



**CITY OF BEVERLY HILLS**

Room 280A  
455 North Rexford Drive  
Beverly Hills, CA 90210

**RECREATION AND PARKS COMMISSION  
REGULAR MEETING MINUTES**

Tuesday, January 23, 2018  
2:00 p.m.

**MEETING CALLED TO ORDER**

Date/Time: January 23, 2018 / 2:01 p.m.

**PLEDGE OF ALLEGIANCE**

City Clerk Byron Pope led the Pledge of Allegiance.

**CIVILITY STATEMENT**

Chair Bilak read the Civility Statement.

**ROLL CALL**

Commissioners Present: Fenton, Javor, Rosoff, Vice Chair Roston, Chair Bilak  
Commissioners Absent: None  
Staff Present: Nancy Hunt-Coffey, Pam Shinault, Teri Angel, Linda Kyriazi

**COMMUNICATIONS FROM THE AUDIENCE**

Members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda.

None.

**APPROVAL OF AGENDA**

With the concurrence of the Commission, the Chair may choose to amend the order of the items on the agenda. By order of the Chair, Tab #3, Swearing in of new Commissioner Judie Fenton, was moved ahead.

**CONSENT CALENDAR**

1. Consideration of Minutes of the Regular Meeting from 11/28/2017.

Motion by ROSTON, Seconded by ROSOFF to approve the Meeting Minutes as written.  
(3/0)

AYES: Rosoff, Vice Chair Roston, Chair Bilak  
NOES: None  
ABSENT: None  
ABSTAIN: Fenton, Javor  
CARRIED

2. Consideration of Minutes of the Special Meeting from 12/12/2017.

Motion by JAVOR, Seconded by ROSOFF to approve the Meeting Minutes as written.  
(3/0)

AYES: Javor, Rosoff, Chair Bilak  
NOES: None  
ABSENT: None  
ABSTAIN: Fenton, Vice Chair Roston  
CARRIED

## REPORTS FROM PRIORITY AGENCIES

None.

## CONTINUED BUSINESS

None.

## NEW BUSINESS

3. Swearing in of new Commissioner Judie Fenton.  
City Clerk Byron Pope swore in Judie Fenton as Commissioner

## STATUS REPORTS

4. Capital Improvement Projects Update

Director of Community Services Nancy Hunt-Coffey updated the Commission on the following:

- Greystone: based on the report that was completed last year by Historic Resources Group, a contract was executed with Kaplan Chen Kaplan, an architectural firm that specializes in historic properties, to work on restoring the library in the mansion. The next phase of the wood testing has begun with the long-term goal of restoring the wood free from paint and plastics. The tile work in addition to the flower sink in the kitchen is completed.
- Beverly Gardens Park Restoration: All of the western blocks are now open. The fence is staying around the cactus garden for now. The Hunter and Hounds block is complete. Blocks 1 through 8 and 10 through 12, are out to bid.

Commissioner Rosoff asked about the wall in front of the restroom as he requested it be properly lit at night for safety reasons. A gate is now flush with the building so there is no longer an alcove, in addition to exterior lighting.

- Coldwater Canyon Park Playground Renovation: Seven bids were submitted and references are being checked. Award of contract is tentatively scheduled to take place at the February 6, 2018 City Council Meeting.
- La Cienega Community Center: No roof leaking issues were reported during the recent rains. Staff has been discussing Public Process with the City Manager's office regarding next steps in the master plan process. A Request for Qualifications for a public engagement company to assist with community outreach is being developed.

Chair Bilak commented that with any type of public input there should be two types of residents solicited: 1) residents residing next to/near the Park, and 2) residents who live further away.

The Commission requested to be provided with the Wish-List that Barbara Linder provided for the Community Garden. The security fence she requested is being designed. The liaisons requested to be included in the Master planning of the Community Garden.

**5. Community Assistance Grant Process and Human Services update.**

Human Services Administrator James R. Latta updated the Commission on the following:

- Community Services Grant process which are due February 2, 2018 at 5:00pm.
- Yearly Homeless Count being held Wednesday, January 24, 2018 from 8am to midnight.
- Activities for Kindness Week in February, which includes the Human Relations Commission working with the Teen Advisory Committee.

**6. North Santa Monica Boulevard Update**

Information only. The Commission requested Project Manager Sameer Elayyan be invited to the next Commission meeting.

Commissioner Rosoff suggested the following to be considered: removing the diagonal crossing during the construction phase since traffic is now hectic in the Business Triangle area.

**COMMUNICATIONS FROM THE COMMISSION**

**7. Ad Hoc Committee Reports**

Assistant Director of Community Services Pam Shinault updated the Commission on the recommended decisions regarding updating the current list of Ad Hoc Committees based on current needs.

It was agreed to eliminate the current Standing Committees and to keep the current updated Ad Hoc Committees.

**COMMUNICATIONS FROM STAFF**

**8. Director's Report**

It was agreed to conduct a Special Meeting on Thursday, February 22, 2018 at 10am to review both Beverly Gardens Park and the Recreation Division budgets. Budget materials were requested for review a week prior.

**Recreation and Parks Commission Award**

Chair Bilak requested the return of the Recreation and Parks Commission Award initiated during her prior term. The Commission supported the Award and encouraged to make recipient recommendations.

Event Calendar  
Reviewed

Meeting Dates  
Reviewed

#### **PREPARATION OF NEXT MONTH'S AGENDA**

**9. Priority Setting**

Recreation Services Manager, Teri Angel, updated the Commission on the amenities to the Electric Fountain. The rock has been ordered and the preliminary sign designs are being reviewed.

Agenda Items:

Review of Mini Parks

Coldwater Canyon Park Construction Award Bid

Tennis Center Pro Shop and Lessons Concessionaire Update

Greystone Demonstration Garden Update

Budget Timeline


Tom Friedman Update

Maltz Park

#### **ADJOURNMENT**

Date / Time: January 23, 2018 / 4:15 p.m.

PASSED, Approved and Adopted on this 27th day of February 2018



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Frances Bilak, Chairperson