



CITY OF BEVERLY HILLS
SHORT-TERM VALET PARKING PERMIT APPLICATION



Please Type or Print All Information Requested &
 Email with Parking/Valet Route Map to cbh-valetpermits@beverlyhills.org

Valet Parking Operator: _____

Location/Event Name: _____

Address: _____

Type of function: _____

Address: _____

Contact Name: _____

Beverly Hills, CA 9021 _____

Fax Number: _____

Contact Name: _____

Telephone Number: _____

Telephone Number: _____

BH Business Tax Certificate No: _____

Address of facility to be used for parking vehicles:
 (Identify parking structure or specific streets and list restrictions on the specific streets to be used, map does not exempt from these restrictions)

Date(s) of Valet Operation: _____

Time of Valet Operation: _____

Address of facilities to be used for parking vehicles:

Estimated number of vehicles to be parked: _____

(1) _____ (2) _____

Number of attendants or agents to be assigned: _____

Total number of parking spaces at each facility:

Number of "No Parking" Signs Requested: _____

(1)= _____ (2)= _____

Number of Parking Meter Spaces Requested: _____

Total parking spaces reserved for valet:

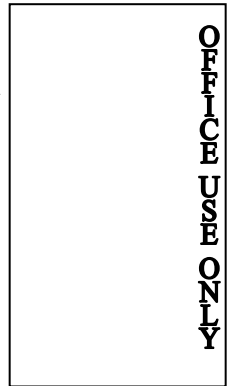
Specific Meter #'s: _____

(1)= _____ (2)= _____

I certify to the best of my knowledge the above information is true and correct:

SIGNATURE

Date of Application



***** (OFFICE USE ONLY BELOW THIS LINE) *****

Residential

Commercial **Permit valid for:** _____

• THIS PERMIT MUST BE MAINTAINED ON SITE AT ALL TIMES OF OPERATION •

Conditions of Permit Issuance:

Valet Permit Fee \$ _____

- 1. All City permits required for the activity of this valet operation service must be obtained for this permit to be valid.
- 2. The City of Beverly Hills Municipal Codes and California Vehicle Codes must be observed at all times.
- 3. All vehicles must be off street prior to 2:30am per the **Beverly Hills Municipal Code. BHMC 7-3-301.**
- 4. No interference to pedestrian or vehicular traffic will be permitted.
- 5. Placement of signs, cones, stands, or any other items shall not obstruct pedestrian or vehicular traffic.
- 6. All posted parking restrictions and curb markings must be observed, permit does **not** exempt from these regulations.
- 7. Vehicles must be parked within designated areas as indicated by authorized map, which can be adjusted at **any** time.
- 8. Authorized map can be adjusted at **any** time by authorized city personnel either in the office, or in the field during event.
- 9. Access by emergency vehicles must be maintained at all times.
- 10. **All valet attendants or agents must be at least 18 years old with a valid California driver license in their possession.**
- 11. **All valet attendants or agents must submit to Drivers License check and verification by authorized city personnel.**
- 12. Valet Attendants shall not receive or return vehicles in any traffic lane or any red zone.
- 13. Operator to offer free valet street parking to residential homes inconvenienced by event parking.
- 14. All valet parking attendant vehicles must be parked in an off-street parking facility.
- 15. Meter use permit and "No Parking" signs for commercial locations must be obtained and posted 24-hours prior to event.
- 16. **In residential locations, temporary "No Parking" signs must be posted 72-hours prior to event, per BHPD.**
- 17. "No Parking" signs must be removed after the event or additional charges may apply.
- 18. Police(), Traffic Control() or Parking Control Officers() will be assigned. Amount billed: \$ _____
- 19. _____
- 20. _____

Police Department: _____ Date: _____