



**CITY OF BEVERLY HILLS**

Room 280A  
455 North Rexford Drive  
Beverly Hills, CA 90210

**RECREATION AND PARKS COMMISSION  
SPECIAL MEETING MINUTES**

Tuesday, August 28, 2018  
1:00 p.m.

**MEETING CALLED TO ORDER**

Date/Time: August 28, 2018 / 1:05 p.m.

**PLEDGE OF ALLEGIANCE**

Mr. Byron Pope led the Pledge of Allegiance.

**CIVILITY STATEMENT**

Chair Bilak read the Civility Statement.

**ROLL CALL**

Commissioners Present: Fenton, Javor, Chair Bilak  
Commissioners Absent: Vice Chair Roston  
Staff Present: Nancy Hunt-Coffey, Pam Shinault, Teri Angel, Linda Kyriazi

Vice Chair Roston arrived after the La Cienega Tour at 3:02 p.m.  
Commissioner Mishler was sworn in after Roll Call.

**COMMUNICATIONS FROM THE AUDIENCE**

Members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda.

None

**APPROVAL OF AGENDA**

With the concurrence of the Commission, the Chair may choose to amend the order of the items on the agenda. Chair Bilak moved Tab 5-e up to accommodate the travels plans of the consultant and Tab 2B moved to after the La Cienega tour due to the schedule of the recipients.

**CONSENT CALENDAR**

1. Consideration of Minutes of the Regular Meeting from 6/26/2018.

Motion by Fenton, Seconded by Javor to approve the Meeting Minutes. (3/0)

AYES: Fenton, Javor, Chair Bilak  
NOES: None  
ABSENT: Roston  
ABSTAIN: None  
CARRIED

## CONTINUED BUSINESS

### 2. Presentations:

- 2A.** Swearing in of new Commissioner – Susan Mishler  
City Clerk Byron Pope swore in new Recreation and Parks Commissioner Susan Mishler.
- 2B.** Recreation and Parks Commission Award – Music Mends Minds  
Chair Bilak presented Myra Lurie, Steven Weinglass and Carol Rosenstein, who was unavailable to attend, the Recreation and Parks Commission Award for their outstanding contributions to the Community Services Department through their Music Mends Minds Program held at Roxbury Park

### 3. Mini Parks Signs

- 3A.** Review drafts Mini Park Use Rules Sign and provide input  
Assistant Director of Community Services Pam Shinault provided a more simplified version of the Mini Park signs to the Commission, which included graphics with texts in addition to focusing on items most important in Rules For Use.
- Standalone Park name signs in addition to using the existing style signs was agreed upon.
  - The larger icons were agreed upon in addition to keeping the hours of the Mini Parks at the top.
  - Include Rule or Ordinance that pertains to scooters and birds.
  - Commissioner Javor would like to see a version of a lighter background with dark letters.
  - Commissioner Mishler distributed a design for consideration and adding a 4<sup>th</sup> icon for skateboarding was agreed upon.
  - Samples of all suggestions will be brought back to the next Commission meeting.

Motion by ROSTON, Seconded by FENTON that we would go with the first page submitted in the packet with Mini Park Use Rules, use the language and add a 4<sup>th</sup> icon noting a skateboard using the language on the current signs and include the Municipal Code. Provide a separate Welcome To sign for each of the Mini Parks. (5/0)

AYES                    Mishler, Fenton, Javor, Vice Chair Roston, Chair Bilak  
NOES:                    None  
ABSENT:                None  
ABSTAIN:              None  
PASSED

- 3B.** Mini Park Field Trip and City-Wide Fountain Plan  
Review Field Trip recap of items
- Chair Bilak noted the piece of art in Crescent Mini Park needed maintenance. Staff to ask owner and/or Code Enforcement to follow through.
  - Commissioner Javor inform everyone that the fountain in Arnaz Mini Park is now operational.
  - Vice Chair Roston requested an update on all the Mini Park fountains in addition to requesting fencing around some of the parks, as the fenced in

parcs appear to be thriving better in addition to play equipment at Arnaz being replaced.

- Staff to invite Park Maintenance Supervisor David Garrard to the next Commission Meeting for an update.

