



**Beverly Hills City Council Liaison /
Unhoused Services Ad Hoc Committee**
will conduct a Special Meeting, at the following time and place, and will address the
agenda listed below:

**CITY OF BEVERLY HILLS
455 N. Rexford Drive
Room 280A
Beverly Hills, CA 90210**

IN-PERSON / TELEPHONIC / VIDEO CONFERENCE MEETING

Beverly Hills Liaison Meeting
<https://beverlyhills-org.zoom.us/my/committee>
Meeting ID: 516 191 2424
Passcode: 90210

**You can also dial in by phone:
+1 669 900 9128 US
+1 833 548 0282 (Toll-Free)**

**One tap mobile
+16699009128,,5161912424# US
+18335480282,,5161912424# US (Toll-Free)**

**Friday, January 27, 2023
1:30 PM**

Please be advised that pre-entry metal detector screening requirements are now in place in City Hall. Members of the public are requested to plan visits accordingly.

In the interest of maintaining appropriate social distancing, members of the public can view this meeting through live webcast at www.beverlyhills.org/live and on BH Channel 10 or Channel 35 on Spectrum Cable, and can participate in the teleconference/video conference by using the link above. Written comments may be emailed to mayorandcitycouncil@beverlyhills.org and will also be taken during the meeting when the topic is being reviewed by the Beverly Hills City Council Liaison / Unhoused Services Ad Hoc Committee. Beverly Hills Liaison meetings will be in-person at City Hall.

AGENDA

- 1) Public Comment
 - a. Members of the public will be given the opportunity to directly address the Committee on any item listed on the agenda.

- 2) Resolution of the Beverly Hills City Council Liaison / Unhoused Services Ad Hoc Committee continuing to authorize public meetings to be held via teleconferencing pursuant to Government Code Section 54953(e) and making findings and determination regarding the same.

Recent legislation was adopted allowing the Beverly Hills City Council Liaison / Unhoused Services Ad Hoc Committee to continue virtual meetings during the COVID-19 declared emergency subject to certain conditions and the proposed resolution implements the necessary requirements.

- 3) Update on Enhanced Services for the Unhoused in Beverly Hills
- 4) Engagement and Outreach with Consultant Abby Arnold and Jennifer Swan
- 5) Future Agenda Items
- 6) Adjournment



Huma Ahmed
City Clerk

Posted: January 19, 2023

**A DETAILED LIAISON AGENDA PACKET IS AVAILABLE FOR REVIEW AT
WWW.BEVERLYHILLS.ORG**



Pursuant to the Americans with Disabilities Act, the City of Beverly Hills will make reasonable efforts to accommodate persons with disabilities. If you require special assistance, please call (310) 285-1014 (voice) or (310) 285-6881 (TTY). Providing at least twenty-four (24) hours advance notice will help to ensure availability of services. City Hall, including Room 280A is wheelchair accessible.

Item 2



STAFF REPORT

Meeting Date: January 27, 2023

To: Unhoused Services Ad Hoc Committee

From: Stephanie Harris, Secretary of the Unhoused Services Ad Hoc Committee

Subject: A RESOLUTION OF THE COUNCIL LIAISON / UNHOUSED SERVICES AD HOC COMMITTEE OF THE CITY OF BEVERLY HILLS AUTHORIZING PUBLIC MEETINGS TO BE HELD VIA TELECONFERENCING PURSUANT TO GOVERNMENT CODE SECTION 54953(e) AND MAKING FINDINGS AND DETERMINATIONS REGARDING THE SAME

Attachments: 1. Proposed resolution

RECOMMENDATION

Staff and the City Attorney's office recommend that the Council Liaison / Unhoused Services Ad Hoc Committee adopt a resolution making the following findings so that meetings of the City Council Liaison / Unhoused Services Ad Hoc Committee will be subject to the special Brown Act requirements for teleconference meetings: (1) the City Council Liaison / Unhoused Services Ad Hoc Committee has reconsidered the circumstances of the COVID-19 state of emergency; (2) the state of emergency continues to directly impact the ability of the members to meet safely in person; and (3) state or local officials continue to impose or recommend measures to promote social distancing.

FISCAL IMPACT

The proposed resolution allowing the City Council Liaison / Unhoused Services Ad Hoc Committee greater flexibility to conduct teleconference meetings is unlikely to cause a greater fiscal impact to the City as the Council Liaison / Unhoused Services Ad Hoc Committee has been conducting such teleconference meetings for over a year.

INTRODUCTION

Governor Newsom recently signed new legislation (AB 361) allowing the City Council Liaison / Unhoused Services Ad Hoc Committee to continue virtual meetings during the COVID-19 declared emergency subject to certain conditions. These special requirements give the City greater flexibility to conduct teleconference meetings when there is a declared state of emergency and either social distancing is mandated or recommended, or an in-person meeting would present imminent risks to the health and safety of attendees.

