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**CITY OF BEVERLY HILLS**  
455 North Rexford Drive  
Beverly Hills, CA 90210

Telephonic / Video Conference Meeting

**CLIMATE ACTION AND ADAPTATION PLAN COMMUNITY ADVISORY COMMITTEE**

**AGENDA**

**Wednesday, February 23, 2022**  
**2:00 p.m.**

<https://beverlyhills-org.zoom.us/my/climate>

Meeting ID: 410 081 2952

Passcode: 90210

+1 346 248 7799 US

+1 833 548 0276 US Toll-free

One tap mobile

+13462487799,,4100812952#,,,,\*90210# US

+18335480276,,4100812952#,,,,\*90210#

US Toll-free

Pursuant to Government Code Section 54953(e)(3), members of the Beverly Hills Climate Action and Adaptation Plan Community Advisory Committee and staff may participate in this meeting via a teleconference. In the interest of maintaining appropriate social distancing, members of the public can participate in the meeting by using the link or phone numbers above.

Anyone who participates at the meeting and/or enters the City Council Chamber or Commission meeting room is subject to having their image and/or voice displayed. These recordings will remain publicly accessible in perpetuity.

How to Submit a Public Comment:

Audio/oral: Please see Zoom information above

Email: [bhcaap@beverlyhills.org](mailto:bhcaap@beverlyhills.org)

To watch video live: Please see Zoom information above

It is recommended that written public comments be submitted to the Climate Action and Adaptation Plan Community Advisory Committee Recording Secretary by 11:30 AM on the meeting date. Public comments will also be taken during the meeting when the topic is being reviewed by the Climate Action and Adaptation Plan Community Advisory Committee. Written comments should identify the Agenda Item number or topic in the subject line of the email.

In order to be read at the meeting, written comments will be allowed with a maximum of 350 words, which corresponds to approximately three (3) minutes of speaking time. If a comment is received after the agenda item is heard, it will not be a part of the record.

The Committee may act on any item listed on the agenda.

## **AGENDA**

### **OPEN MEETING**

### **ROLL CALL**

### **COMMUNICATIONS FROM THE AUDIENCE**

Comment: Members of the public will be given the opportunity to directly address the Committee regarding any items not on the Agenda that are within the subject matter jurisdiction of the Committee. By State law, the Committee may not discuss or vote on items, not on the Agenda.

#### **1. APPROVAL OF JANUARY 26, 2022 HIGHLIGHTS**

#### **2. A RESOLUTION OF THE CLIMATE ACTION AND ADAPTATION PLAN COMMUNITY ADVISORY COMMITTEE OF THE CITY OF BEVERLY HILLS AUTHORIZING PUBLIC MEETINGS TO BE HELD VIA TELECONFERENCING PURSUANT TO GOVERNMENT CODE SECTION 54953(E) AND MAKING FINDINGS AND DETERMINATIONS REGARDING THE SAME**

Comment: Staff and the City Attorney's office recommend that the Climate Action and Adaptation Plan Community Advisory Committee adopt a resolution making the following findings so that meetings of the Climate Action and Adaptation Plan Community Advisory Committee will be subject to the special Brown Act requirements for teleconference meetings: (1) the Climate Action and Adaptation Plan Community Advisory Committee has reconsidered the circumstances of the COVID-19 state of emergency; (2) the state of emergency continues to directly impact the ability of the members to meet safely in person; and (3) state or local officials continue to impose or recommend measures to promote social distancing.

#### **3. CLIMATE ACTION AND ADAPTATION PLAN ("CAAP") STATUS**

Comment: Staff will present the status of the CAAP.

#### **4. CLIMATE ACTION AND ADAPTATION PLAN MILESTONES AND TIMELINE**

Comment: This item is for review and discussion.

#### **5. CHAIR'S REPORT**

#### **6. DIRECTOR'S REPORT**

### **ADJOURNMENT**

*If there are any questions about this agenda, please contact Melissa Gomez at 310-288-2864 or [mgomez@beverlyhills.org](mailto:mgomez@beverlyhills.org).*

# **Item 1**



## CITY OF BEVERLY HILLS

455 North Rexford Drive  
Beverly Hills, CA 90210  
Video Teleconference

The Beverly Hills Climate Action and Adaptation Plan (CAAP) Community Advisory Committee

### MEETING HIGHLIGHTS

Wednesday, January 26, 2022

2:00 PM

#### MEETING CALLED TO ORDER

Date / Time: January 26, 2022, 2022 / 2:00 PM

#### IN ATTENDANCE:

CAAP Community Advisory Committee members Myra Lurie, Alissa Roston, Sharon Ignarro, Lisa Schwartz, Wendy Nystrom, Sharona Nazarian, Erica Felsenthal, Lee Hilborne, Myra Demeter, Peter Ostroff, Sandra Aronberg, Linda Newmark, Ariel Ouziel, Rene Jones, and Susan Kimura.

