



**CITY OF BEVERLY HILLS**

Room 280A  
455 North Rexford Drive  
Beverly Hills, CA 90210

**RECREATION AND PARKS COMMISSION  
REGULAR MEETING MINUTES**

Tuesday, February 27, 2018  
2:00 p.m.

**MEETING CALLED TO ORDER**

Date/Time: February 27, 2018 / 2:02 p.m.

**PLEDGE OF ALLEGIANCE**

Commissioner Rosoff led the Pledge of Allegiance.

**CIVILITY STATEMENT**

Chair Bilak read the Civility Statement.

**ROLL CALL**

Commissioners Present: Fenton, Rosoff, Vice Chair Roston, Chair Bilak  
Commissioners Absent: Javor  
Staff Present: Nancy Hunt-Coffey, Pam Shinault, Teri Angel, Linda Kyriazi

**COMMUNICATIONS FROM THE AUDIENCE**

Members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda.

**APPROVAL OF AGENDA**

With the concurrence of the Commission, the Chair may choose to amend the order of the items on the agenda. In order to accommodate guests, Chair Bilak moved up Tab 5, item d, Teen Advisory Committee Kindness Week update.

**CONSENT CALENDAR**

1. Consideration of Minutes of the Regular Meeting from 01/23/2018

Motion by FENTON, Seconded by ROSOFF to approve the Meeting Minutes as written.  
(4/0)

AYES	Fenton, Rosoff, Vice Chair Roston, Chair Bilak
NOES:	None
ABSENT:	Javor
ABSTAIN:	None
<u>CARRIED</u>	

**CONTINUED BUSINESS**

Presentations:

**2. Recreation and Parks Commission Award**

Shawn Saeedian, owner of the Beverly Hills Market, was recognized for his outstanding contributions to the City of Beverly Hills and the Community Services Department in providing leadership and community enrichment through the food services provided.

**3. North Santa Monica Boulevard Reconstruction Project**

Project Manager Samer Elayyan updated the Commission on the North Santa Monica Boulevard Reconstruction project.

Samer will research questions the Commission asked and provide an update.

**4. Priority Setting – Annual Review and Planning**

The Commission reviewed current priorities and considered priorities for upcoming year. The Commission agreed on the following priority projects:

- Lower Greystone Reuse Plan and Community Demonstration Garden
- The Bridge Club renovations at Roxbury Community Center
- Mini Parks Analysis
- La Cienega Community Center (LCCC) renovation, Master Plan, Frank Fenton Field
- Greystone
- Citywide Fountain Plan

Motion by Roston, Seconded by Rosoff to approve the Commission's Priority List as stated by Chair Bilak above. (4/0)

AYES: Fenton, Rosoff, Vice Chair Roston, Chair Bilak

NOES: None

ABSENT: Javor

ABSTAIN: None

APPROVED

Motion by Roston, Seconded by Bilak to include Citywide Fountain Plan to the Priority Setting list. (4/0)

AYES: Fenton, Rosoff, Vice Chair Roston, Chair Bilak

NOES: None

ABSENT: Javor

ABSTAIN: None

APPROVED

**NEW BUSINESS**

None.

**PROJECT UPDATES, STATUS REPORTS, STAFF REPORTS**

**5. DIRECTOR'S REPORT**

**a. Capital Improvement Plan Update**

Greystone: The wood restoration in the entryway has started and at the March Restoration Meeting, the results will be viewed.

Waterproofing needs to be done on the balconies and terrace railings on the south side of the Mansion.

Kaplan Chen Kaplan (KCK) will be attending the March Restoration Meeting as the kick-off for the Mansion Library project.

The painting of the restrooms has been completed.

Beverly Garden Park Restoration: Phase 1 & 2 are completed. The park restrooms are now open. Phase 3, which is from Doheny to Elm and Foothill through Crescent Drives, will be kicking-off mid-March. Fencing will go up around the Lily Pond in addition to four (4) of the eastern blocks closer to Doheny.

The Commission requesting seeing how much money was contributed via donations.

Coldwater Park and Playground Renovation: City Council awarded contract to R.E. Schultz Construction, Inc. The Timeline is being worked on and the fencing will be put up during BHUSD spring break, which begins March 19, 2018. It is a 95-calendar day project.

- b. Senior Recreation Supervisor Recruitment update  
127 applications were received and reviewed. The first round of interviews is scheduled for March 8, 2018.
- c. Mini Parks – Informational  
The list and description of the Mini Parks was reviewed. Commission requested a tour and information on a possible community garden. The Mini Parks the Commission agreed on to view were: Arnaz, Crescent, Hamel, Maltz, Oakhurst, Reeves and Rexford.
- d. Teen Advisory Committee Kindness Week update  
Recreation Supervisor, Jennifer Leuning, provided an update on the events that the Teen Advisory Committee planned and participated in for February's Kindness Week, February 11-16, 2018. Some of the events included collaborating with the Human Relations Commission.
- e. Lower Greystone Reuse Planning  
Ms. Barbara Linder's letter of wishes & needs to the Commission was reviewed. An analysis of all the buildings in the lower area is planned. A budget was requested by Commissioner Rosoff.
- f. Budget Timeline
- g. Update on Cultural Art
- h. Tom Friedman Art Update  
The art piece that is to be located at the corner of Rodeo and Santa Monica Boulevard, just inside of Beverly Garden's Park, the agreement was executed and approved by City Council. It is a commissioned piece estimated to be ready in 8-10 months.
- i. Event Calendar  
160 seniors attended the Senior Valentine Dance Party, which was hosted by the Beverly Hills Police Officers Association. The Community Services Department Showcase at the Farmers' Market was very successful. Many of the summer camps had booths including a stage for entertainment, activities and

demonstrations. A discount is given to anyone who signs up for a summer camp or spring session classes during the Showcase. This year a record was set with 455 summer camp registrations, which is a 30% increase from last year, and 156 registered for spring classes, which was a 75% increase, all totaling over \$137,000 in registrations.

#### **COMMUNICATIONS FROM THE COMMISSION**

**6. Ad Hoc Committee Reports / Good and Welfare**

- Chair Bilak distributed the card and pins she received from the Mayor's Cabinet Meeting for Kindness Week.
- Chair Bilak and Vice Chair Roston participated in the interview process for the Tennis Concessionaire and second interviews are being scheduled.
- Staff informed the Commission that since the Mayor's Cabinet meetings are now being aired live on Beverly Hills television and archived on the City's web site, meeting minutes are no longer included.
- Commissioner Fenton requested a report in next month's agenda on the fence surrounding Fenton Field.
- Vice Chair Roston commented that she received the Community Services brochure and encourages community members to review all the classes that are available to all ages. Recreation Services Manager, Teri Angel, updated the Commission on a new class called Tinkering School, teaching children to work confidently with drills, saws, and such to create a structure from wood, plastic or metal.

#### **COMMUNICATIONS FROM STAFF**

**7. Recreation and Parks Commission Upcoming Meetings  
Reviewed**

#### **PREPARATION OF NEXT MONTH'S AGENDA**

#### **ADJOURNMENT**

Date / Time: February 27, 2018 / 4:25 p.m.

PASSED, Approved and Adopted on this 27th day of March 2018.



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Frances Bilak, Chairperson