BACKGROUND

On March 4, 2020, Governor Newsom proclaimed a state of emergency to exist in California due to the spread of COVID-19. The Governor subsequently issued numerous executive orders suspending or modifying state laws to facilitate the response to the emergency. Among other things, these executive orders superseded certain Brown Act requirements and established special rules to give local public agencies greater flexibility to conduct teleconference meetings. Those special rules expired on September 30, 2021.

On September 16, 2021, in anticipation of then-imminent expiration of his special rules for teleconference meetings, the Governor signed AB 361. In key part, this bill amends the Brown Act to establish special requirements for teleconference meetings if a legislative body of a local public agency holds a meeting during a proclaimed state of emergency and either state or local officials have imposed or recommended measures to promote social distancing, or the body determines, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

AB 361 builds upon Executive Order (“EO”) N-29-20, issued by the Governor on March 17, 2020, which relaxed the teleconferencing requirements of the Brown Act to facilitate virtual meetings during the COVID-19 declared emergency. EO N-29-20’s provisions concerning public meetings applied through September 30, 2021.

AB 361 authorizes local agencies to continue meeting remotely without following the Brown Act’s standard teleconferencing provisions if the meeting is held during a state of emergency proclaimed by the Governor and either of the following applies: (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the agency has already determined or is determining whether, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

EO N-29-20 required legislative bodies to make remote public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body, and to make reasonable efforts to adhere as closely as reasonably possible to the provisions of the Brown Act. AB 361 adds new procedures and clarifies the requirements for conducting remote meetings as follows:

- Public Comment Opportunities in Real Time: A legislative body that meets remotely pursuant to AB 361 must allow members of the public to access the

meeting via a call-in option or an internet-based service option, and the agenda for the remote meeting must provide an opportunity for members of the public to directly address the body in real time. Although the agency may still ask for public comments to be submitted in advance, the agency cannot require public comments to be submitted in advance of the meeting. If an agency does not provide a timed public comment period, but takes public comment separately on each agenda item, it must allow a reasonable amount of time per agenda item to allow members of the public the opportunity to provide public comment, including time to “be recognized for the purpose of providing public comment.”

- ***No Action During Disruptions:*** In the event of a disruption that prevents the local agency from broadcasting the remote meeting, or in the event of a disruption within the local agency’s control that prevents members of the public from offering public comments using the call-in option or internet-based service option, AB 361 prohibits the legislative body from taking any further action on items appearing on the meeting agenda until public access to the meeting via the call-in or internet-based options is restored.
- ***Periodic Findings:*** To continue meeting remotely pursuant to AB 361, an agency must make periodic findings that: (1) the body has reconsidered the circumstances of the declared emergency; and (2) the emergency impacts the ability of the body’s members to meet safely in person, or state or local officials continue to impose or recommend measures to promote social distancing. These findings should be made not later than 30 days after teleconferencing for the first time pursuant to AB 361, and every 30 days thereafter.

DISCUSSION

To continue to hold meetings under these special teleconferencing requirements, the City Council Liaison / Unhoused Services Ad Hoc Committee needs to make two findings pursuant to Government Code Section 54953(e)(3). First, there must be a declared state of emergency and the City Council Liaison / Unhoused Services Ad Hoc Committee must find that it has reconsidered the circumstances of such emergency. Second, the City Council Liaison / Unhoused Services Ad Hoc Committee must find that such emergency continues to directly impact the ability of the City Council Liaison / Unhoused Services Ad Hoc Committee members to meet in person. Alternatively, for the second finding, the City Council Liaison / Unhoused Services Ad Hoc Committee must find that state or local officials continue to impose or recommend social distancing measures. These findings must be made within 30 days after the City Council Liaison / Unhoused Services Ad Hoc Committee teleconferences for the first time under AB 361 and every 30 days thereafter.

The declared emergency is still in effect. Furthermore, the State of California and the County of Los Angeles have recommended measures to promote social distancing. The Centers for Disease Control and Prevention continue to advise that COVID-19 spreads more easily indoors than outdoors and that people are more likely to be exposed to COVID-19 when they are closer than 6 feet apart from others for longer periods of time. Additionally, the Los Angeles County Department of Public Health still encourages people at risk for severe illness or death from COVID-19 to take protective measures such as social distancing and, for those not yet fully vaccinated, to physically distance from others

Meeting Date: January 27, 2023

whose vaccination status is unknown. The County Health Department also continues to recommend that employers take steps to support physical distancing.

Please note that AB 361 applies to all legislative bodies. Therefore, Commissions and standing committees will need to also comply with the requirements of AB 361.