City Staff & Consultants: Director of Public Works Shana Epstein, Environmental Compliance and Sustainability Program Manager Josette Descalzo, Senior Management Analyst Melissa Gomez, Utilities General Manager Robert Welch, Solid Waster Manager Colonel James Burnley, CivicSpark Fellow Tory Brewster, Athens Services- Gary Clifford, Riel Johnson, and Jennifer Masterson.

#### COMMUNICATIONS FROM THE AUDIENCE

Members of the public were allowed to directly address the Committee on any item listed on the agenda.

Speakers: None

#### 1) APPROVAL OF OCTOBER 19, 2021 AND NOVEMBER 30, 2021 HIGHLIGHTS

Motion: MOVED by Peter Ostroff, SECONDED by Lee Hilborne to approve the Resolution as presented (14/0).

AYES: All members of the Committee verbally approved the Resolution.

ABSTAIN: None

NOES: None

CARRIED

#### 2) A RESOLUTION OF THE CLIMATE ACTION AND ADAPTATION PLAN COMMUNITY ADVISORY COMMITTEE OF THE CITY OF BEVERLY HILLS AUTHORIZING PUBLIC



## CITY OF BEVERLY HILLS

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Video Teleconference

### **MEETINGS TO BE HELD VIA TELECONFERENCING PURSUANT TO GOVERNMENT CODE SECTION 54953(E) AND MAKING FINDINGS AND DETERMINATIONS REGARDING THE SAME**

Motion:                    MOVED by Lee Hilborne, SECONDED by Peter Ostroff to approve the Resolution as presented (15/0).

AYES:                     All members of the Committee verbally approved the Resolution.

ABSTAIN:                None

NOES:                    None

CARRIED

### **3) BEVERLY HILLS SENIOR TRANSIT SERVICE**

Martha Eros, Transportation Planner, and Daren Grilley, City Engineer, provided background information on the Beverly Hills Senior Transit Program.

#### **Beverly Hills Senior Transit Program and Trolley Service**

- Senior Dial-A-Ride program
  - Free transportation service is available for Beverly Hills residents 62+ years and disabled persons of all ages. The program is free and by appointment only for medical, recreation, and shopping. The shuttle operates Monday-Friday, 9 am-4 pm. There is a fleet of 3 shuttles and two passenger vans that are ADA compliant.
- Propane Alternative Fuel
  - Vehicles operate under a propane alternative fuel which is listed in the 1990 Clean Air Act and the National Energy Policy Act of 1992. The propane autogas exhaust creates 60 to 70 percent less smog-producing hydrocarbons than gasoline.
- Beverly Hills Trolley
  - The City owns two gas-powered vehicles. The Trolleys are used for special events. The vehicles have a 20-year life cycle, and the model year is 2009.

#### **Transit Services Offered By Local Jurisdictions**

- Culver City Downtown Circulator
  - Culver City runs a bus system that is fare-based. The service connects the Arts District with the City center and Sony Pictures Studios. The shuttle service operates weekdays 7 am-10 pm and from 10 am-10 pm on weekends. The shuttles are electric, low-floor shuttles.
- City of West Hollywood
  - The City of West Hollywood runs several transportation services. There is a shuttle service that is a free fixed route. The shuttle service runs Monday-



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Saturday, 9 am-5:30 pm. The shuttle circulates every 30 minutes and runs on compressed natural gas (CNG). A commuter service connects to the Hollywood/Highland Metro station. The per-hour service for the commuter is every 15 minutes. The commuter service operates weekdays from 7 am-10 am and Monday-Saturday from 5 pm-8 pm.

