



CITY OF BEVERLY HILLS

Room 280A
455 North Rexford Drive
Beverly Hills, CA 90210

**RECREATION AND PARKS COMMISSION
REGULAR MEETING MINUTES**

Tuesday, November 28, 2017
2:00 p.m.

MEETING CALLED TO ORDER

Date/Time: November 28, 2017 / 2:02 p.m.

PLEDGE OF ALLEGIANCE

Vice Chair Friedman led the Pledge of Allegiance.

CIVILITY STATEMENT

Chair Rosoff read the Civility Statement.

ROLL CALL

Commissioners Present: Roston, Bilak, Vice Chair Friedman, Chair Rosoff
Commissioners Absent: Javor
Staff Present: Nancy Hunt-Coffey, Pam Shinault, Teri Angel, Linda Kyriazi

COMMUNICATIONS FROM THE AUDIENCE

Members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda.

APPROVAL OF AGENDA

With the concurrence of the Commission, the Chair may choose to amend the order of the items on the agenda. By order of the Chair, the Agenda remained as written.

CONSENT CALENDAR

1. Consideration of Minutes of the Special Meeting from 10/24/2017.
2. Consideration of Minutes of the Regular Meeting from 10/24/2017.

Motion by ROSTON, Seconded by BILAK to approve the Special Meeting Minutes as presented and the Regular Meeting Minutes with noted change by Commissioner Bilak.
(4/0)

AYES: Roston, Bilak, Friedman, Rosoff
NOES: None
ABSENT: Javor
ABSTAIN: None
CARRIED

REPORTS FROM PRIORITY AGENCIES

None.

CONTINUED BUSINESS

3. Community Dog Park Update

Management Analyst Stephanie Harris provided an update on the continued operation of the Beverly Hills Community Dog Park as it relates to hours of operation, park access, permit process and Ranger presence based on the direction given at the November 21, 2017 City Council Study Session.

4. 100 – 300 Blocks North Elm Drive Street Tree Master Plan

Park and Urban Forest Manager Ken Pfalzgraf seeks Commission support of a staff recommendation to replace the Idaho Locus trees on the 100 – 300 blocks of North Elm Drive with Drake Chinese Elm trees.

Motion by BILAK, Seconded by ROSTON to replace the Idaho Locust trees on the 100 – 300 blocks of North Elm Drive using Drake Chinese Elm as a replacement tree and including any vacant spaces. (3/1)

AYES: Roston, Bilak, Friedman

NOES: Rosoff

ABSENT: Javor

ABSTAIN: None

PASSED

NEW BUSINESS

None.

STATUS REPORTS

5. Introduction of Department's New Rec1 Software System

Customer Service Supervisor Evelyn Ruiz presented to the Commission the Community Services Department's new Rec1 software system.

6. Art Show and Woofstock Summary

Recreation Services Manager Kristin Buhagiar presented to the Commission a summary of two recent Community Services Department events: the Beverly Hills Art Show held the weekend of October 21 and 22, 2017 and Woofstock held Sunday, November 5, 2017.

7. Capital Improvement Projects Update

Director of Community Services Nancy Hunt-Coffey update the Commission on the following:

- Greystone: Work continues on Greystone in relations to the Historic Resources Group (HRG) Report. The Library restoration has accept a bid from Kaplan Chen Kaplan Architects & Planners (KCK Architects), who have worked on projects at Greystone before.

Paintings in the five bathrooms have been designed to return to their original color. The woodwork in the hallway is starting up again in addition to work in the historic kitchen.

- Beverly Gardens Part Restoration: Phase 1: the block by the Good Shepard Church and two blocks west are open. The cactus garden block is mostly complete with a sneak-peek at the Mayor's walk on Monday, December 11, 2017.

The work on the Hunter & Hounds and art block are coming along in addition to the restroom building. The initial drawings for eastern blocks are completed. There are still issues and concerns about the Doheny fountain that are being discussed and worked on. The project will go out to bid end of December 2017.

- Coldwater Park and Playground Renovation: The plans are continuing to be drawn up and the estimated start date is March 2018. A liaison meeting has been requested to review the color concern.
- La Cienega Community Center: Repairs are completed. A soil analysis was completed on all the fields to determine the soil composition and water infiltration. The Community Center will be added to the requested liaison meeting.