Stephanie Harris
Secretary of the City Council Liaison /
Unhoused Services Ad Hoc Committee

Approved By

RESOLUTION NO. CCL-USAHC-01

RESOLUTION OF THE CITY COUNCIL LIAISON /
UNHOUSED SERVICES AD HOC COMMITTEE OF THE
CITY OF BEVERLY HILLS AUTHORIZING PUBLIC
MEETINGS TO BE HELD VIA TELECONFERENCING
PURSUANT TO GOVERNMENT CODE SECTION 54953(e)
AND MAKING FINDINGS AND DETERMINATIONS
REGARDING THE SAME

WHEREAS, the City Council Liaison / Unhoused Services Ad Hoc Committee is committed to public access and participation in its meetings while balancing the need to conduct public meetings in a manner that reduces the likelihood of exposure to COVID-19 and to support physical distancing during the COVID-19 pandemic; and

WHEREAS, all meetings of the City Council Liaison / Unhoused Services Ad Hoc Committee are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the City Council Liaison / Unhoused Services Ad Hoc Committee conduct its business; and

WHEREAS, pursuant to Assembly Bill 361, signed by Governor Newsom and effective on September 16, 2021, legislative bodies of local agencies may hold public meetings via teleconferencing pursuant to Government Code Section 54953(e), without complying with the requirements of Government Code Section 54953(b)(3), if the legislative body complies with certain enumerated requirements in any of the following circumstances:

1. The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.
2. The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the

emergency, meeting in person would present imminent risks to the health or safety of attendees.

3. The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency in response to the COVID-19 pandemic (the “Emergency”); and

WHEREAS, the Centers for Disease Control and Prevention continue to advise that COVID-19 spreads more easily indoors than outdoors and that people are more likely to be exposed to COVID-19 when they are closer than 6 feet apart from others for longer periods of time; and

WHEREAS, the Los Angeles County “Responding together at Work and in the Community Order (8.23.21)” provides that all individuals and businesses are strongly encouraged to follow the Los Angeles County Public Health Department Best Practices. The Los Angeles County Public Health Department “Best Practices to Prevent COVID-19 Guidance for Businesses and Employers”, updated on September 13, 2021, recommend that employers take steps to reduce crowding indoors and to support physical distancing between employees and customers; and

WHEREAS, due to the ongoing COVID-19 pandemic and the need to promote social distancing to reduce the likelihood of exposure to COVID-19, the City Council Liaison / Unhoused Services Ad Hoc Committee intends to hold public meetings via teleconferencing pursuant to Government Code Section 54953(e).

NOW, THEREFORE, the City Council Liaison / Unhoused Services Ad Hoc Committee of the City of Beverly Hills resolves as follows:

Section 1. The Recitals provided above are true and correct and are hereby incorporated by reference.

Section 2. The City Council Liaison / Unhoused Services Ad Hoc Committee hereby determines that, as a result of the Emergency, meeting in person presents imminent risks to the health or safety of attendees.

Section 3. The City Council Liaison / Unhoused Services Ad Hoc Committee shall conduct its meetings pursuant to Government Code Section 54953(e).

Section 4. Staff is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. The City has reconsidered the circumstances of the state of emergency and finds that: (i) the state of emergency continues to directly impact the ability of the members to meet safely in person, and (ii) state or local officials continue to impose or recommend measures to promote social distancing.

Section 6. The Secretary of the City Council Liaison / Unhoused Services Ad Hoc Committee shall certify to the adoption of this Resolution and shall cause this Resolution and her certification to be entered in the Book of Resolution of the City Council Liaison / Unhoused Services Ad Hoc Committee of this City.

Adopted: January 27, 2023

LILI BOSSE
Presiding Councilmember of the City Council
Liaison / Unhoused Services Ad Hoc Committee
of the City of Beverly Hills, California

Item 3



CITY OF BEVERLY HILLS
POLICY AND MANAGEMENT DEPARTMENT

MEMORANDUM

TO: City Council Liaison Unhoused Services Ad Hoc Committee

FROM: Stephanie Harris, Interim Director of Community Services
Christopher Paulson, Interim Human Services Administrator
Enisha Clark, Interim Clinical Program Coordinator Human Services Coordinator

DATE: January 27, 2023

SUBJECT: Update on Enhanced Services for the Unhoused in Beverly Hills

ATTACHMENTS: None

Introduction

It was recommended and supported by the City Council at the November 15, 2022 City Council meeting that staff move forward with recommendations for enhanced services for the unhoused in Beverly Hills.

