Meeting Called to Order
Date / Time: November 19, 2018 / 4:00 pm


Staff: Assistant City Manager George Chavez, City Attorney Laurence Wiener, Community Outreach Manager Huma Ahmed, Assistant City Clerk Lourdes Sy-Rodriguez

1) Public Comment
   a. Members of the public will be given the opportunity to directly address the Committee on any items not listed on the agenda.

      1. David Gingold
      2. Linda Brown

2) Follow Up Items From the Last Meeting

   • Council direction not being followed/failure to follow the General Plan – Ronald Richards to provide suggestions on how to address issue; Assistant City Manager George Chavez to provide an explanation of management’s follow up process

      - Assistant City Manager George Chavez reported that the report of the Subcommittee (composed of Ronald Richards, Debbie Weiss and Steve Mayer) is not ready at this time and they will report at the next meeting.

   • Discuss specific language of an ex parte communication

      - City Attorney Laurence Wiener explained that when disclosing ex parte communication, the following should be included: who the City official spoke to/who shared the information, the subject matter of the communication or what information was shared, the information has to be factual and relevant to the City official, and the information is not already on record (it is new information). Mr. Wiener also clarified the difference between quasi-judicial decisions
and legislative decisions, and which decisions are affected by ex parte communications. Mayor Gold directed Mr. Wiener to include ex parte communication in the training provided to Commissioners.

3) Use of the discretionary process in planning

Thomas White explained his concern that when there are new development projects affecting the quality of life in the City, City staff are not enforcing the standards on height, density and other considerations, but rather they assist developers and applicants achieve what they want, which are not in the best interests of the City and residents. There was discussion regarding the new state laws for increased housing, what the responsibilities of City staff are and what are expected of them.

Mayor Gold directed that this discussion be continued to the next meeting, and that Director of Community Development Susan Healy Keene and Assistant Director of Community Development/City Planner Ryan Gohlich be invited to speak on the Community Development Department’s process of project approval.

4) Adjournment
Date / Time: November 19, 2018 / 5:00 pm