Commissioner Bilak requested status on a Town Hall meeting or direction from City Council for guidance regarding proceeding on La Cienega Community Center and Park renovation.

Staff informed the Commission of working on a comprehensive public outreach plan. The item will be placed on the next Council liaison meeting.

Commission Bilak requested the status of the Beverly Hills sign and commemorative rock recognizing the Tongva Native American Indian Tribe at the Electric Fountain location.

Staff informed the Commission that the older version of the City shield was requested. An older version of the sign was located in storage, but deemed to be in unusable condition. The City Architect is currently working with a fabricator to have a new sign designed and built. It was agreed that the rock and plaque could be installed separately.

COMMUNICATIONS FROM THE COMMISSION

8. Ad Hoc Committee Reports

City Council Liaison/Mayor's Cabinet (Rosoff/Friedman)

Fine Art (Bilak/Rosoff)

Greystone Park (Friedman/Rosoff)

La Cienega Master Plan (Bilak/Friedman)

Street Tree Master Plan/Maintenance (Bilak/Roston)

Beverly Gardens Restoration (Rosoff/Javor)

Off Leash Dog Area (Bilak/Friedman)

Joint Powers Agreement (Bilak/Roston)
Direction of Community Services Nancy Hunt-Coffey provided an update.

Public Works Services Liaisons (Javor/Roston)

Coldwater Canyon Park (Javor/Rosoff)

Bicycle Riding (Roston/Friedman)

Crescent Mini Park (Rosoff/Javor)

The Liaisons were notified that the Planning Commission would be reviewing the draft EIR of 100 N. Crescent Drive at their December 14, 2017 Commission Meeting.

COMMUNICATIONS FROM STAFF

9. Director's Report

Director of Community Services Nancy Hunt-Coffey and Recreation Services Manager Teri Angel updated the Commission on the following:

- **Roxbury Park Community Center**
The Community Center was closed as a precautionary measure due to a report of bedbugs. A professional exterminator company was called. Roxbury reopened the next day.
- **Community Services Administrator Gisele Grable will be retiring mid-December and Senior Recreation Supervisor Chris Best will be retiring in January 2018. Ms. Grable will be honored at the December 5, 2017 City Council Study Session at 2:30pm.**
- **Beverly Gardens CIP Budget and Recreation Budget**
Information will be provided at the December Commission meeting.
- **2017 Summer Camp Summary – Expenses & Revenue**
Reviewed.
- **City Council Summary of Robertson Boulevard Ficus Tree Removal and Replacement**
Park and Urban Forest Manager Ken Pfalzgraf provided an update.
- **Lower Greystone Status**
The greenhouse and back areas are now secured with fencing.
- **December 11th Mayor's Walk to the Cactus Garden**
Will commence Monday, 8:30am in front of City Hall/Crescent Drive.
- **Filming & Special Events Permits**
Projects Staff Assistant Scott Lipke provided an update on the filming policy in Beverly Hills that includes notification of residents on filming, street closures and parking.
- **NRPA Annual Conference 2017**
Update provided.
- **CPRS Award of Excellence**

The Beverly Hills Community Dog Park was submitted under Facility Design. In addition to staff, Commissioners were also invited to attend the upcoming CPRS Annual Conference being held March 13 – 16, 2018 at the Long Beach Convention Center.

- Halloween Events Summary
Reviewed.
- Beverly Hills Firefighters Association Senior Thanksgiving Luncheon
Commissioners Roston, Friedman and Bilak attended the luncheon in addition to the City Council members and City Treasurer. 210 seniors attended.
- City Council Recognition of Retiring Commissioner Simone Friedman
Commissioner Friedman will be honored at the December 5, 2017 City Council Formal Session at 7pm.
- Event Calendar
Reviewed.
- Meeting Dates
Reviewed.

PREPARATION OF NEXT MONTH'S AGENDA

10. Priority Setting

Move La Cienega Community Center Repairs to Completed.

ADJOURNMENT

Date / Time: :November 28, 2017 / 4:12 p.m.

PASSED, Approved and Adopted on this 23rd day of January 2018.



Frances Bilak, Chairperson