#### **NEW BUSINESS**

##### **4. La Cienega Park & Recreation Complex Site Visit**

- Bus trip to La Cienega Park, 8400 Gregory Way, Beverly Hills to walk site  
Bus to depart from front of City Hall, Crescent side at approximately 1:15pm  
Return to City Hall at approximately 3:00pm

Managing Senior Mediator David Ceppos, who is overseeing the Public Outreach for the La Cienega Park and Recreation Complex, provided an update regarding the current process, individuals and groups he has currently interviewed in addition to the early outcomes of the public survey.

#### **PROJECT UPDATES, STATUS REPORTS, STAFF REPORTS**

##### **5. DIRECTOR'S REPORT**

- a. Historical Consultant Report for Beverly Gardens Park
  - o Director of Community Services, Nancy Hunt Coffey, provided an update regarding resident requesting additional plantings to the Doheny block of Beverly Gardens Park. The City's historic preservation consultant recommended strongly against adding a number of plantings along the western side as it will change the historical look and feel of the park.
  - o The island at Oakhurst & Sierra could take additional plantings that may provide some shielding for the residents.
- b. Capital Improvement Project Update
  - o Greystone Library – Architect working on finalizing detailed plans to be sent out to bid.
  - o Lower Greystone driveway vehicle barrier is completed.
  - o The Beverly Gardens Park Eastern blocks are on target to be completed in December 2018.
  - o Thank you Commissioners for attending the Coldwater Canyon playground re-opening celebration.
- c. Fenton Field Fence Update
  - o Fence is installed.
- d. Kusama & Friedman Art Pieces Update
  - o The City Council liaisons for Fine Art Commission have recommended we have the Kusama piece recreated out of metal.
  - o The Tom Friedman piece entitled Takeaway for the corner of Rodeo and Santa Monica Boulevard, scheduled for November.
- e. La Cienega Public Outreach Project Update  
Updated.
- f. Raising Bove Art Piece in Beverly Gardens Park Update
  - o City Council directed staff to raise the piece and put a planter around it to keep the public from climbing on it. Drawings to be finalized and sent out to bid.
- g. Cultural Arts Update
  - o Meetings being scheduled with the Consultant about changing the scope of the Fine Art Commission to include Cultural Arts.

- h. Summer BOLD Update
  - o The Summer Bold Program is concluding for the summer and will be returning for the holidays.
- i. Event Calendar
  - o The dates for the Town Hall Meetings for La Cienega were corrected to October 8<sup>th</sup> and 24<sup>th</sup>, 2018 at 7pm at the La Cienega Community Center.

#### **COMMUNICATIONS FROM THE COMMISSION**

- 6. Mayor's Cabinet Meeting
  - The Highlights from the July 16, 2018 Mayor's Cabinet Meeting were included in the Commission's packet.
  - Ad Hoc Committee Reports: Due to the end of tenure of Howard Rosoff, Chair Bilak updated the liaison assignments.
  - Good and Welfare: Human Services Specialist Rachel Evans presented Commissioner Javor with a Human Relations Commission Kindness pin on behalf of the Commission for his Acts of Kindness as a volunteer pilot in rescuing, sheltering and adopting dogs for the non-profit organization, Pilots N Paws Pet Rescue Services.
  - Chair Bilak requested creating a plan for recreational use of all our parks. As the Department already has the La Cienega Park Process, a Department Strategic Plan, in addition to updating the Cultural Arts Plan, staff attention to this project may have to wait, but staff could provide preliminary information for Council Liaison direction.

#### **COMMUNICATIONS FROM STAFF**

- 7. Priority List
  - Review Current Commission Priority List
  - Reviewed
- 8. Recreation and Parks Commission Upcoming Meetings
  - Review calendar and attendance
  - Commissioner Javor will not be able to attend the September Commission Meeting.

#### **PREPARATION OF NEXT MONTH'S AGENDA**

**NEXT MEETING: SEPTEMBER 25<sup>TH</sup>, 2018**

#### **ADJOURNMENT**

Date / Time: August 28, 2018 / 5:33 p.m.

PASSED, Approved and Adopted on this 25th day of September 2018.



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Frances Bilak, Chairperson