GREYSTONE MANSION & GARDENS
THE DOHENY ESTATE

PARK: 905 LOMA VISTA DRIVE, BEVERLY HILLS, CA 90210

OFFICE: 501 DOHENY ROAD, BEVERLY HILLS, CA 90210
310.285.6830 PHONE
BEVERLYHILLS.ORG/GREYSTONE
INSTAGRAM & FACEBOOK: @GREYSTONEBH
Greystone Mansion & Gardens: The Doheny Estate provides an exclusive and historic setting for your event. The mansion was completed in 1928 for Edward (Ned) Doheny, Jr. and his family. Owned by the City of Beverly Hills since 1965, and open as a public park since 1971, the estate is listed on the National Register of Historic Places.

The park is free and open to the public, please check beverlyhills.org/visitgreystone for current open hours and reservation requirements. Please note some areas may be closed to the public if an event is in progress. We ask all visitors to follow all signage at Greystone. This brochure outlines park use guidelines for events, pricing, frequently used areas and their capacities.

**Special Events/Wedding Receptions and Ceremonies:**
A City issued permit is required for all gatherings on the Greystone estate. For questions about events, to check date availability, or to schedule a site visit, please email GreystoneEvents@beverlyhills.org. Reservation of Greystone includes the location only, all other amenities must be independently acquired and procured by the applicant.

**Filming and Photography sessions:**
A permit is required for all photo shoots, including commercial and non-commercial (wedding photography, family portraiture and commemorative shoots). Non-commercial photography permits are for exterior only and can be acquired through the Greystone Gatehouse at 310-285-6830 or BHevents@beverlyhills.org. Filming and Commercial photography permits can be interior or exterior and can be acquired through the Park Ranger office at 310-285-6835 or email GreystoneEvents@beverlyhills.org.

**COVID REGULATIONS**
The City of Beverly Hills strives to keep our community safe. Open hours, access requirements, and other rules for visiting and using Greystone may change based on current public health orders. Please check our website for the latest updates regarding visiting the park: beverlyhills.org/visitgreystone.
APPLICATION GUIDELINES

APPLICATION PROCESS
An overview of the process for securing your event date is outlined below.

Prior to booking:
- If possible, please visit the site. You are welcome to visit on your own or to schedule a site tour with Greystone staff. Staff are also happy to answer questions over the phone or via email.
- Once you know what time of year you are considering for your event, check with staff or on the website for current availability.
- Dates open for booking on the first business day of the month at 8am (pacific). Dates are assigned first come first serve in the order they are received in the GreystoneEvents@beverlyhills.org inbox.
- If you receive the first hold for a date, you will be sent an application at that time. The $1,000 non-refundable deposit is due with your completed application.

Items to take care of after securing a date include:
- After submitting the application and deposit, applicant should begin securing vendors such as caterer, coordinator, and rental company.
- Applicant should carefully review all event guidelines to ensure your plans will fit at the venue.
- In the three months prior to the event, applicant will provide required insurance, schedule final walk through with vendors and City staff, and apply for public assembly and other required permits.
- A rehearsal date and time will be scheduled on a weekday during park hours (wedding ceremonies).

SPECIAL EVENTS AND WEDDING RECEPTIONS
- Beverly Hills residents with proof of residency can book up to 11 months in advance, Non-Residents can book up to 10 months in advance
- A non-refundable deposit of $1,000 is required with the application to hold the event date. All cancellations and/or change of dates will be subject to forfeiture of the $1,000.
- Once the permit application is approved, it is non-transferable.
- Final payment is due (1) month prior to event date.
- Our maximum capacity for seated receptions is 150 people.

WEDDING CEREMONY ONLY
- Beverly Hills resident with proof of residency can book up to 8 months in advance, Non-Residents can book up to 6 months in advance
- Full payment due within one week of submitting application. All cancellations and/or date changes will be charged 20% of permit fee.
- Our maximum capacity for a ceremony only is 300 people.
- No food or beverage allowed except water.
- Wedding ceremonies with a maximum of 30 people may qualify for our Small Ceremony Fee. This permit allows one hour for your vendor to set up chairs, one hour for the ceremony, and one hour for breakdown. Available during park hours only. No food or beverages.
- Elopement-style ceremonies without set ups may qualify for the non-commercial photography fee. The permit is for a maximum of 2 hours during park hours.

Please note most events are scheduled mid-March through mid-November due to weather, City events, and restoration work on the property.
PHOTOGRAPHY PERMITS

- Non-commercial photography permits are required for wedding photos, family portraits, engagement photos, etc.
- Permits are issued for exterior only, for a 2 hour maximum and may be secured up to 2 weeks in advance. For a complete list of rules and date availability please email bhevents@beverlyhills.org.
- Commercial photography permit information and availability can be obtained by calling the Park Ranger Supervisors at 310-285-6835 or emailing GreystoneEvents@beverlyhills.org.
- Standard photography is included with special event permits.
- Filming or photography in addition to standard wedding/event videotaping and photography may require an additional permit.
- No photography is allowed during event strike time without prior written approval from Greystone staff.

INSURANCE

- General liability insurance ($2 million per occurrence) is required for all events at Greystone Mansion & Gardens. The person/organization booking the event is responsible for obtaining insurance listing the City of Beverly Hills as both the Certificate Holder and as Additionally Insured (455 N. Rexford Drive, Beverly Hills, 90210). If alcohol is present at the event, the liability insurance must include host liquor liability. The Waiver of Subrogation is required.

