



**CITY OF BEVERLY HILLS**  
455 N. Rexford Drive  
Beverly Hills, CA 90210  
Room 280A

**PUBLIC WORKS COMMISSION  
REGULAR MEETING MINUTES**

January 10, 2019  
8:00 AM

**MEETING CALLED TO ORDER**

Date/Time: January 10, 2019 / 8:00 AM

**PLEDGE OF ALLEGIANCE**

**CIVILITY STATEMENT**

**ROLL CALL**

Commissioners Present: Commissioners Alpert, Greer, Wolfe, Vice Chair Aronberg, Chair Felsenthal

Commissioners Absent: None

Staff Present: Gil Borboa, Vincent Chee, Vince Damasse, Josette Descalzo, Samer Elayyan, Shana Epstein, Debby Figoni, Melissa Gomez, Daren Grilley, Michael Hensley, Ilene Knebel, Mandana Motahari, Ken Pfalzgraf, Michelle Tse

**COMMUNICATIONS FROM THE AUDIENCE**

Members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda

Speaker: David Gingold

**APPROVAL OF AGENDA**

By Order of the Chair, the agenda was approved as presented.

**CONSENT CALENDAR**

1. Consideration of December 13, 2018, Public Works Commission regular meeting minutes.

Motion: MOVED by Commissioner Alpert, SECONDED by Vice Chair Greer to adopt the minutes as amended (5-0).

AYES: Commissioners Alpert, Felsenthal, Wolfe, Vice Chair Greer, Chair Aronberg

NOES: None

CARRIED

## **REPORTS FROM PRIORITY AGENCIES**

Dr. Pressman was not in attendance. Assistant Director of Public Works/Utilities Gil Borboa, gave a brief overview of the water supply conditions typically reported in the monthly MWD meeting, and a brief update and recap of the Sunset Boulevard water main break.

The Commission discussed emergency water storage capacities.

## **CONTINUED BUSINESS**

### **2. Capital Projects Update**

City Engineer Daren Grilley updated the Commission on the Capital Improvement & Major Project items. Specifically updated were the LED Street Light Replacement Project, the Oil Well Project, Metro Purple Line – Section 2, and the Civic Center Reforestation.

Commissioner comments:

- The Commission asked for clarification on budget reporting for the projects and commented that the original visibility of the budget should be maintained even when changes are made.
- The Oil Well Ad Hoc reported on their recent meeting.
- The Commission inquired about run off issues in the alleys and the improvement with the Santa Monica Boulevard construction now completed.

### **3. Integrated Water Resources Master Plan Priorities Presentation**

Consultants Cindy Miller and Mike Rudnica from Hazen and Sawyer introduced the project. Although not all components are required by law, the current trend in water resource agencies is to have a cohesive master planning document. The intent of the study is to be able to look at a water portfolio with multiple sources of supply, funding and integration with one another and be the final authority on previous studies. It is an actionable and achievable project plan and a roadmap for integrating all water portfolio components. The Consultants are seeking input on establishing policy decisions on Water Reliability, Water Quality, Water Efficiency, Leveraging Non-potable Systems (Sewer and Storm) and Addressing Aging Infrastructure.

Commissioner comments:

- The Commission noted their interest in attending the workshops.
- The Commission did not have consensus of whether this was a valued project and asked the consultants to comment on the significance of a long term plan.
- The Commission suggested the Consultants ask for priorities at a later date when potential issues in each category have been researched further by each Commissioner.
- The Commission suggested a future agenda item about Emergency Water Storage.

The Commission took a break at 10:10 AM

The Commission returned at 10:18 AM

### **4. Water Treatment Plant Update/La Brea Subarea Update**

Assistant Director of Public Works/Utilities Gil Borboa, Water Resources Manager Vince Damasse, Project Manager Samer Elayyan and Consultant Charlie McKinley gave a brief presentation on Carollo Engineers being awarded the bid for the first phase (full design build) of the project and an update on possible properties in the La Brea Subarea for viable well sites.

Commissioner comments:

- The Commission commented on the limited number bidders to the project.
- The Commission commented on the coordination between the Water Treatment Plant Project and the La Brea Subarea and the timelines presented.

5. Water Supply Fee Update

Assistant Director of Public Works/Utilities Gil Borboa and Water Resources Manager Vince Damasse clarified the recommendation and answered questions from the previous Commission meeting.

Commissioner comments:

- The Commission is not in favor of a permanent reduction.
- If there is going to be an offset, there should be a definition of what the offset will be.
- The Commission is in agreement with Option 1 excluding paragraph "H."

Motion:                                MOVED by Commissioner Alpert, SECONDED by Commissioner Felsenthal to approve the draft Water Supply Fee without paragraph "H" (4-1).

