



CITY OF BEVERLY HILLS

Room 280A
455 North Rexford Drive
Beverly Hills, CA 90210

**RECREATION AND PARKS COMMISSION
REGULAR MEETING MINUTES**

Tuesday, September 25, 2018
2:00 p.m.

MEETING CALLED TO ORDER

Date/Time: September 25, 2018 / 2:02 p.m.

PLEDGE OF ALLEGIANCE

Ms. Teri Angel led the Pledge of Allegiance.

CIVILITY STATEMENT

Chair Bilak read the Civility Statement.

ROLL CALL

Commissioners Present:	Mishler, Fenton, Vice Chair Roston, Chair Bilak
Commissioners Absent:	Javor
Staff Present:	Nancy Hunt-Coffey, Pam Shinault, Teri Angel, Jennifer Lev, Linda Kyriazi

COMMUNICATIONS FROM THE AUDIENCE

Members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda.

None

APPROVAL OF AGENDA

With the concurrence of the Commission, the Chair may choose to amend the order of the items on the agenda. Chair Bilak moved Tab 6 prior to Tab 3 to accommodate staff.

CONSENT CALENDAR

1. Consideration of Minutes of the Special Meeting from 8/28/2018.

Motion by Roston, Seconded by Fenton to approve the Meeting Minutes. (4/0)

AYES	Mishler, Fenton, Vice Chair Roston, Chair Bilak
NOES:	None
ABSENT:	Javor
ABSTAIN:	None
<u>CARRIED</u>	

CONTINUED BUSINESS

2. Presentations:

Recreation and Parks Commission Award – Beverly Hills AYSO (American Youth Soccer Organization)

A Commission award recognizing community contribution and leadership benefiting the Beverly Hills residents.

Chair Bilak and the Commission presented the Recreation and Parks Commission Award to representatives of the Beverly Hills AYSO Organization.

3. Mini Parks Signs

3A. Review updated drafts Mini Park Use Rules Sign and provide input.

Assistant Director of Community Services, Pam Shinault, provided examples of the newly designed Mini Park signs that included signage and color that the Commission requested.

- A graphic of a skateboarder was included and language was changed.
- The Commission requested rearranging the graphics to be alongside the rule.
- Parks Maintenance Supervisor David Garrard suggested a different metal that is more durable and it was agreed upon.

- The Commission agreed in being consistent and staying with the brown background and white lettering.

Motion by BILAK, Seconded by ROSTON: move that we continue with the consistency of the signs and keep the brown background with white lettering. (4/0)

AYES Mishler, Fenton, Vice Chair Roston, Chair Bilak

NOES: None

ABSENT: Javor

ABSTAIN: None

PASSED

3B. Park Maintenance Supervisor, David Garrard, will present an update on Mini Parks.

- Park Maintenance Supervisor David Garrard updated the Commission on the status of each of the outstanding items that the Commission requested after the Commission's field trip to all the Mini Parks during their Special Recreation and Parks Commission meeting that was held on March 27, 2018.
- Mr. Garrard is still researching the fountain in Maltz Park to see if it is an historic fountain.
- Chair Bilak request information on the statues that were originally at Maltz Park.
- Mr. Garrard requested and received an informal bid to replace the playground equipment in Arnaz Park.

- With the next two weeks, Metro will be putting up the fence next to the playground in Reeves Mini Park, while demolition is being done to the old gallery. The playground equipment is old, yet still compliant.
 - Mr. Garrard spoke to the new property manager at Crescent Mini Park. She recently hired a landscape company to maintain the property. The artwork was cleaned and will continue to be on a regular basis. The trees are scheduled to be trimmed and when irrigation work is completed, plant material will be added.
 - The pergolas at both Rexford Mini Park and at Roxbury have been repaired.
4. Presentation by David Ceppos, consultant who is overseeing the Public Outreach Project for the La Cienega Park and Recreation Complex.

Consultant David Ceppos updated the Commission on the Focus groups. The Recreation and Parks Commission participated in a similar focus group format.