- City of Los Angeles LADOT
  - The City of Los Angeles offers a fixed route service called Dash. There are 32 fixed routes in LA neighborhoods. The fare for DASH is 50 cents (general); 25 cents (senior/disabled). The fixed-route service operates daily, 6 am-9 pm. The frequency of the service varies by route but typically runs every 7-30 minutes. The vehicles are a combination of CNG, propane, battery-electric fleet.
- LACMTA-METRO
  - LA County Metro offers fixed-route services. The service charges 35 cents (senior/disabled) and \$1.75 (general) with discounts for students. There is a mixed fuel fleet.
  - Additionally, there is an on-demand pilot service called Metro Micro that operates in specific areas of the county . The service operates from 6 am-10 pm, and the fare is \$1 per ride.

### **Fare System**

- Free vs. Fare System
  - Pros
    - Free
      - Attract ridership
      - Decrease single vehicle trips
      - Passenger convenience
      - Positive customer relations
      - Eliminate farebox-related disputes
      - Subsidize cost with grant funds
    - Fare
      - Contribute toward the cost of operations
      - Value the service
  - Cons
    - Free
      - Available funding
      - High subsidy per passenger/ride
      - Crowding
      - Vandalism
      - Increased security/maintenance costs
    - Fare
      - Detract passengers
      - Farebox disputes



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### Current Planning Efforts

- The City is evaluating shuttle and micro transit options, which requires consideration of vehicle types and power options like electric and alternative energy. Additionally, the City is looking into evaluating infrastructure needs and educating the community.

### Questions from the Committee

- Can the Committee receive information about increased mobility for biking within the City?
- Who pays for the Dial-A-Ride service?
  - Local return funds fund the service. Gasoline sales taxes generate local return funds. Local return funds are administered through the metropolitan transportation authority, the regional transportation authority. The City receives a percentage based on per capita.
- Who is the target market for transportation services? It might be worth investigating high trafficked areas of the City like schools.
- What are the COVID regulations?
  - For the senior/disabled person transportation program, masks are mandatory in vehicles. Occupancy was reduced from 20 people per vehicle to 5 people per vehicle. Seats and rows are blocked off in vehicles for social distancing. Air filters are being changed and monitored, and vehicles are being cleaned every night.
- Is the City considering utilizing a transportation service to take residents to the metro?
  - The City is considering a micro-transit system or a dial a ride service.
- What was ridership like before COVID?
  - The service provided approximately 800 trip per month pre-pandemic. Due to COVID, ridership decreased approximately 75 percent..
- What does funding look like for other programs?
  - West Hollywood uses local return funds and federal funds. Culver City uses local return funds, state and federal funds.

### Public Comment

- Steve Mayor: The Metro/Micro transit is increasing their fares per ride. Increased price in gas is not increasing public transit ridership. Planning for a bike hub should start soon.

## 4) **SOLID WASTE PROGRAM & WASTE STREAM PROCESS**

Colonel James Burnley, Solid Waste Manager, and Athens Services, Gary Clifford, Riel Johnson, Jennifer Masterson, provided background information on the Beverly Hills Solid Waste Program & Waste Steam Process.

### Solid Waste Program – Overview



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The City's Solid Waste Program consists of four subprograms: Residential, Alley Maintenance, Commercial, and Conservation. The solid waste program manages the City's Commercial and Residential solid waste processing through a franchise agreement with Athens services.

### **Solid Waste Program – Residential/Commercial**

The solid waste program utilizes renewable natural gas, renewable diesel, and gas-fueled equipment. The program provides single and multi-family container collection and alley maintenance services. The commercial collection service consists of commercial businesses such as retail stores, restaurants, office and medical buildings, schools, and hotels. Roll-off and temporary bin services are provided to residential and commercial businesses.

### **Solid Waste Program Services and Goals**

The City offers two-stream organic and mixed waste services. Organic waste is collected from green bins and mixed waste from gray or black bins. Additionally, solid waste conservation produced community outreach and education to encourage conservation and diversion of solid waste from landfills. The goals for the solid waste program include disposal reduction through collection separation, promoting food recovery/donation, and continuing to promote composting.

### **Athens Services**

Athens recently had a Crown Recycling services grand reopening. The Crown Recycling Facility has the highest diversion rate in LA County; it is an enclosed facility that reduces dust, noise, and odor and eliminates stormwater impacts. Athens will be utilizing the Optical Sorting System to increase recovery rates. Additionally, Athens is in the process of finalizing non-recoverable plastics into fuel for coal plants. The organic screw press compresses organics to be sold and used for fuel.

