



CITY OF BEVERLY HILLS

Room 280A
455 North Rexford Drive
Beverly Hills, CA 90210

**RECREATION AND PARKS COMMISSION
SPECIAL MEETING MINUTES**

Tuesday, December 12, 2017
2:00 p.m.

MEETING CALLED TO ORDER

Date/Time: December 12, 2017 / 2:12 p.m.

PLEDGE OF ALLEGIANCE

Vice Chair Friedman led the Pledge of Allegiance.

CIVILITY STATEMENT

Chair Rosoff read the Civility Statement.

ROLL CALL

Commissioners Present: Javor, Bilak, Vice Chair Friedman, Chair Rosoff
Commissioners Absent: Roston
Staff Present: Nancy Hunt-Coffey, Pam Shinault, Teri Angel, Linda Kyriazi

COMMUNICATIONS FROM THE AUDIENCE

Members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda.

APPROVAL OF AGENDA

With the concurrence of the Commission, the Chair may choose to amend the order of the items on the agenda. By order of the Chair, the two staff recognitions were taken out of order to accommodate staff time.

CONSENT CALENDAR

1. Consideration of Minutes of the Regular Meeting from 11/28/2017.

Motion by ROSOFF, Seconded by BILAK to approve the Meeting Minutes as written and modified per Commissioner Bilak and will be resubmitted at the January Commission meeting. (3/0)

AYES: Bilak, Friedman, Rosoff
NOES: None
ABSENT: Roston
ABSTAIN: Javor
CARRIED

REPORTS FROM PRIORITY AGENCIES

None.

CONTINUED BUSINESS

None.

NEW BUSINESS

None.

STATUS REPORTS

2. Capital Improvement Projects Update

Director of Community Services Nancy Hunt-Coffey update the Commission on the following:

- Greystone: the Library project is proceeding. The award of contract for the architectural group will be brought to City Council at the December 19, 2017 session. The painting of the historic bathroom is completed. The City's new maintenance staff will be trained to use the correct chemicals for Greystone's maintenance.
- Beverly Gardens Part Restoration: The fence surround the art area was removed. The cactus garden is completed but giving the plants time to root in. The Hunter and Hound section is moving towards completion. The fencing at the Lily Pond has arrived but will be installed after the holidays. At today's liaison meeting it was decided to leave the Doheny Fountain as it was historically with no path in addition to a full restoration with an award of contract going before City Council in January 2018.
- Coldwater Park and Playground Renovation: At today's liaison meeting the color choices for the playground equipment were agreed upon. The project will be going out to bid next week with an award of contract going before City Council in January 2018.
- La Cienega Community Center: No further improvements are scheduled at this time. The testing of the water to determine feasibility as a location for an underground rainwater catch basin is complete but not the analysis of results.
- Roxbury Community Center has been cleared of bed bugs.

COMMUNICATIONS FROM THE COMMISSION

3. Ad Hoc Committee Reports

City Council Liaison/Mayor's Cabinet (Rosoff/Friedman)

Fine Art (Bilak/Rosoff)

Greystone Park (Friedman/Rosoff)

La Cienega Master Plan (Bilak/Friedman)

Street Tree Master Plan/Maintenance (Bilak/Roston)

Beverly Gardens Restoration (Rosoff/Javor)

Off Leash Dog Area (Bilak/Friedman)

Joint Powers Agreement (Bilak/Roston)

Director of Community Services Nancy Hunt-Coffey informed the Commission that the new terms of the JPA was approved and will go before City Council December 19, 2017.

Public Works Services Liaisons (Javor/Roston)

Coldwater Canyon Park (Javor/Rosoff)

Bicycle Riding (Roston/Friedman)

Crescent Mini Park (Rosoff/Javor)

Teri Angel requested an Ad Hoc for the new Tennis Concessionaire. It was agreed to wait until the January Commission meeting. Additionally, Chair Rosoff requesting with the rotation of the Chair for all Commissioners to send an email to Commissioner Bilak requesting what Ad Hoc they would like to remain on or be considered for.

Commissioner Bilak would like to bring back two liaison committees: The Teen Advisory Committee and the Active Adults Committee.

COMMUNICATIONS FROM STAFF

4. Director's Report

- Beverly Gardens CIP Budget
Tabled until next month so the document can be reviewed.
- NRPA Annual Conference 2017, Parks and Recreation Conference
Recreation Services Manager Teri Angel shared a short video from the conference.
- Teen Advisory Committee
Recreation Supervisor Jennifer Leuning provided an update on the upcoming teen activities.
- Commission responsibility for Street Tree Master Plan.
Staff informed the Commission that the Fine Art Commission is being asked to expand their scope and become the Cultural Arts Commission. As part of that addition, the Recreation and Parks Commission will assign two Commissioners to be a part of the Cultural Arts Commission subcommittee.

The responsibility for the Street Tree Master Planning process will be moving to the Public Works Commission. Park trees will continue to be under the purview of the Recreation and Parks Commission.

- Event Calendar
Discussed.
- Meeting Dates
Reviewed.

- Recognition of Chair Rosoff
Staff thanked Chair Rosoff for his term as Chair in leading the Commission in a productive year.
- Recognition of Commissioner Friedman
The Commission and Staff provided their acknowledgements as Commissioner Friedman's term has ended.
- Retirement Recognition of Gisele Grable and Chris Best
Both employees were presented with the Recreation and Parks Commission Recognition Certificate.

PREPARATION OF NEXT MONTH'S AGENDA

5. Priority Setting
Reviewed.

ADJOURNMENT

Date / Time: December 12, 2017 / 3:12 p.m.

PASSED, Approved and Adopted on this 23rd day of January 2018



Frances Bilak, Chairperson