AYES:                                    Commissioners Alpert, Felsenthal, Vice Chair Greer, Chair Aronberg

NOES:                                    Commissioner Wolfe

CARRIED

6. Matrix Report Implementation Update

Assistant Director of Public Works/Utilities Gil Borboa and Senior Management Analyst Michelle Tse reported on progress status of the items. Several of the recommendations are linked to the development of the Asset Management System. The document will be presented annually for the Commission's review.

Commissioner comments:

- The Commission asked how the document is managed and suggested future presentations include an update of the items progress to demonstrate the timing.
- The Commission suggested a subcommittee/more frequent review of the material.
- The Commission inquired about the Customer Service component.

7. Agenda Items for the Second Half of Fiscal Year 2018/19

Senior Management Analyst Michael Hensley inquired if there are additional items to be considered at future Commission Meetings.

Commissioner comments/possible topics:

- Update to the Emergency Response Subcommittee items
- Emergency Water Storage

8. Update on Fiscal Year 2018/2019 City Council Priorities

Senior Management Analyst Michael Hensley requested feedback on the proposed deliverables for the next fiscal year as well as recommendations for City Council priorities not already included.

Commissioner comments:

- The Commission suggested adding a specific priority item for Emergency Water Storage and focusing on the entire Water Reliability Project.

Motion:                    MOVED by Commissioner Felsenthal, SECONDED by Commissioner Alpert that The Beverly Hills Public Works Commission, through this resolution, request that the City Council evaluate avenues for the development of additional reservoirs for emergency water supplies including an accelerated determination of how much additional storage is necessary (5/0).

AYES:                    Commissioners Alpert, Felsenthal, Wolfe, Vice Chair Greer, Chair Aronberg

NOES:                    None

CARRIED

**NEW BUSINESS**

9. 100 Block El Camino Tree Replacement (Taken out of order)

Urban Forest Manager Ken Pfalzgraf reported on the initial steps required for the consideration of street tree replacement on the 100 Block of El Camino Drive.

Speaker:                Marlene Gonzales

Commissioner comments:

- The Commission asked for clarification on the process as this responsibility was previously with The Recreation and Parks Commission.

Motion:                    MOVED by Commissioner Alpert, SECONDED by Commissioner Wolfe to accept the Staff's recommendation as noted in the Staff Report (5/0).

AYES:                    Commissioners Alpert, Felsenthal, Wolfe, Vice Chair Greer, Chair Aronberg

NOES:                    None

CARRIED

10. Culver Median Stormwater Regional Project

Environmental Compliance and Sustainability Program Manager Josette Descalzo explained that regional projects are the most effective way to achieve stormwater compliance. The Culver Median is a signature regional project. We were approached by Culver City to share in the cost of the project which will ultimately have a benefit to the Ballona Creek Watershed water quality. Advantages of our partnership was outlined. Culver City Representatives Lee Torres and Kim Braun were in attendance to present further information.

Commissioner comments:

- There was a brief discussion about the Culver City Project and the costs/benefits.

Motion: MOVED by Commissioner Wolfe, SECONDED by Vice Chair Greer that the Public Works Commission accepts the Staff recommendation to support the stormwater compliance opportunity to cost share for the Culver Median stormwater project (4/1).

AYES: Commissioners Alpert, Wolfe, Vice Chair Greer, Chair Aronberg

NOES: Commissioner Felsenthal

CARRIED

11. Amending the definition of "BASIN" in the Water Supply Municipal Code of the City of Beverly Hills

Environmental Compliance and Sustainability Program Manager Josette Descalzo reported to the Commission that the definition of "BASIN" currently only includes the Hollywood Basin. It is important that our shallow groundwater dewatering ordinance apply to all of the basins that we have potential of extracting water from in our community. By adding the others to the definition, it will help govern and protect our water resource.

Commissioner comments:

- The Commission inquired about the impacts of the ordinance change.

Motion: MOVED by Commissioner Alpert, SECONDED by Vice Chair Greer to accept the Staff recommendation (5/0).

AYES: Commissioners Alpert, Felsenthal, Wolfe, Vice Chair Greer, Chair Aronberg

NOES: None

CARRIED

**PROJECT UPDATES & STATUS REPORTS**

12. Water Efficiency Update

Not reviewed.

13. Specific Information and Department Updates

Not reviewed.

**COMMUNICATIONS FROM THE COMMISSION**

14. Chair's Report

- Chair Aronberg commented about the previous year's achievements by Commissioner Felsenthal.

Comments from Commissioners:

- Commissioner Alpert requested additional discussion about the list of consultants and the amounts paid.
- Commissioner Felsenthal requested further clarification on the Water Fund Financial Statement contained in the packet.


**COMMUNICATIONS FROM STAFF**

15. Director's report  
No comments.

**ADJOURNMENT**

Date / Time: January 10, 2019 / 12:12 PM

PASSED AND APPROVED THIS 14<sup>TH</sup> DAY of FEBRUARY, 2019

  
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Sandra Aronberg, M.D., Chair