### **Near-Zero CNG Fleet**

- Athens will operate the latest technology near-zero emission fleet.
- Athens fleet will be fueled with Renewable CNG.
- Athens is transitioning from +41 Carbon Intensity Renewable Landfill Gas to ~400 California Dairy renewable natural gas.
- Athens annually improves the new fleet and R-CNG consumption for the fleet.

### **Question from the Committee**

- Can the City supply more bins in areas where there is overflow issues?
  - There is limited space to place additional containers in the multi-family area. As a result the City provides 2 to 3 times a week collection in the multi-family areas.
  - The City will be working with multi-family properties to find space for placement of the organic waste containers to service their property. How is hazardous waste filtered out?





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- Athens has a presort system, and all other hazardous waste is sorted out before being hauled out by another company. Materials are sorted and sold back to the marketplace, and radioactive waste is monitored and sorted out of the waste system.
- How is organic diversion changing from the Cities previous Organic Waste Programs?
  - The State is mandating a statewide Organic Waste Program that prevents more organic waste from entering the waste stream.
- Does food contamination prevent recycling food-soiled materials?
  - There is a wet-dry system. Wet organics will be placed in the green bins, and dry materials will be placed in mixed waste bins. Food soiled materials will be recycled with a different grade.

### **Comments from the Committe**

- Members of the Committee that would like to tour Athens should tell City of Beverly Hills Staff.
- If Athens has any tips on reducing greenhouse gas emissions, they should send that information to the Committee.

### **5) SETTING THE NEXT MEETING DATE**

Staff is working to find a regularly scheduled meeting date. The meeting date will be finalized through email.

### **6) CHAIRS REPORT**

The Co-Chairs met with ad-hoc committees, and notes were compiled. The transportation ad-hoc group discussed increasing bike lanes and safety.

### **7) DIRECTORS REPORT**

Shana Epstein, Director of the Public Work Department, informed members of the Committee that data and information are being compiled from the Ad-Hoc discussions. Consultants will provide more framework and details about ideas brought up during the Ad-Hoc Discussion.

### **ADJOURNMENT**

Date / Time:

January 26, 2022/ 3:40 PM

# **Item 2**



## STAFF REPORT

**TO:** Climate Action and Adaptation Community Advisory Committee

**FROM:** Josette Descalzo, Environmental Compliance and Sustainability Programs Manager

**DATE:** February 23, 2022

**SUBJECT:** A Resolution of The Climate Action and Adaptation Plan Community Advisory Committee of the City of Beverly Hills Authorizing Public Meetings to be held via Teleconferencing Pursuant to Government Code Section 54953(e) and Making Findings and Determinations Regarding the Same

**ATTACHMENT:** 1. Proposed Resolution

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### **RECOMMENDATION**

Staff and the City Attorney's office recommend that the Climate Action and Adaptation Plan Community Advisory Committee adopt a resolution making the following findings so that meetings of the Climate Action and Adaptation Plan Community Advisory Committee will be subject to the special Brown Act requirements for teleconference meetings: (1) the Climate Action and Adaptation Plan Community Advisory Committee has reconsidered the circumstances of the COVID-19 state of emergency; (2) the state of emergency continues to directly impact the ability of the members to meet safely in person; and (3) state or local officials continue to impose or recommend measures to promote social distancing.

### **INTRODUCTION**

Governor Newsom recently signed new legislation (AB 361) allowing the Climate Action and Adaptation Plan Community Advisory Committee to continue virtual meetings during the COVID-19 declared emergency subject to certain conditions. These special requirements give the City greater flexibility to conduct teleconference meetings when there is a declared state of emergency and either social distancing is mandated or recommended, or an in-person meeting would present imminent risks to the health and safety of attendees.

## **BACKGROUND**

On March 4, 2020, Governor Newsom proclaimed a state of emergency to exist in California due to the spread of COVID-19. The Governor subsequently issued numerous executive orders suspending or modifying state laws to facilitate the response to the emergency. Among other things, these executive orders superseded certain Brown Act requirements and established special rules to give local public agencies greater flexibility to conduct teleconference meetings. Those special rules expired on September 30, 2021.

