



CITY OF BEVERLY HILLS COMMUNITY SERVICES DEPARTMENT 2022-2023 SCHOLARSHIP PROGRAM

The City of Beverly Hills Community Services Department established the scholarship program to ensure that City residents are afforded an opportunity to participate in Community Services Department classes and programs.

All documents submitted to the Department are kept confidential. Scholarships are granted based upon funds available at the time of request and adherence to the guidelines listed on page 4. **Qualifying applications are accepted on a first come first served basis, until allocated scholarship funds are exhausted.** Incomplete applications will not be considered. Completion and submission of this application does not guarantee approval. Application approval does not guarantee enrollment into a program or class, if the program or class has already reached its maximum enrollment capacity. Scholarship funds are non-transferable.

PROGRAM GUIDELINES FOR RECREATION CLASS OR CAMP SCHOLARSHIPS

- The maximum scholarship amount for recreation programs and classes, other than Adventure Camp, **per fiscal year (July 1, 2022 to June 30, 2023)** is \$200/person or \$400/household.
- Maximum discount per class/program is up to 50% of fees, up to the \$200/person or \$400/household scholarship award maximum.
- **Applications must be submitted no less than three weeks prior to the start of requested class/program.**
- Applications received and approved after the start of the program can only be used toward the following session.

ADDITIONAL GUIDELINES FOR THE ADVENTURE CAMP PROGRAM

- The maximum scholarship amount for the Adventure Camp program is \$1,000/child or \$2,000/household, **per fiscal year (July 1, 2022 to June 30, 2023).**
- Maximum discount per monthly payment is 50% of fees, regardless of how many days per week the child attends, up to, but not to exceed the \$1,000/child or \$2,000/household scholarship maximum award.
- Completed applications will be accepted beginning on Friday, July 1, 2022 until Friday, March 31, 2022. Applications submitted prior to this date will not be accepted.
- Non-payments or late payments of the required Adventure Camp fees may result in a suspension of Adventure Camp services until payment is received. Multiple late payments may result in termination of Adventure Camp services as well as revocation of scholarship funds.
- Violations of the Adventure Camp code of conduct or program policies may result in termination of Adventure Camp services as well as revocation of scholarship funds.

ELIGIBILITY

- Applicant must be a current Beverly Hills resident.
- Applicant must meet income criteria set by the U.S. Department of Housing and Urban Development.
- Applicant must submit completed application and supplemental documents listed below.

REQUIRED DOCUMENTS*

- Completed class registration form and/or Adventure Camp paperwork packet.
- Completed scholarship application.
- Proof of residency: current ID and utility bill.
- Proof of income: recent check stub, three months bank statement and 1040 Income Tax Form for the last year.
- Proof of unemployment/welfare: eligibility letter and dated ID card.

**The City can request additional information, if necessary.*

Scholarship program is not guaranteed to be available beyond the fiscal year 2022/23.

SCHOLARSHIP APPLICATION

Please mail or hand-deliver your completed application to:
City of Beverly Hills
Attn: Scholarship Program
444 N. Rexford Dr., 2nd floor; Beverly Hills, CA 90210
If you have further questions, please call 310.285.6850.

| |
|--|
| HEAD OF HOUSEHOLD _____ |
| ADDRESS _____ CITY, ZIP _____ |
| PHONE: HOME _____ MOBILE _____ EMAIL _____ |

| |
|--------------------------------------|
| EMPLOYER _____ OCCUPATION _____ |
| ADDRESS _____ CITY, STATE, ZIP _____ |
| SUPERVISOR _____ PHONE _____ |

| |
|---|
| MARITAL STATUS: Single() Married() Divorced() Separated() |
| IF MARRIED, SPOUSE'S NAME _____ |
| EMPLOYER _____ OCCUPATION _____ |
| ADDRESS _____ CITY, STATE, ZIP _____ |
| PHONE _____ |

ANNUAL HOUSEHOLD INCOME

| | |
|---------------------|----|
| HEAD OF HOUSEHOLD | \$ |
| SPOUSE | \$ |
| CHILD SUPPORT | \$ |
| PUBLIC ASSISTANCE | \$ |
| ALIMONY | \$ |
| OTHER | \$ |
| TOTAL ANNUAL INCOME | \$ |

Total number of people in household _____ Please list below:

| LAST NAME, FIRST NAME | AGE (IF UNDER 18) | RELATIONSHIP TO APPLICANT |
|-----------------------|-------------------|---------------------------|
| | | |
| | | |
| | | |
| | | |
| | | |

Have you or your dependents participated in the scholarship program through the Community Services Department before? If yes, who and when?

| LAST NAME, FIRST NAME | DATES |
|-----------------------|-------|
| | |
| | |

Please list the applicant's name and the program for which they would like to register below:

| LAST NAME, FIRST NAME | COURSE NAME AND CODE | FEES |
|-----------------------|----------------------|------|
| | | \$ |
| | | \$ |
| | | \$ |
| | | \$ |

I certify that all statements on this application are true and correct to the best of my knowledge. I understand that false or incorrect statements shall be sufficient cause for disqualification of request. I read and understand the scholarship program guidelines.

Signature _____ Date _____

FOR OFFICE USE ONLY

PROOF SUBMITTED: income() residency() completed application()

SCHOLARSHIP AMOUNT AWARDED \$ _____ **NOTIFICATION DATE** _____

REASON FOR DENIAL _____

STAFF NOTES _____

STAFF SIGNATURE _____ **DATE** _____

**CITY OF BEVERLY HILLS COMMUNITY SERVICES DEPARTMENT
SCHOLARSHIP INCOME GUIDELINES**

The City of Beverly Hills uses the *Low Income Guidelines* of the U.S. Department of Housing and Urban Development as criteria to assist residents of the City with scholarships to participate in programs and activities provided by the Community Services Department.

| Household Size | Gross Income/ Year 2020 | Gross Income/ Year 2021 |
|-----------------------|------------------------------------|------------------------------------|
| 1 | \$63,100 | \$66,250 |
| 2 | \$72,100 | \$75,700 |
| 3 | \$81,100 | \$85,150 |
| 4 | \$90,100 | \$94,600 |
| 5 | \$97,350 | \$102,200 |
| 6 | \$104,550 | \$109,750 |
| 7 | \$111,750 | \$117,350 |
| 8 | \$118,950 | \$124,900 |