



**CITY OF BEVERLY HILLS**  
455 North Rexford Drive  
Beverly Hills, CA 90210  
Room 280-A

**CHARITABLE SOLICITATIONS COMMISSION  
REGULAR MEETING MINUTES**

Wednesday, November 8, 2023  
9:00 a.m.

**MEETING CALLED TO ORDER**

Date/Time: November 8, 2023 / 09:00 a.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Commissioners Present: Commissioners Galen, Smith, Vice-Chair Lipton, Chair Melamed  
Commissioner Absent: Commissioner Friedman  
Staff Present: Captain Max Subin, Rocio Kershenbaum

**COMMUNICATIONS FROM THE AUDIENCE**

None

**APPROVAL OF AGENDA**

By Order of the Chair, the agenda was approved as presented.

**CONSENT CALENDAR**

1. Consideration of the minutes of the special meeting of October 18, 2023.

Motion: MOVED by Commissioner Galen, SECONDED by Commissioner Friedman to approve the minutes with corrections (3-0).  
AYES: Commissioner Galen, Smith, Friedman, Chair Melamed  
ABSTAIN: Vice-Chair Lipton  
ABSENT: Commissioner Friedman  
NOES: None

CARRIED

**ACTION ITEMS**

2. Permit requests within the Normal and 15-day Filing Period – Items are 501(c)(3) organizations

Motion: MOVED by Commissioner Smith, SECONDED by Commissioner Galen to adopt the permits as presented (4-0)  
AYES: Commissioners Galen, Smith, Vice-Chair Lipton, Chair Melamed  
ABSENT: Commissioner Friedman  
NOES: None

CARRIED

## **STATUS REPORTS**

3. Financial Statements of completed permits for review.
  - a) 2022-090 Cedars-Sinai Medical Center
  - b) 2022-131 Los Angeles Brotherhood Crusade
  - c) 2022-143 Friendly Hand Foundation
  - d) 2023-036 The Junior League of Los Angeles, Inc.
  - e) 2023-038 The Junior League of Los Angeles, Inc.
  - f) 2023-034 SHARE, Inc.
  - g) 2023-043 The Regents of the University of California
  - h) 2023-061 Simon Wiesenthal Center, Inc.
  - i) 2023-065 American Friends of the Hebrew University
  - j) 2023-100 The Elizabeth Taylor AIDS Foundation

## **COMMUNICATIONS FROM THE COMMISSION**

- Chair's Report
  - a) Mayor Cabinet's Meeting  
Mayor's Cabinet Meeting was canceled this month.
- Other items, brief announcements, requests for information, and brief reports on activities

Chair Melamed shared that she and Vice-Chair Lipton attended the Liaison meeting with City Councilmembers Nazarian and Vice-Mayor Friedman on November 2 and presented the 2022 CSC Annual Report. The CSC Annual Report was discussed, and it was decided to add it to the next City Council Study Session as a C Item.

Chair Melamed shared that the Financial Statement forms have successfully transitioned from PDF paper to web-based forms by the next Commission Meeting. There was a delay in going live due to a few technological issues. IT is repairing the glitches, and online financial statements should go live by the next Commission Meeting.

Staff will email all database non-profit contacts, letting them know the new financial statement process and how to access it.

## **COMMUNICATIONS FROM STAFF**

Captain Subin briefed the Commission on the following:

- Since the Israel events on October 7, the Police Department has been ensuring they are visible, prepared, and ready if any issues arise.
- PD is aware of the rallies and demonstrations, even in the Beverly Hills vicinity, to ensure nothing affects the City.
- There is no automated trailer that issues traffic tickets in Beverly Hills. A few cities like Long Beach and Los Angeles have pilot programs in place.
- The PD trailers have been strategically placed throughout the City to ensure visibility and patrolling.

## **REFERENCE DOCUMENTS**


4. List of Commission Policies
5. List of Organizations That Have Net Proceeds Less Than 50% of Total Receipts from Their Charitable Events
6. Organizations Publicizing Fundraising Events in Beverly Hills Without a Permit

7. Overdue Financial Statements for Solicitations Permitted in 2022
8. Overdue Financial Statements for Solicitations Permitted in 2023
9. Financial Statement Log for 2022, numerical order
10. Financial Statement Log for 2022, alphabetical order
11. Financial Statement Log for 2023, numerical order
12. Financial Statement Log for 2023, alphabetical order

## **ADJOURNMENT**

Date/Time: November 8, 2023 / 9:27 a.m.

PASSED, Approved and Adopted  
This 13<sup>th</sup> of December, 2023



Kathy Melamed, Chair