On September 16, 2021, in anticipation of then-imminent expiration of his special rules for teleconference meetings, the Governor signed AB 361. In key part, this bill amends the Brown Act to establish special requirements for teleconference meetings if a legislative body of a local public agency holds a meeting during a proclaimed state of emergency and either state or local officials have imposed or recommended measures to promote social distancing, or the body determines, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

AB 361 builds upon Executive Order (“EO”) N-29-20, issued by the Governor on March 17, 2020, which relaxed the teleconferencing requirements of the Brown Act to facilitate virtual meetings during the COVID-19 declared emergency. EO N-29-20’s provisions concerning public meetings applied through September 30, 2021.

AB 361 authorizes local agencies to continue meeting remotely without following the Brown Act’s standard teleconferencing provisions if the meeting is held during a state of emergency proclaimed by the Governor and either of the following applies: (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the agency has already determined or is determining whether, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

EO N-29-20 required legislative bodies to make remote public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body, and to make reasonable efforts to adhere as closely as reasonably possible to the provisions of the Brown Act. AB 361 adds new procedures and clarifies the requirements for conducting remote meetings as follows:

- **Public Comment Opportunities in Real Time:** A legislative body that meets remotely pursuant to AB 361 must allow members of the public to access the meeting via a call-in option or an internet-based service option, and the agenda for the remote meeting must provide an opportunity for members of the public to directly address the body in real time. Although the agency may still ask for public comments to be submitted in advance, the agency cannot require public comments to be submitted in advance of the meeting. If an agency does not provide a timed public comment period, but takes public comment separately on each agenda item, it must allow a reasonable amount of time per agenda item to allow members of the public the opportunity to provide public comment, including time to “be recognized for the purpose of providing public comment.”
- **No Action During Disruptions:** In the event of a disruption that prevents the local agency from broadcasting the remote meeting, or in the event of a disruption within the local

agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, AB 361 prohibits the legislative body from taking any further action on items appearing on the meeting agenda until public access to the meeting via the call-in or internet-based options is restored.

- ***Periodic Findings:*** To continue meeting remotely pursuant to AB 361, an agency must make periodic findings that: (1) the body has reconsidered the circumstances of the declared emergency; and (2) the emergency impacts the ability of the body's members to meet safely in person, or state or local officials continue to impose or recommend measures to promote social distancing. These findings should be made not later than 30 days after teleconferencing for the first time pursuant to AB 361, and every 30 days thereafter.

## **DISCUSSION**

To continue to hold meetings under these special teleconferencing requirements, the Climate Action and Adaptation Plan Community Advisory Committee needs to make two findings pursuant to Government Code Section 54953(e)(3). First, there must be a declared state of emergency and the Climate Action and Adaptation Plan Community Advisory Committee must find that it has reconsidered the circumstances of such emergency. Second, the Climate Action and Adaptation Plan Community Advisory Committee must find that such emergency continues to directly impact the ability of the Climate Action and Adaptation Plan Community Advisory Committee members to meet in person. Alternatively, for the second finding, the Climate Action and Adaptation Plan Community Advisory Committee must find that state or local officials continue to impose or recommend social distancing measures. These findings must be made within 30 days after the Climate Action and Adaptation Plan Community Advisory Committee teleconferences for the first time under AB 361 and every 30 days thereafter.

The declared emergency is still in effect. Furthermore, the State of California and the County of Los Angeles have recommended measures to promote social distancing. The Centers for Disease Control and Prevention continue to advise that COVID-19 spreads more easily indoors than outdoors and that people are more likely to be exposed to COVID-19 when they are closer than 6 feet apart from others for longer periods of time. Additionally, the Los Angeles County Department of Public Health still encourages people at risk for severe illness or death from COVID-19 to take protective measures such as social distancing and, for those not yet fully vaccinated, to physically distance from others whose vaccination status is unknown. The County Health Department also continues to recommend that employers take steps to support physical distancing.

Please note that AB 361 applies to all legislative bodies. Therefore, Commissions and standing committees will need to also comply with the requirements of AB 361.

## **FISCAL IMPACT**

The proposed resolution allowing the Climate Action and Adaptation Plan Community Advisory Committee greater flexibility to conduct teleconference meetings is unlikely to cause a greater fiscal impact to the City.

