



**CITY OF BEVERLY HILLS**

Room 280A  
455 North Rexford Drive  
Beverly Hills, CA 90210

**RECREATION AND PARKS COMMISSION  
REGULAR MEETING SYNOPSIS**

Tuesday, March 26, 2019  
2:00 p.m.

**MEETING CALLED TO ORDER**

Date/Time: March 26, 2019 / 2:01 p.m.

**PLEDGE OF ALLEGIANCE**

Commissioner Bilak led the Pledge of Allegiance.

**CIVILITY STATEMENT**

Chair Roston read the Civility Statement.

**ROLL CALL**

Commissioners Present: Mishler, Bilak, Vice Chair Javor, Chair Roston  
Commissioners Absent: Fenton  
Staff Present: Pam Shinault, Jennifer Lev, Linda Kyriazi

Commissioner Fenton arrived at 2:04pm

**COMMUNICATIONS FROM THE AUDIENCE**

Members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda.

None

**APPROVAL OF AGENDA**

With the concurrence of the Commission, the Chair may choose to amend the order of the items on the agenda. Chair Roston approved the agenda as presented.

**CONSENT CALENDAR**

1. Consideration of Minutes of the Regular Meeting from 02/26/2019  
Commissioner Bilak had corrections to the Minutes. The minutes will be resubmitted.
2. Consideration of the Minutes of the Special Meeting from 02/20/2019  
Commissioner Bilak had corrections to the Minutes. The minutes will be resubmitted.

**PRESENTATIONS**

3. Introduction of new Recreation Supervisor, Adrine Ovasapyan and Senior Recreation Supervisor Victoria Cusumano.

Recordings of the Recreation and Parks Commission's meetings are available online at [www.beverlyhills.org](http://www.beverlyhills.org)

Recreation Services Manager Kristin Buhagiar introduced new staff members Adrine Ovasapyan and Senior Recreation Supervisor Victoria Cusumano.

## **CONTINUED BUSINESS**

### **4. Community Parks – Park Signage**

#### **Park Use Rules Signs – Review and Recommend**

Assistant Director of Community Services Pam Shinault reviewed with the Commission the bigger park signs.

- It was agreed to install the mini park signs and when a sample is completed, staff will bring to the Commission prior to full installation.
- Vice Chair Javor noted that the long list of items appeared to be accepted in the park instead of prohibited, because of the smaller print in the top paragraph. Recreation Services Manager, Jennifer Lev, explained there is a longer list of rules for the bigger parks vs. the mini parks because there is more access to things such as grills, pathways, play equipment and basketball courts. In addition, when enforcing those rules, Rangers are often asked where the rules are posted.
- Staff informed the Commission that there are separate signs for each area; picnic use, field use.
- Chair Roston suggested using the mini park sign as a guideline, listing all the rules but using the icons. It was suggested to get feedback from the park rangers on what the main issues are.
- Commissioner Mishler suggested starting with the white Greystone signs.
- Staff to return after consulting with Park Rangers and putting a draft design together.

### **5. La Cienega Park and Recreation Complex Master Plan Project Town Hall Meeting Update Report on February 27, 2019 Town Hall Meeting**

Recreation Services Manager Jennifer Lev provided an update:

- Architects Johnson Favaro provided an overview of where they were in the process.
- Smaller groups were formed to respond to three (3) questions that were meant to spark conversation.
- Concerns that were mentioned were ones that staff is aware of such as parking, restrooms and proximity to the new Metro Station.
- Attendees replied that there was an overall positive experience on the direction of La Cienega.
- Representatives from the Academy of Motion Pictures attended requesting being more involved in the discussion and design. Representatives from Bridge Club, Little League and Next Beverly Hills Committee also attended.
- Commissioner Bilak suggested forming a Friends of La Cienega Park so private funding could be solicited. Staff informed the Commission that preliminary interest in a more Citywide Friends of the Parks group has been discussed.
- Staff informed the Commission that La Cienega Park will be on the April 2, 2019 City Council Agenda Study Session, 1:30p.m.

### **6. La Cienega Park and Recreation Complex Master Plan Project**

Report on meeting with the Academy of Motion Pictures Arts and Sciences

Assistant Director of Community Services Pam Shinault updated the Commission on a meeting held on March 14, 2019 with three (3) representatives of the Academy of Motion Pictures Art and Sciences along with staff and the project architects. The Academy is currently leasing the city owned building within La Cienega Park and staff requested their input on the project. The representatives were excited about the project and look forward to having more public in the park who will come into the Academy building for book signings and other educational events.

