



PLAN CHECK CYCLE TIMELINES

SMALL PROJECTS: 2 weeks (re-submittals 7days)

- Interior T.I. – general office, existing medical space, retail less than 3,000 SF
- Existing restaurant T.I. with less than 1,000 SF of bar and dining area
- Residential remodel and/or one story additions on level pad
- Retail stores with exterior alterations – AC approved
- Store front alterations – AC approved, non-structural
- Paving, walls, retaining walls and miscellaneous structures
- Accessory structures – meets development standard

INTERMEDIATE PROJECTS: 4 weeks (re-submittals 14 days)

- Restaurants
- T.I.'s – Retail stores, general offices and medical offices
- Residential- New SFR or additions – on level pad, DRC approved
- Retail stores with exterior alterations – AC approved
- Change of use
- Apartment building renovation, change in number of units, etc.– AC approved
- Surgery centers (I-occupancy)
- Common Interest Development Projects

COMPLEX, LARGE AND INVOLVED PROJECTS: 6+ weeks (re-submittals 21 days)

- Residential Hillside – New or additions with view issue
- New Commercial and/or additions/major renovations
- New multi-family development
- New mixed-use development
- Hotels, motels, theatres

NOTE: Estimated staff turnaround for projects not identified above will be provided upon submittal.