# **Attachment 1**

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE CLIMATE ACTION AND ADAPTATION PLAN COMMUNITY ADVISORY COMMITTEE OF THE CITY OF BEVERLY HILLS CONTINUING TO AUTHORIZE PUBLIC MEETINGS TO BE HELD VIA TELECONFERENCING PURSUANT TO GOVERNMENT CODE SECTION 54953(e) AND MAKING FINDINGS AND DETERMINATIONS REGARDING THE SAME

WHEREAS, the Climate Action and Adaptation Plan Community Advisory Committee is committed to public access and participation in its meetings while balancing the need to conduct public meetings in a manner that reduces the likelihood of exposure to COVID-19 and to support physical distancing during the COVID-19 pandemic; and

WHEREAS, all meetings of the Climate Action and Adaptation Plan Community Advisory Committee are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code Sections 54950 – 54963), so that any member of the public may attend, participate, and watch the Climate Action and Adaptation Plan Community Advisory Committee conduct its business; and

WHEREAS, pursuant to Assembly Bill 361, signed by Governor Newsom and effective on September 16, 2021, legislative bodies of local agencies may hold public meetings via teleconferencing pursuant to Government Code Section 54953(e), without complying with the requirements of Government Code Section 54953(b)(3), if the legislative body complies with certain enumerated requirements in any of the following circumstances:

1. The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.

2. The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
3. The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency in response to the COVID-19 pandemic (the “Emergency”); and

WHEREAS, the Centers for Disease Control and Prevention continue to advise that COVID-19 spreads more easily indoors than outdoors and that people are more likely to be exposed to COVID-19 when they are closer than 6 feet apart from others for longer periods of time; and

WHEREAS, the Los Angeles County “Responding together at Work and in the Community Order (8.23.21)” provides that all individuals and businesses are strongly encouraged to follow the Los Angeles County Public Health Department Best Practices. The Los Angeles County Public Health Department “Best Practices to Prevent COVID-19 Guidance for Businesses and Employers”, updated on September 13, 2021, recommend that employers take steps to reduce crowding indoors and to support physical distancing between employees and customers; and

WHEREAS, the unique characteristics of public governmental buildings is another reason for continuing teleconferenced meetings, including the increased mixing associated with bringing people together from across several communities, the need to enable those who are



immunocompromised or unvaccinated to be able to safely continue to fully participate in public meetings and the challenge of achieving compliance with safety requirements and recommendations in such settings; and

WHEREAS, the Beverly Hills City Council has adopted a resolution that continues to recommend steps to reduce crowding indoors and to support physical distancing at City meetings to protect the health and safety of meeting attendees; and

WHEREAS, due to the ongoing COVID-19 pandemic and the need to promote social distancing to reduce the likelihood of exposure to COVID-19, the Climate Action and Adaptation Plan Community Advisory Committee intends to continue holding public meetings via teleconferencing pursuant to Government Code Section 54953(e).

NOW, THEREFORE, the Climate Action and Adaptation Plan Community Advisory Committee of the City of Beverly Hills resolves as follows:

Section 1. The Recitals provided above are true and correct and are hereby incorporated by reference.

Section 2. The Climate Action and Adaptation Plan Community Advisory Committee hereby determines that, as a result of the Emergency, meeting in person presents imminent risks to the health or safety of attendees.

Section 3. The Climate Action and Adaptation Plan Community Advisory Committee shall continue to conduct its meetings pursuant to Government Code Section 54953(e).

Section 4. Staff is hereby authorized and directed to continue to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and

public meetings in accordance with Government Code Section 54953(e) and other applicable provisions of the Brown Act.

Section 5. The Climate Action and Adaptation Plan Community Advisory Committee has reconsidered the circumstances of the state of emergency and finds that: (i) the state of emergency continues to directly impact the ability of the members to meet safely in person, and (ii) state or local officials continue to impose or recommend measures to promote social distancing.

Section 6. The Secretary of the Climate Action and Adaptation Plan Community Advisory Committee shall certify to the adoption of this Resolution and shall cause this Resolution and her certification to be entered in the Book of Resolution of the Climate Action and Adaptation Plan Community Advisory Committee of this City.

