



**Bid No. 18-56: Proposals to Develop and/or Update the City's
Economic Sustainability Plan
Addendum No. 1**

**CITY OF BEVERLY HILLS
455 NORTH REXFORD DRIVE
BEVERLY HILLS, CALIFORNIA 90210**

Date of Request: June 21, 2018

Bid Number: 18-56

Item Description: The City of Beverly Hills is requesting proposals from businesses who will develop and/or update the City's Economic Sustainability Plan

Open Date: Thursday, July 12, 2018 at 2:00 p.m. (Pacific)

Request for Proposal Responses

1. **Q.** Has the City of Beverly Hills established a budget for this project? If so, what is the budget range?
A. **The City has not established a budget or budget range for this project.**
2. **Q.** Do the project tasks as stated in appendix A accurately reflect the city of Beverly hill's expectation for the project?
A. **Appendix A is the Cost Sheet and not necessarily the project tasks. The Cost Sheet was developed with the intent to capture the scope of tasks that may be needed to complete the project based on the previous Economic Sustainability Plan that was developed several years ago. Page 5 of the RFP has a list of potetntial tasks and milestones That said, the City recognizes that other tasks may now need to be performed and, therefore, the City has allowed a second page for the Cost Sheet on which the respondent will list hourly rates and a total not to exceed amount. Based on the scope of work outlined in the RFP, should the respondent believe more meetings are necessarily or other work is needed, then the second part of the Cost Sheet should allow the respondent to fill in that information.**
3. **Q.** Do you expect the selected consulting firm to be involved with the implementation of the plan?
A. **The City would expect the selected firm to support the City in designing and coordinating efforts to support the implementation of the plan. This does not**



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necessarily mean the firm would be involved with the implementation; however, the City would expect them to help create a guide for implementation should one be needed.

4. **Q.** Page 2 states that, "The selected firm will be expected to perform all technical and other analyses necessary to complete the scope of work." Are you open to the suggestion of additional technical analysis tasks in the project schedule on page 6?
 - A.** The City understands that the performance of all technical and other analyses would occur as part of the various tasks on Page 6. The intent is to ensure the major milestones listed are accomplished and the firm performs the necessary analyses to ensure that occurs.