



**CITY OF BEVERLY HILLS**  
Room 280A  
455 North Rexford Drive  
Beverly Hills, CA 90210

In-Person / Telephonic / Video Conference Meeting

**PUBLIC WORKS COMMISSION REGULAR MEETING**

**MINUTES**

March 14, 2024  
8:00 AM

**MEETING CALLED TO ORDER**

Date/Time: March 14, 2024 / 8:01 AM

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Commissioners Present: Commissioners Ritterbush (arrived at 8:15 am), Kimura, Nehoray, Vice Chair Nystrom, Chair Millan

Commissioners Absent: None.

Staff Present: Vince Damasse, Josette Descalzo, Samer Elayyan, Shana Epstein, Ilene Knebel, Tristan Malabanan, Rob Welch

**COMMUNICATIONS FROM THE AUDIENCE**

Public Speaker: None.

**APPROVAL OF AGENDA**

By order of the chair, the agenda was approved as presented.

**CONSENT CALENDAR**

**1. Consideration of Minutes**

Consideration of Minutes of the Public Works Commission regular meeting of February 8, 2024.

Motion: MOVED by Vice Chair Nystrom, SECONDED by Commissioner Nehoray to approve the Consent Calendar item with requested corrections (4/0).

AYES: Commissioners Kimura, Nehoray, Vice Chair Nystrom, Chair Millan.

NOES: None.

CARRIED

## **REPORTS FROM PRIORITY AGENCIES**

### **Operations Reports from City Departments, Consultants and Outside Agencies**

None.

## **CONTINUED BUSINESS**

### **2. Amending the Wastewater Ordinance of the City of Beverly Hills**

Environmental Compliance and Sustainability Manager Josette Descalzo and guest Taylor Foland from Richards, Watson & Gershon gave an update on the proposed amendments to the wastewater ordinance. The Commission asked about any potential costs of permits, how the city would enforce notification and CCTV requirements from city residents upon snaking/cleaning their drains and pipes, administrative penalties, and what was changed from the previous draft of the ordinance to this version. The Commission also asked about how these amendments to the ordinance would affect construction projects.

Motion: MOVED by Commissioner Nehoray, SECONDED by Vice Chair Nystrom to recommend the amended Draft Wastewater Ordinance for City Council consideration (5/0).

AYES: Commissioners Ritterbush, Kimura, Nehoray, Vice Chair Nystrom, Chair Millan.

NOES: None.

### **CARRIED**

### **3. Lead and Copper Rule Revisions (LCRR) Update**

Water Resources/Operations Manager Vince Damasse introduced guest Tori Yokoyama from Hazen & Sawyer, who gave an overview of updating the Lead and Copper Rule (LCR), including how the verification process is handled and who should be handled by. The Commission asked about the inventory of pipes in the city and how construction dates decide which homes need to have their pipes checked.

*The commission took a break at 9:22 am.*

*The commission returned from break at 9:32 am.*

### **4. Performance Measures Fiscal Year 2023/24 Mid-Year Update**

Public Works Deputy Director Michael Hensley gave an update on the Public Works department's performance measures, which keep track of how the department provides services and completes projects. The Commission thanked him for his presentation and asked about adding performance measures for sustainability, how the revisit process for targets works, and adding performances measures in relation to the wastewater ordinance.

## **NEW BUSINESS**

### **5. Climate Action & Adaptation Plan – Mitigation Measures Update**

Environmental Compliance and Sustainability Manager Josette Descalzo gave an update on mitigation measures implementable from the Climate Action & Adaptation Plan that are being planned to be executed or currently being executed now. The Commission asked about the various mitigation measures and when they would be implemented.

*The commission took a recess at 10:08 am.  
The commission returned from recess at 10:44 am.*

## **PROJECT UPDATES AND STATUS ITEMS**

### **6. Water Efficiency Update**

Utilities General Manager Rob Welch gave an update on the city's water efficiency.

### **7. Capital Projects Update**

Engineering Services Manager Samer Elayyan gave an update on current city projects and city projects expected to begin construction soon. The Commission asked about the completion date of the Coldwater Canyon project and about the Burton Way project.

### **8. Specific Information and Department Updates**

Public Works Director Shana Epstein said that the plastic foodware ordinance and the wastewater rate ordinance amendments were both approved by City Council on March 11.

## **COMMUNICATIONS FROM THE COMMISSION**

### **9. Chair's Report**

Chair John Millan reported that he attended Mayor Gold's final cabinet meeting before the installation of the new City Council on April 2. The Commission thanked both Mayor Gold and Councilmember Bosse for their service before their terms conclude on April 2.

## **COMMUNICATIONS FROM STAFF**

### **10. Director's Report**

Public Works Director Shana Epstein reported that the water treatment plant project came in \$900,000 under budget and the unused funds will be returned to the water enterprise fund. Earth Day will be held on April 28 and Public Works Day will be held on May 11.

## **ADJOURNMENT**

Date/Time: March 14, 2024 / 10:58 AM

PASSED AND APPROVED THIS 11TH DAY of APRIL, 2024

  
\_\_\_\_\_  
John Millan, Chair