Adopted:

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Wendy Nystrom  
Co-Chair of the Climate Action and  
Adaptation Plan Community Advisory  
Committee of the City of Beverly Hills,  
California

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Peter Ostroff  
Co-Chair of the Climate Action and  
Adaptation Plan Community Advisory  
Committee of the City of Beverly Hills,  
California

# **Item 3**



**CITY OF BEVERLY HILLS**  
**PUBLIC WORKS DEPARTMENT**  
**MEMORANDUM**

**TO:** Climate Action and Adaptation Plan (CAAP) Community Advisory Committee (CAC)

**FROM:** Josette Descalzo, Environmental Compliance and Sustainability Programs Manager  
Robert Welch P.E., Utilities General Manager  
Shana Epstein, Director of Public Works

**DATE:** February 23, 2022

**SUBJECT:** Climate Action and Adaptation Plan (“CAAP”) Status

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**STATUS**

The fifteen member Citizens Advisory Committee appointed by the Council (“CAC”) has had some preliminary discussions regarding the CAAP. At present, the consensus of the CAC and Staff is that consultants hired by the PWC shall draft the broad outlines of the CAAP that will be presented as each draft is prepared. This will include, as the name implies, both overall policies relating to Adaptation and Action measures that will help implement the policies. The purpose of the CAAP is to provide an overall pathway to achieve community-wide carbon-neutrality by 2045. Some of the measures that may be considered and generally described for consideration of both City Commissions and then the City Council include safe routes for cycling and scooters, a transit plan intended to facilitate residents’ access to the new Metro stops and movement around the City, changes to building codes for the purpose of improving energy efficiency of new construction and a retrofitting program for existing buildings.

**DISCUSSION**

As directed by the City Council, the Climate Action and Adaptation Plan (CAAP) is one of the essential master plans that support the City’s sustainability goals to reduce city-wide greenhouse gas (GHG) emissions. The overall goal of the CAAP is to achieve community-wide carbon-neutrality by 2045. The CAAP is a long-term planning document that identifies policies and programs to help achieve the City’s GHG reduction and resilience goals and targets. The GHG reduction policies and programs will focus on renewable energy sources, energy and water efficiency through building standards, expand multimodal transportation infrastructure and utilize its local ecology (urban forest and street trees) in sequestering emissions. Priority will be given to transportation and building issues as they account for almost all of the CHG emissions attributable to the City. The CAAP will include a tier-level approach that will help the City decide and prioritize its pace towards carbon neutrality and its ability to be leaders in climate action. To help determine those priorities, a fiscal impact analysis will be provided for each tier level approach.

In addition to GHG reduction, the CAAP will also include an Adaptation section, which is the City's ability to respond, withstand and efficiently recover from adverse climate scenarios. These scenarios can be long periods of drought, extreme heat and rain, wildfires, and power outages. This section will include policies and programs that will focus on the City's resiliency efforts.

The CAAP policies and programs will be developed through a collaborative process that involves the CAAP's Community Advisory Committee (CAC), various commissions (Public Works, Traffic and Parking and Planning), and general public outreach events. Going through these processes enhances the likelihood that the CAAP reflects the community's aspirations and support for full implementation.

# **Item 4**



**CITY OF BEVERLY HILLS**  
**PUBLIC WORKS DEPARTMENT**  
**MEMORANDUM**

**TO:** Climate Action and Adaptation Plan (CAAP) Community Advisory Committee (CAC)

**FROM:** Josette Descalzo, Environmental Compliance and Sustainability Programs Manager  
Shana Epstein, Director of Public Works  
Robert Welch P.E., Utilities General Manager

**DATE:** February 23, 2022

**SUBJECT:** Climate Action and Adaptation Plan Milestones and Timeline

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**RECOMMENDATION**

This item is for review and discussion.

**DISCUSSION**

The CAAP was initially scheduled to be an 18-month process when it started in January 2021, and the CAAP was scheduled to be adopted by June 2022. Since then, the project has encountered some delays associated with completing the following tasks:

1. Greenhouse gas (GHG) emission inventory and forecast
2. Formation of the Community Advisory Committee (CAC)
3. GHG measures and target setting goals
4. Adaptation and resilience strategies
5. Community Outreach and Workshops

Delays were incurred when gathering data from utilities as well as the formation and progress of the CAC. It is expected that the CAAP will now be completed in early 2023 if there are significant progress on the following milestones:

1. GHG measures and target goal settings
2. Adaptation and resilience strategies
3. Community Outreach and Workshops

The CAC plays a critical role in developing policies and programs for the GHG reduction measures and resilient strategies. Once these have been developed, they will be presented to the Public Works, Planning and Transportation and Parking commissions for feedback before a draft CAAP can be developed. This iterative process will help further develop the draft CAAP. The draft CAAP will then go through another round of public review process, which includes

another round to the commissions and community workshops. Finally, the plan will be presented to the City Council.

