



**CITY OF BEVERLY HILLS**

Room 280A  
455 North Rexford Drive  
Beverly Hills, CA 90210

In-person / Telephonic / Video Conference Meeting

**HEALTH AND SAFETY COMMISSION REGULAR MEETING**

**MINUTES**

Monday, July 24, 2023  
4:00 p.m.

**OPEN MEETING**

**PLEDGE OF ALLEGIANCE**

Health and Safety Commission Chair Lee Hilborne led the Pledge of Allegiance.

**ROLL CALL**

Commissioners Present: Commissioners Baker, Chang, and Rosenthal, Vice Chair Felsenthal, Chair Hilborne

Commissioners Absent: None

Staff Present: Senior Policy and Management Administrator Gabriella Yap, Fire Chief Gregory Barton, Fire Battalion Chief Michael Hand, Police Captain Max Subin, Management Assistant Austin Brault, Transportation Planner Jessie Holzer Carpenter, Project Operations Specialist Gabriel Mier, and Commission Secretary Karen Gutierrez

**COMMUNICATIONS FROM THE AUDIENCE**

Members of the public may address the Commission regarding any items not on the Agenda that are within the subject matter jurisdiction of the Commission. By State law, the Commission may not discuss or vote on items not on the Agenda.

There was no communication from the audience.

**APPROVAL OF AGENDA**

With the concurrence of the Commission, the Chair may choose to amend the order of the items on the agenda.

By order of the Chair, the agenda was approved as presented.

Health and Safety Commission Regular Meeting Minutes  
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## CONSENT CALENDAR

### 1. Consideration of minutes from the Health and Safety Commission regular meeting on June 26, 2023.

Motion: MOVED by Commissioner Baker, SECONDED by Commissioner Chang to approve the minutes as presented (5-0).

AYES: Commissioners Baker, Chang, Rosenthal, Vice Chair Felsenthal, Chair Hilborne

ABSENT: None

NOES: None

## REPORTS FROM PRIORITY AGENCIES

- Beverly Hills Unified School District) – Beverly Hills Unified School District representative, Rachelle Marcus, spoke about various topics such as: changes in the teaching positions; a new electronic communications policy; new Strategic Plan discussion; as well as a proposal by the Behavioral Advisory Committee. She also introduced student representative, Sofia Lifson, who addressed the Commission.
- Beverly Hills Fire Department– A-Shift Battalion Chief Michael Hand spoke on incidents and response metrics. He presented the department's year-to-year comparable metrics for June 2022 and June 2023 on several categories. No red flag warnings or strike team activations. He shared a highlight reel about this year's Junior Firefighter Camp and announced hiring of four new firefighters.
- Beverly Hills Police Department – Captain Max Subin provided an update on Police Department metrics, statistics, and activities. He presented the department's month-to-month comparable metrics on various categories between May 2023 and June 2023. He shared safety tips on keeping car doors locked and not leaving keys inside. He also spoke on 9-1-1 dispatched calls, and upcoming community outreach events such as National Night Out; K-90210; and Citizens Academy.

## CONTINUED BUSINESS

### 2. Beverly Hills Day of Wellness

A discussion on proposed Beverly Hills Day of Wellness mental health event, in collaboration with the Human Relations and Recreation and Parks Commissions.

Senior Policy and Management Administrator Gabriella Yap spoke on the upcoming Beverly Hills Day of Wellness event at the Roxbury Park on September 10, 2023. The event is in collaboration with the Human Relations Commission, Recreation and Parks Commission, and Health and Safety Commission, in conjunction with the Teen Advisory Committee. Vice Chair Felsenthal announced the event will include numerous wellness activities such as yoga, sound healing, fitness experiences, guest speakers, and meditation. The ad-hoc committee continues to work together to finalize planning details for the event.

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**3. Quarterly Active Transportation Programs Update**

Information on active mobility to advance a safe and healthy Beverly Hills.

Transportation Planner Jessie Holzer Carpenter spoke on the newly installed bike lanes, the Clifton-Le Doux Corridor Mobility Study, and the grant-funded pedestrian crossings. She highlighted the 2023 Transportation Safety Campaign under the slogan, "We Watch Out for Each Other," which aims to teach road users how to travel safely and keep each other safe. The July campaign theme, "Stop means Stop," was to encourage road users to come to a complete stop.

**4. JUST IN CASE BEVERLY HILLS (JICBH) Program Update**

Provides an informational update on the JICBH community emergency and disaster preparedness program.

Project Operations Specialist Gabriel Mier spoke about the La Cienega Park event held on March 26, 2023, where emergency supply boxes were unveiled to the public. He noted that there are 1,547 total signups to the program, a WhatsApp chat being set up for each zone, and fire extinguishers available for sale at a discounted price by calling Beverly Hills CPR at 310-281-2753. He also shared information on various training opportunities and distributed emergency manuals to the Commission.

**5. Moment of Mindfulness**

Vice Chair Erica Felsenthal, PhD, will lead the Commission in a Moment of Mindfulness.

Vice Chair Felsenthal referenced articles contained in the packet, which addressed ways to cope with anxiety. She spoke about sustained attention and led the Commission in a breathing exercise titled, "Four-Seven-Eight Breathing," which promotes deep relaxation.

**NEW BUSINESS**

**6. Senior Citizen Day and Ways to Stay Safe at Home**

Information on keeping a safe environment and to increase safety awareness in honor of Senior Citizen Day Month held in August.

Management Assistant Austin Brault spoke on emergency preparedness for senior citizens. He covered topics such as building an emergency kit with medications, eyeglasses, keeping copies of important documents; maintaining and storing kits by keeping them in a cool, dry place; creating a plan that considers specific needs for the household; and making a list of preparedness resources.

**PROJECT UPDATES**

None

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**COMMUNICATIONS FROM THE COMMISSION**

- Chair's Report
  - Mayor's Cabinet Meeting Highlights – June 20, 2023
    - Chair Hilborne attended the June 20, 2023, Mayor's Cabinet meeting. Highlights to the meeting were included in the packet for Commissioners to read.
- Commissioner Items
  - Vice Chair Felsenthal spoke about smoking, signage and utilizing resources such as the Smoking Ambassador.

**COMMUNICATIONS FROM STAFF**

- Director's Report
  - Staff shared information on upcoming events.
- Health and Safety Related Supplemental Information:
  1. Community Emergency Response Team (CERT) Newsletter July 2023
  2. Smoking and Tobacco Quarterly Information
  3. National Night Out Event Flier
  4. Beverly Hills Fire Department Presents: Kitchen Fire Safety
  5. Fact or Fiction: What to Know About Smoking Cessation and Medications
  6. Medical Device Cybersecurity: What You Need to Know
    - Health and safety related supplemental information was included in the packet for Commissioners to read.

**ADJOURNMENT**

Date / Time: July 24, 2023 / 5:39 p.m.

PASSED AND APPROVED THIS 28<sup>th</sup> DAY OF AUGUST, 2023

Lee Hilborne  
Lee Hilborne, Chair