

**CITY OF BEVERLY HILLS  
Community Charitable Foundation  
Board of Directors Meeting**

**MINUTES**

**455 North Rexford Drive  
Beverly Hills, CA 90210  
4<sup>th</sup> Floor - Conference Room A**

**Monday, May 5, 2014  
5:00 PM**

The City of Beverly Hills Community Charitable Foundation (CBHCCF) Board meeting was held in the 4<sup>th</sup> Floor Conference Room A at 5:00 p.m.

**ROLL CALL**

**Directors Present:** Nancy Krasne, Julian Gold, Eliot Finkel, Ronit Stone, and Kathleen Rothner

**Directors Absent:** None

**Officers Present** Chief Financial Officer Don Rhoads, and Chief Executive Officer Jeff Kolin

**Officers Absent:** None

**Staff:** City Clerk Byron Pope, Assistant City Attorney Lolly Enriquez, Director of Community Services Steve Zoet, Assistant Director of Community Services/Library Nancy Hunt-Coffey, Recreation Services Manager Brad Meyerowitz, Community Services Administrator Gisele Grable, and CBHCCF Secretary Karen Fremming

**SWEARING IN OF NEW BOARD MEMBER (Vice Mayor Gold)**

City Clerk Byron Pope administered the swearing in of Vice Mayor Gold as a CBHCCF Board Member.

**ELECTION OF CHAIRPERSON**

Kathleen Rothner nominated Eliot Finkel as Chair.

Moved by Rothner, seconded by Krasne

Ayes: Gold, Krasne, Rothner, and Stone

Noes: None

**ELECTION OF VICE-CHAIRPERSON**

Eliot Finkel nominated Nancy Krasne as Vice Chair.

Moved by Finkel, seconded by Rothner

Ayes: Finkel, Gold, Rothner, and Stone

Noes: None

## COMMUNICATIONS FROM THE AUDIENCE

None.

### 1) **Review of Foundation Donations Received to Date**

Chief Financial Officer Don Rhoads provided an overview of all donations received to date (\$258,890 total) since the last CBHCCF Board meeting in October 2013. Staff received direction to provide a comprehensive master report of donations in addition to a detailed report (i.e. include pledges, aggregate amounts per donor, total donations to date, etc.). Board provided direction to approve and accept the \$258,890 in donations received since the last meeting.

Donations approved and accepted.

Moved by Finkel, seconded by Krasne

Ayes: Finkel, Gold, Krasne, Rothner, and Stone

Noes: None

### 2) **Community Charitable Foundation Fund/Account Requests**

- a) Staff member Hunt-Coffey presented information regarding a collaborative project (City's Human Relations Commission; Beverly Hills Public Library; Friends of the Library; and Beverly Hills Unified School District [BHUSD]) titled the "One Book One City" Program which provides books to BHUSD students and will culminate in an author event on October 12, 2014. (The book that was selected is *The Boys in the Boat* by Daniel James Brown.) Ms. Hunt-Coffey reported that a \$5,000 donation was recently received for the purchase of 500 books and requested that the Foundation create an account to receive this and future donations. Staff will provide a report to the City Council about the program and donation, and seek an appropriation of the funds to the Library's book account in order to purchase the books.

Approved the creation of a "One Book One City" donation account; and approved and accepted the \$5,000 donation.

Moved by Finkel, seconded Gold

Ayes: Finkel, Gold, Krasne, Rothner, and Stone

Noes: None

CARRIED

- b) Staff member Hunt-Coffey presented information regarding the City's "After School Scholarship Program" which provides financial assistance to low income Beverly Hills families who wish to participate in the Recreation Division's programs and classes. Staff requested that the Foundation create an account to receive donations. Ms. Hunt-Coffey also provided clarification that the City (not the Foundation) will have the responsibility to determine criteria for qualifying families, scholarship limits per family, and disbursement of funds.

Approved the creation of an "After School Scholarship Program" donation account.  
Moved by Krasne, seconded Gold  
Ayes: Finkel, Gold, Krasne, Rothner, and Stone  
Noes: None  
CARRIED

**3) Updated and Amended By-Laws and Gift Acceptance Policy**

Staff provided copies of the documents that were updated and approved at the Foundation's October 2013 meeting. The Board suggested the development of "guidelines" for donations in general (i.e. for art work for example, criteria to consider include: cost of storage and/or transport; maintenance costs; provenance; financial evaluation; etc.).

**4) Adoption of CBHCCF Board Meeting Minutes**

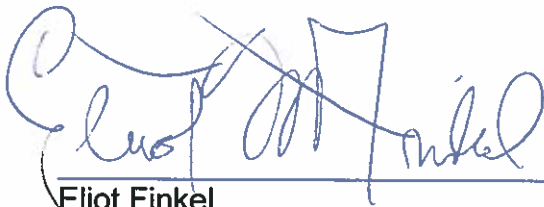
The October 1, 2013 Minutes approved and adopted.

Moved by Stone, seconded by Krasne  
Ayes: Finkel, Krasne, Rothner, and Stone  
Noes: None  
Abstain: Gold  
CARRIED

**ADJOURNMENT**

There being no further business, Chair Finkel, with the consent of the Board, adjourned the meeting at 6:20 p.m.

PASSED, Approved and Adopted  
This 17<sup>th</sup> day of November, 2014



---

Eliot Finkel  
Chair – Board of Directors  
City of Beverly Hills Community Charitable Foundation