To complete the CAAP by early 2023, staff is recommending the CAC complete the following key milestones by the following dates:

<b>Milestone</b>	<b>Potential Start Date</b>	<b>Potential CAC Completion Date</b>	<b>Commissions</b>	<b>Community Outreach</b>	<b>City Council</b>
GHG Measures and Target Goal Setting	On-going	April 2022	Summer 2022-Fall 2022	Fall 2022	
Adaptation and Resilience	On-going	May 2022	Summer 2022-Fall 2022	Fall 2022	
Draft CAAP Plan			Winter 2022	Winter 2022	Winter 2022
Final and Adopted CAAP Plan					Early 2023

Staff with consultant support will help facilitate the remaining CAC meetings to meet these deadlines. Once the CAC completes these milestones, staff will take the GHG measures and resilient strategies to the various commissions during the summer months of 2022. The summer and fall months will be used to further refine those items in order to have a Draft CAAP for City Council by winter 2022.

Staff also recommends moving forward in planning the first CAAP Community Workshop in the Spring of 2022. These community workshops will be planned and facilitated by staff and consulting team with the assistance of the Community Engagement Ad-Hoc committee. The intent of the first workshop is to introduce the project to the community at large and present the GHG inventory and forecast. Subsequent CAAP community workshops will present the GHG measures and resilience strategies and conclude with the draft CAAP.

Currently, staff and consultants have not progressed in writing the CAAP report. Thus far, staff and consultants have generally completed the contents for the GHG inventory and forecast part of the report. The remaining sections will need to be developed in detail; and the contents are dependent on the outcomes from the milestones mentioned above. The report will generally follow this outline:

1. Executive Summary
  - a. Summary of key highlights of the CAAP
2. Introduction to CAAP and Development Process:
  - a. Describe the purpose of CAAP and overview of sustainability in Beverly Hills, as well as public contributions to CAAP development
3. Background on Climate Change and Local Climate Vulnerabilities
  - a. Provide a summary of the science behind our changing climate and local impacts that could be seen in Beverly Hills



4. GHG Inventory, Forecast, and Tier Level-Target Setting:
  - a. Summary of the technical GHG analyses that are foundational to developing GHG reduction targets
5. GHG Reduction Measures:
  - a. Description of the GHG reduction measures the City will implement to reduce GHG emissions to reach the established GHG reduction targets
6. Adaptation Measures
  - a. Description of the adaptation measures the City will implement to prepare for climate change and strive to protect vulnerable communities
7. Implementation and Monitoring Strategy:
  - a. Detailed roadmap for the implementation of strategies in the plan, including timing, responsible party, and how progress will be tracked
8. Conclusion
  - a. Closing remarks on the CAAP development process and the City's commitment to protecting residents, businesses, and economic prosperity
9. Technical Analysis Appendices
  - a. Regulatory Background
  - b. Vulnerability Assessment Technical Report
  - c. GHG Emissions Inventory, Forecast, and Target Setting Technical Report
  - d. GHG Reduction Measure Technical Documentation
  - e. Fiscal and Funding Analyses

As expected, the draft CAAP report will be lengthy. Staff intends to share sections of the draft report to the CAC for review as they are completed. This will make the review process easier for committee members.

### **NEXT STEPS**

Staff and consultants will support the CAC to reach the milestones identified and develop the CAAP report.

# **Item 5**



**CITY OF BEVERLY HILLS**  
**PUBLIC WORKS DEPARTMENT**  
**MEMORANDUM**

**TO:** Climate Action and Adaptation Plan (CAAP) Community Advisory Committee (CAC)

**FROM:** Shana Epstein, Director of Public Works

**DATE:** February 23, 2022

**SUBJECT:** Chair's Report

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The CAC Co-chairs may provide as needed updates on the items discussed during the ad-hoc meetings.

# **Item 6**



**CITY OF BEVERLY HILLS**  
**PUBLIC WORKS DEPARTMENT**  
**MEMORANDUM**

**TO:** Climate Action and Adaptation Plan (CAAP) Community Advisory Committee (CAC)

**FROM:** Shana Epstein, Director of Public Works

**DATE:** February 23, 2022

**SUBJECT:** Director's Report

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The following items will be presented:

1. Upcoming City Council and Commission Agenda Items of Interest:
  - a. Public Works Commission: Disposable Foodware Accessories update
  - b. City Council: Clean Power Alliance Power Ready MOU