

**CITY OF BEVERLY HILLS
Community Charitable Foundation
Board of Directors Meeting**

MINUTES

**455 North Rexford Drive
Beverly Hills, CA 90210
4th Floor - Conference Room A**

**Tuesday, October 1, 2013
5:00 PM**

The City of Beverly Hills Community Charitable Foundation (CBHCCF) Board meeting was held in the 4th Floor Conference Room A at 5:06 p.m.

ROLL CALL

Directors Present: Lili Bosse, Nancy Krasne, Eliot Finkel, Ronit Stone, and Kathleen Rothner

Directors Absent: None

Officers Present Chief Financial Officer Don Rhoads, and Chief Executive Officer Jeff Kolin; City Clerk Specialist Melissa Crowder (*on behalf of Byron Pope*)

Officers Absent: None

Staff: Assistant City Attorney Lolly Enriquez, Director of Community Services Steve Zoet, Community Services Administrator Gisele Grable

COMMUNICATIONS FROM THE AUDIENCE

None.

1) Review of Foundation Donations Received to Date

Chief Financial Officer Don Rhoads provided an overview of all donations received to date (\$542,714.41 total). Staff received direction to approve and accept the \$401,906 donations received since the last meeting (for Police Department purchases and for the Lily Pond Phase of the Beverly Gardens Park Renovation project).

Donations approved and accepted.

Moved by Finkel, seconded by Krasne

Ayes: Rothner, Stone, Finkel, Krasne, and Bosse

Noes: None

2) Proposed Update of By-Laws

Boardmember Stone indicated that the by-laws should be consistent with the Gift Acceptance Policy. Assistant City Attorney Enriquez provided clarification on the proposed changes. Article VI, Section 4B was updated to provide clarification on the Resident Directors terms of service. Article VII, Section 1 was expanded to allow for the Executive Committee (in between CBHCCF meetings) to accept unrestricted cash donations for the Beverly Gardens Park Renovation Project in an unlimited amount, and other donations of a value up to \$50,000. Additional clean-up language was proposed and approved.

Updated By-Laws were approved and adopted.
Moved by Finkel, seconded Krasne
Ayes: Rothner, Stone, Finkel, Krasne, and Bosse
Noes: None
CARRIED

3) Pledge Agreement

Director of Community Services Steve Zoet provided background information on the Pledge Agreement between the CBHCCF and the Eris and Larry Field Family Foundation for a \$200,000 grant to the Foundation for the Lily Pond Phase of the Beverly Gardens Park Renovation project, including recognition of the donation with a proposed plaque (recognition details to be approved by the City Council).

Pledge Agreement approved and accepted.
Moved by Krasne, seconded by Finkel
Ayes: Rothner, Stone, Finkel, Krasne, and Bosse
Noes: None
CARRIED

4) Draft Donation/Gift Acceptance Policy

City Attorney Enriquez reviewed a redlined version of the proposed Gift Acceptance Policy as originally proposed by Boardmember Stone. Additional minor revisions were discussed and approved.

Gift Acceptance Policy approved and adopted as revised.
Moved by Krasne, seconded by Stone
Ayes: Rothner, Stone, Finkel, Krasne, and Bosse
Noes: None
CARRIED

5) CBHCCF Website Information

Community Services Administrator Gisele Grable provided background information on the CBHCCF webpage. She also handed out a copy of a Legacy & Charitable Community Gifting brochure that was created for the Community Services Department describing gifting opportunities that the Department oversees, such as the Beverly Gardens Park Renovation Project.

The CBHCCF website provides information regarding the Foundation, includes a link to the Community Services Gifting Brochure/Donation Form, as well as provides information about citywide opportunities available to the public, such as the City of Beverly Hills Centennial programs and events.

6) Adoption of CBHCCF Board Meeting Minutes

The May 21, 2013 Minutes approved and adopted.

Moved by Krasne, seconded by Rothner
Ayes: Rothner, Stone, Finkel, Krasne, and Bosse
Noes: None
CARRIED


COMMUNICATIONS FROM THE BOARD

Boardmember Rothner had indicated that she had shared information and a photo of the Foundation with the California Recreation and Parks Society (CPRS), and had also received feedback from El Dorado Hills, and Mission Viejo Community Charitable Foundations. Ms. Rothner also proposed the idea of possibly having a California Community Foundation conference in the City of Beverly Hills.

ADJOURNMENT

There being no further business, Chair Bosse, with the consent of the Board, adjourned the meeting at 5:35 p.m.

PASSED, Approved and Adopted
This 5th day of May, 2014



Eliot Finkel

Chair

City of Beverly Hills Community Charitable Foundation