- Thus far, the Outreach has consisted of 24 interviews, which included City Council, City Staff, and prominent user groups with the community as well as eight Focus Groups that represent a broader band of community members and representatives.
- Chair Bilak requested Mr. Ceppos to continue to attend the Recreation and Parks Commission meetings, schedule permitting, to continue with updates and discussions.

NEW BUSINESS

5. Introduction of Teen Advisory Committee Members.

Recreation Supervisor Tierra Warner, who oversees the Teen Advisory Committee, updated the Commission on the Committee and had students introduced themselves and provided their reason for joining the Committee in addition to sharing the information they provided to consultant David Ceppos on La Cienega Park and Recreation Complex.

PROJECT UPDATES, STATUS REPORTS, STAFF REPORTS

6. DIRECTOR'S REPORT

- a. Capital Improvement Project Update
 - o Greystone Library – Plans are going forward.
 - o Lower Greystone – vehicle access chain is working well.
 - o The Beverly Gardens Park Eastern blocks are on target; Rexford block to Crescent block is complete with project end date of December 2018.
 - o Coldwater Canyon Playground – great feedback; the picnic areas are popularly being reserved.
- b. Friedman Art Piece Update
 - o A new piece of art is coming to Beverly Gardens Park entitled Takeaway. The piece will be installed on the corner of Rodeo Drive and Santa Monica Boulevard.
- c. Recreation and Green Space Plan
 - o Assistant Director of Community Services, Pam Shinault, provided general information to the Commission. Chair Bilak suggested a Recreation and Parks

- Master Plan and suggested speaking with our current consultant Mr. Ceppos. Copies of the current JPA and the 2009 Cultural Plan were requested.
- The Commission agreed to move forward and return with suggestions of their vision for recreation, parks and green space, for discussion at the October Commission meeting.
- Industrial land for teen use was suggested to research.
- d. Cultural Arts Update
 - A City Council liaison meeting has been scheduled with the Fine Art Commission liaisons to discuss the Commission broadening their charge to include elements still to be defined.
- e. Use of assigned City email
 - Staff reminded the Commissioners of their City provided email.
- f. Event Calendar
 - The Town Hall Meetings for La Cienega are October 8th and 24th, 2018 at 7pm at the La Cienega Community Center.
 - Sunday, December 9, 2018, Recreation and Parks is partnering with Friends of Beverly Gardens Park on the annual Holiday Concert, which will be held on the front steps of City Hall facing Crescent Drive.

COMMUNICATIONS FROM THE COMMISSION

7. Mayor's Cabinet Meeting

- The Highlights from the August 20, 2018 Mayor's Cabinet Meeting were included in the Commission's packet.
- Chair Bilak reported on attending the Senior Healthy Fair held September 17, 2018 at Roxbury Community Center and encouraged all the Commissioners to attend the senior events.

Ad Hoc Committee Reports

- Reviewed

Good and Welfare

- Commissioner Fenton reminded the Commission of City Clerk, Byron Pope's retirement dinner on October 10, 2018.
- Farmers' Market Manager, Greta Dunlap, will have her retirement celebration on October 2, 2018 in the Municipal Gallery.
- The Beverly Hills Police Black and White Gala is scheduled for October 23, 2018.

COMMUNICATIONS FROM STAFF

8. Priority List

Review Current Commission Priority List

- The Beverly Hills shield at the Electric Fountain has been installed.
- Assistant Director Pam Shinault informed the Commission that they will be receiving a Commissioner's survey regarding the Community Services Department's Strategic Plan.
- Recreation Services Manager, Teri Angel, provided an update on the status of the Bridge Club renovations.

9. Recreation and Parks Commission Upcoming Meetings

Review calendar and attendance.

- The Chair and Vice Chair suggested the Commission have their holiday lunch in November, prior to the November 27, 2018 meeting. The December 14, 2018 date will be retained for a Special Recreation and Parks Commission Meeting.

PREPARATION OF NEXT MONTH'S AGENDA

- Continue to place the Recreation and Parks Master Plan on the agenda.

NEXT MEETING: OCTOBER 23, 2018

ADJOURNMENT

Date / Time: September 25, 2018 / 5:10 p.m.

PASSED, Approved and Adopted on this 23rd day of October 2018.



Frances Bilak, Chairperson