- Commissioner Bilak requested blueprint of the Academy to understand their expansion. Ms. Shinault explained the area.
- Their requested and leased parking spaces were reviewed.
- Commissioner Bilak asked why they are not advertising their events now. Ms. Shinault suggested this project might have energized ideas.
- Chair Roston reminded the Commission that the City is developing a Cultural Arts Commission and is creating a cultural inventory for all art related entities in the City. When that inventory is completed, which should include the Academy, staff can present that inventory list and the partnership can be discussed at that time.

## **NEW BUSINESS**

None

## **STATUS REPORTS**

### **7. DIRECTOR'S REPORT**

#### **a. Information Items only**

Assistant Director of Community Services Pam Shinault updated the Commission on the following items:

- The new Ordinance of the Cultural Arts Expansion and the Fine Art Commission that expands their role is scheduled for completion this summer.
- Robertson Boulevard Street Tree project status: because of the recent weather, replacement of threes has been delayed. There are ten (10) vacant locations where the ficus trees have been removed. Within the next 30-days, the Arborist hopes to have seven (7) Mexican fan palms and three (3) Crepe myrtles planted. The additional locations will be handled once the sidewalk panels are pulled up and the tree roots inspected.
- The City is in the processing of issuing a request for proposal (RFP) to update the Americans with Disabilities Act (ADA) self-evaluation and transition plan that will review the existing conditions, including both facilities and the parks, from an ADA access viewpoint.
- Commissioner Bilak requested a follow-up from Ms. Barbara Linder's request for a student or volunteer from USC. Staff informed the Commission that with so much activity going on at Greystone, contact has not been made.
- Commissioner Bilak asked about consideration of free tours at Greystone, from the Rangers, for residents.

#### **b. Event Calendar**

- Reviewed and the Commissioners signed up for events.

- Chair Roston asked if programs such as the Mother/Son dance fill up, if another can be scheduled. With the capacity limit at Greystone taken into consideration, staff expanded the upcoming event to include the waitlist by moving the event outside for dinner. The possibility of offering additional dates for the future will be taken into consideration.

## **COMMUNICATIONS FROM THE COMMISSION**

### **8. Chair Report**

- a. Mayor's Cabinet Meeting
  - February 13, 2019 Highlights Reviewed
- b. Ad Hoc Committees
  - Chair Roston and Vice Chair Javor attended the Recreation and Parks liaison meeting with Friends of Greystone (FOG) staff and discussed streamlining FOG's events. At the last study session, there was a presentation to City Council on the renovation to the Greystone theatre and Council agreed to proceed.
- c. Other items brief announcements, request for information, and brief reports on activities.
  - Chair Roston announced that she would like to bring back the Recreation and Parks Commission award on a quarterly basis, starting in June, with the Commissioners providing submissions.
  - Commissioner Roston is suggesting forming another JPA liaison at this time because with the schools reconfiguration a conversation should be started with the schools regarding activities for the middle school students.
  - Recreation Services Manager Jennifer Lev informed the Commission that with a new dedicated Junior High, the City plans to expand its teen programming. The Teen Scene would be moving from Roxbury to Beverly Vista School and would provide afterschool programming Monday through Friday afterschool like our Adventure Camp program. A dedicated room space has been requested through the JPA.

## **COMMUNICATIONS FROM STAFF**

### **9. Priority List**

Review Current Commission Priority List  
Reviewed

- Commissioner Bilak asked about the fountain at Maltz Park and was informed they were waiting for the bowl to arrive.
- Chair Roston asked about Beverly Garden Park completion along with the Doheny fountain. Staff informed the Commission there is a tentative date of May 30, 2019 for a Grand Re-opening of Beverly Gardens Park.

### **10. Recreation and Parks Commission Upcoming Meetings**

Review calendar and attendance

- The Commission agreed to go dark in July

- The December 24, 2019 meeting will be cancelled
- A Special Meeting is scheduled for December 17, 2019 from 10am – Noon.

## **PREPARATION OF NEXT MONTH'S AGENDA**

**NEXT MEETING: April 23, 2019**

## **ADJOURNMENT**

Date / Time: March 26, 2019 / 3:23 p.m.

PASSED, Approved and Adopted on this 23rd day of April 2019



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Alissa Roston, Chairperson