergency.

For further information or to receive an application, please call Sonia Berman, the CERT Coordinator, at (310) 281-2754.

Sincerely,
Timothy Scranton
Fire Chief
## COMMUNITY EMERGENCY RESPONSE TRAINING PROGRAM

CITY OF BEVERLY HILLS  
445 NO. REXFORD DR.  
BEVERLY HILLS, CA 90210  
Phone: (310) 281-2754  
Fax: (310) 281-2770

### CLASS SCHEDULE

Wednesdays: January 16, 23, and 30, 2008 from 6 p.m. - 9 p.m.  
Saturdays: January 19 and 26, and February 2, 2008 from 8 a.m. - 12 noon

### COURSE SYLLABUS

<table>
<thead>
<tr>
<th>SESSION</th>
<th>TOPICS COVERED</th>
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| Disaster Preparedness          | • Introduction to disasters  
                                 | • Impact on infrastructure  
                                 | • Building structures and nonstructural items  
                                 | • Role of CERTs in disaster response                                                                 |
| Disaster Psychology and Team Organization | • The post-disaster emotional environment  
                                 | • CERT organization  
                                 | • CERT decision making and documentation                                                                 |
| Disaster Medical Operations    | • Treatment strategies for life-threatening conditions, including:  
                                 | • Airway obstruction  
                                 | • Bleeding  
                                 | • Shock  
                                 | • Principles of triage  
                                 | • Medical operations conducted within treatment areas to which victims are sent from triage, including:  
                                 | • Head-to-toe patient assessment  
                                 | • Treatments for various injuries  
                                 | • Public health considerations                                                                 |
| Disaster Fire Suppression      | • Identifying and reducing potential fire hazards  
                                 | • Basic fire suppression strategy  
                                 | • Firefighting resources  
                                 | • Firefighting techniques                                                                 |
| Terrorism                      | • Identify actions to take during and following a suspected terrorism event  
                                 | • Learn procedures for decontamination and sheltering in place  
                                 | • Apply the CERT principles to a suspected terrorism scenario  
                                 | • Identify possible terrorism targets within your community                                                                 |
| Light Search And Rescue Operations | • Search and rescue priorities and resources  
                                 | • Techniques for situation size-up and search  
                                 | • Lifting, cribbing, and victim removal  
                                 | • Rescuer safety, including recognizing:  
                                 | • Rescuer limitations  
                                 | • Construction-related hazards                                                                 |
| Course Review                  | • Review all material learned in course                                                                 |
| Disaster Simulation            | • Exercise: Disaster Simulation                                                                 |
| CPR and AED                    | • Cardio Pulmonary Resuscitation procedures and instruction in the use of an Automated External Defibrillator. |

For information or an application, please call (310) 281-2754.
C.E.R.T.  Community Emergency Response Training  Neighbor Helping Neighbor

CONFIDENTIAL INFORMATION
2008 APPLICATION

Name ____________________________________________________________
Home Address ____________________________________________________
                                                                 Zip Code ____________________________________________________
Home Phone (   ) __________ Work Phone (   ) __________ Extn ________
Cell Phone (   ) __________ Pager (   ) _____________________________
Email ___________________________________________________________________________________
Occupation ______________________________________________________________________________
Employer ________________________________________________________________________________
Work Address __________________________________________________________ Zip Code __________

How did you hear about the CERT Program?
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

List related community service and training over last five years:
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

Yes, I want to be a CERT member. I hereby request to participate in the Community
Emergency Response Team training in the City of Beverly Hills. I am over the age of 15
and physically able to be an active participant (class includes lifting, bending and walking).
I understand that if I am accepted, I will make a commitment to attend ALL classes.

Signed ___________________________                Date ______________

Attn.: CERT, City of Beverly Hills, 445 N. Rexford Dr.,
Beverly Hills, CA 90210; Fax number 310.281.2770
If you have any questions, please call 310.281.2754