Meeting called to order by Mayor Mirisch at 5:05 p.m.

Date / Time: February 24, 2020 / 5:05 p.m.

In Attendance: Mayor John Mirisch, Councilmember Lili Bosse, Charles Aronberg, M.D., Edward Brown, Linda Brown, Deborah Blum, Mark Elliot, Fred A. Fenster, Marilyn Gallup, Steve Mayer, Susan Mishler, Anne Ostroff, Peter Ostroff, Ronald Richards, Ilona Sherman, Edward Sigall, Steven Weinglass, Debbie Weiss, and Thomas White

City Staff: City Attorney Larry Wiener, City Auditor Eduardo Luna, Assistant City Manager Nancy Hunt-Coffey, Director of Community Development Susan Healy Keene, Chief Information Officer David Schirmer, and Assistant City Clerk Lourdes Sy-Rodriguez

1) Public Comment
Members of the public will be given an opportunity to directly address the Committee on items not listed on the agenda.

- None

2) Approval of January 27, 2020 Highlights

- Approved

3) Legislative Advocates
Follow up items:
- Draft revision to legislative advocate ordinance (City Attorney)
- Changes to the legislative advocate form (IT)

- City Attorney Laurence Wiener explained the changes that were made to the ordinance. The Committee members asked that the definitions be further refined. The Committee discussed the following: exemptions, badge, the statement “No Legislative Advocate or Legislative Advocacy Firm shall knowingly and willfully:”, and the “Client” being a legislative advocate, and made suggestions to revise the ordinance language.

4) Legislative Action
Follow up items:
- Legislative Action This Term requests to revise ordinances as follows (STF Committee):
  - Additional definitions for the Legislative Advocacy Ordinance
  - Principal/Applicant Sanctions for the Legislative Advocacy Ordinance
  - Yom Kippur Moratorium for the Specific Noise Source and Regulation
  - Community Pre-Construction meeting for the Administrative Code for Building Standards
  - Revocation/Reconsideration of Permit for the Public Notice Requirements
- City Attorney Laurence Wiener discussed the legal holidays that have been added to the list. Mayor Mirisch directed staff to bring the item for Council approval. Director of Community Development Susan Healy Keene clarified information on community pre-construction meeting. The Committee discussed and suggested that a public official (such as a Councilmember or Planning Commissioner), not staff, should make the decision on whether a petition is frivolous or not. The Committee suggested adding to the ordinance the intentional omission of information.

5) Notification/Outreach
   Follow up items:
   - Wording and appearance of notices envelopes & registered mailing
   - Enforcement regarding AirBnB
     
     o This item was not discussed.

6) Development Process/Projects
   Follow up items:
   - Reporting of permit fees at appropriate value (STF Committee) – First agendized 11/25/19.
   - Monthly development report (Community Development)

   New Items:
   - Construction impacts on federal holidays (STF Committee)
     
     o This item was not discussed.

7) Transparency
   Follow up items:
   - Staff meetings with applicants regarding projects (CM)
   - Closed captioning and transcripts of public meetings (IT)
   - Extend email retention schedule to 5 years (IT)
   - Tracking system for STF initiatives (CM)
   - Quarterly Library Board of Trustees report (CM)
   - Resolution regarding limiting the influence of Money in Politics and Promoting Free and Fair Elections and Setting Limits for Campaign Contributions from Developers (CM)

     o Mayor Mirisch asked City Attorney Laurence Wiener to place an item about Independent Expenditure Committees/PAC rules and regulations on the March 17th City Council Meeting. He also asked Mr. Wiener to research whether it is legal to ask PACs to disclose whether or not election candidates have given their consent on an advertisement, and to require filings to list the names of members of the corporations/LLCs. The Committee members unanimously agreed to make a recommendation to Council to adopt these suggested requirements.

8) Commissions
   Follow up items:
   - Commissioner training (1/21/20), revisions to Commissioner Handbook complete, Rules of Procedure to City Council in March
New items:
- Lack of Hyperlinks in Commission/Committee Reports
- Modification of the BHMC 7-3-307 (Preferred Parking District)
  - This item was not discussed.

9) Brown Act/FPPC
- Commissioner Recusal – Advocacy
  - This item was not discussed.

10) Other items
Follow up items:
- Ask Bev (Comcate): Opportunities for Improvement
- Time Limits for comments at STF meetings
- Staff report recommendations to list pro’s and con’s
  - This item was not discussed.

11) Future Items

12) Next meeting: March 23, 2020
    Recommended agenda items due to City Clerk’s Office by Monday, March 16, 2020

13) Adjournment
    Date/Time: February 24, 2020 / 6:05 p.m.