The City Council provided direction on the following enhancements:

- 1) Implementation of a centralized 24-hour phone number
- 2) Outreach Expansion:
 - a. Increase support through Step Up on Second with the Beverly Hills Outreach Team (BHOT) for extended hours of services.
 - b. Enter into an agreement with Nastec International, Inc. for services provided to the unhoused in Beverly Hills.
- 3) Implementation of a software system to track services provided to the unhoused in Beverly Hills.
- 4) Enter into an agreement with Abby Arnold, a consultant who has worked with non-profit organizations and local government agencies, providing needs assessments focusing primarily on homelessness..

This report serves as an update on the status of enhanced services for the unhoused in Beverly Hills.

Discussion

1. Implementation of a centralized 24-hour phone number:

It was the desire of the Mayor and Council to have an easy to remember phone number that residents could call 24/7 to report non-emergency issues regarding individuals experiencing homelessness or for those who may be in need of mental health services..

The Beverly Hills Outreach and Assistance line (310-285-2468) was launched immediately following the City Council's approval on November 15. As calls are received through the Outreach and Assistance line, information is gathered and teams are deployed to provide assistance to those in need throughout the City. The Beverly Hills Park Rangers are deployed to Parks and Facilities, Ambassadors are deployed to areas of the business district while Nastec provides assistance throughout the City overnight. The teams are able to refer individuals in need of assistance to members of The Beverly Hills Outreach Team, contracted through Step Up on Second for services.

Below are metrics for the calls received through the Beverly Hills Outreach and Assistance line (310-285-2468) since the implementation through January 18, 2023.

Monthly Volume		
Month	Calls	Emails
January 2023	23	0
December 2022	55	3
November 2022	29	1

2. Expansion of Outreach Coverage:

In an effort to provide continuous and robust outreach services, City Council approved the expansion of services by the Beverly Hills Outreach Team. Step Up on Second has expanded our BHOT hours to provide coverage 16 hours per day, Monday through Friday, from 5am to 9pm. An additional Outreach Specialist position was hired to work on Saturday and Sundays from 8am to 5pm. To fulfill these additional hours of coverage, Step Up on Second has recruited two new staff members who will begin work at the end of January; this expands the BHOT team from three members to five.

In order to provide 24-hour outreach coverage, the City partnered with Nastec as part of a six month pilot program for an overnight and weekend response team. This team consists of two highly trained outreach/security individuals who answer The Beverly Hills Outreach and Assistance line. Nastec receives and responds to non-emergency calls to the hotline throughout the City nightly from 5pm to 8am and 24 hours on the weekends.

3. Implementation of Software system:

City Council approved the implementation of a software system through a contract with Social Solutions Global, Inc. ("SSG" dba Bonterra) for their Apricot 360 product. This software solution will provide real-time information from the field allowing the outreach team to view previous case files, provide new updates as situations evolve, and expedite the process of connecting an individual to resources and shelter.

City Staff and Bonterra staff had an initial project kick-off meeting on January 3, 2023 to establish the goals and outcomes desired from the implementation of the software. The City implementation team is comprised of the Community Services Department outreach teams of Ambassadors, BHOT, Park Rangers, and Human Services staff. There are twice-weekly design, build, and implementation meetings with Bonterra, with the goal of the software going live by March 1, 2023.

Fiscal Impact

This item serves as an update and there are no fiscal impacts at this time.

Recommendation

It is requested that City Council Liaison provide direction on any additional steps they would like staff to take to address related issues.

Item 4



CITY OF BEVERLY HILLS
POLICY AND MANAGEMENT DEPARTMENT

MEMORANDUM

TO: City Council Liaison Unhoused Services Ad Hoc Committee

FROM: Stephanie Harris, Community Outreach Manager

DATE: January 27, 2023

SUBJECT: Engagement and Outreach with Consultant Abby Arnold and Jennifer Swan

ATTACHMENTS: None

Introduction

City Council at the November 15, 2022 meeting approved the execution of an agreement with a consultant to develop successful strategies and action items to identify gaps in services related to engagement, placement and support of those in need.

Discussion

Abby Arnold, a consultant who has worked with non-profit organizations and local government agencies providing needs assessments primarily on homelessness, will work with the City of Beverly Hills to develop successful strategies and action items.

Ms. Arnold has recently worked with the City of West Hollywood to develop and implement a five year plan to address homelessness. Municipalities such as El Segundo, Hawthorne, Redondo Beach, Hermosa Beach and Manhattan Beach have also utilized Ms. Arnold's services for community engagement and planning associated with homelessness and services for those in need.

Ms. Arnold will provide an overview of the proposal as well as next steps for development of strategies and action items to identify gaps in services for the unhoused in Beverly Hills.

Fiscal Impact

This item serves as an update and there are no fiscal impacts at this time.

Recommendation

It is requested that City Council Liaison provide direction on any additional steps they would like Ms. Arnold to take to as it relates to a needs assessment and development of strategies and action items to identify gaps in services for the unhoused in Beverly Hills.