PERMITS w/ OTHER CITY DEPARTMENTS

Applicant is responsible for all fire permit fees.

- Public Assembly Permit:
  - Events with 50 or more people must obtain a Public Assembly Permit from the Beverly Hills Fire Department online at www.beverlyhills.org/fdpermits.
  - A complete layout of all rented areas is required and must show all items being brought into the area, including lighting and A.V. Greystone staff must sign off on the layout after the final walk through and before it will be accepted by the Fire Marshal. Once the layout has been approved, changes are not allowed.
  - Applications submitted less than ten business days prior to the event will be subject to late fees. The stamped plans must be received by Greystone at least two business days prior to the event.

- Tent Permit:
  - All tents require a permit. Most areas on the grounds cannot accommodate a tent therefore it is advisable to discuss with City staff early in your planning process if you are considering utilizing one as part of your set up. Should you receive approval for a tent uses note that staking is not allowed and all tents must be weighed down with water or sandbags.

- Additional permits:
  - Non-profit organizations hosting fundraisers require a solicitation permit.

- Additional staff:
  - Park Ranger supervision is required for the duration of permit including setup, event and breakdown. Park rangers will monitor sound levels at events. DJs, bands, and others using amplification must follow their direction.
A Fire Safety Officer is required when using a generator larger than a “putt-putt”/“hand held” or for events with over 300 people. In some circumstances, a Police Officer may be required.

In instances of extensive set-ups a Historic Conservator may be required to monitor and maintain the historic integrity of the property at the discretion of City staff and at cost to the applicant.

Overnight security guard(s) are required if items are left on the grounds for multi-day events at cost to the applicant. A signed form releasing the City from liability may be accepted in some circumstances.

Applicants may be required to station a security guard or representative at the gates from 8am – 10am and from closing time to 10pm to prevent the public from entering before and after park hours. Park closing times are 5pm or 6pm (Daylight Saving Time).

CATERERS AND VENDORS

- Greystone venue rental includes the location only. Applicant is responsible for the caterer, rental items, coordinator and décor. If an aspect of your event is not addressed in the venue guidelines listed below please speak with City staff to confirm it will be allowed.
- Events are required to have a contact person onsite from the beginning of set up until the end of strike. Please note a wedding coordinator is required if booking Greystone for a wedding.
- All food must be served by a licensed caterer with a valid and current public health permit. The Venue Coordinator can provide a list of Frequent Greystone Caterers. Any caterer not included on the list requires City staff approval and a $1,000 refundable outside caterer fee.
- Alcohol at the event requires insurance specifically showing that host liquor liability has been added to the policy. All alcohol must be served by a caterer with an ABC license or a licensed server. Host bars only. No kegs or shots allowed.
- All catering stations (beverage and food) must close a minimum of fifteen (15) minutes prior to scheduled event end time with the exception of non-alcoholic beverages.
- All music and amplified sound must end at least five (5) minutes prior to scheduled event end time.
- Rental items must be delivered and picked up on the day of the event unless additional prep/strike time has been approved and is included in the final contract.
- Any lighting, production, and/or AV company (including band and/or DJ) hired by the applicant are required to participate in the final walk-through with Greystone staff. Ceremony musicians do not need to attend the walk through.
- Food trucks are a challenge for events at Greystone and may not be possible. If your dream event includes a food truck, please reach out to better understand where a food truck can set up and the requirements for them to work at Greystone.
- The City of Beverly Hills is not responsible for the personal or rented items of the permit holder, their respective guests or vendors.

MISCELLANEOUS

- Permit only entitles party the use of specified areas and time indicated on permit.
- If your event falls on a holiday other than those listed above, your rental fees will include additional staffing fees. City holidays may include Friday or Monday when a recognized holiday falls on a weekend.
Greystone Mansion & Gardens: The Doheny Estate is a showcase of timeless elegance. Permit holders are responsible for conveying all pertinent information to all event participants, including planners, vendors, and guests. Adherence to all rules and regulations for both the mansion and grounds is a priority for the preservation of the site. Park Rangers and Greystone staff have the right to add or adapt rules as deemed necessary for the safety and security of guests and/or the historic property. Park Rangers and Greystone staff reserve the right to withdraw a permit, stop an event, remove equipment and/or request parties to vacate the premises if the permittee or vendors do not adhere to the Venue Guidelines.

General
- Exterior events must end by 9pm.
- Interior events must end by 9pm Sunday-Thursday or 10pm Friday-Saturday.
- Greystone gates are open daily to the public 10am-5pm or 6pm (Daylight Savings Time).
- Special arrangements may be needed for your vendors to arrive before the park opens. Any vehicles arriving before the gates open must line up on Doheny Road (not Loma Vista).
- Wedding parties may use the Wedding Prep Room in the pool area. Unless specifically rented, the area is still open to the public. This room is for final touch-up only, all hair and make-up should be done prior to arriving at Greystone.
- Events must be invite only with a confirmed guest list. Events that are open to the public require off-site parking with shuttle or valet services and the approval of the Community Services Director.
- Please remember you are booking an outdoor location. We cannot control blooming cycles, the presence of some leaves/pine needles on stairways, the wind, and other reminders of our natural location.
- The following decorations and items are prohibited (including but not limited to): candles (whether or not they are lit; LED candles are permitted), flames of any kind, balloons, bubbles, rice, confetti, glue, paint, arts & crafts materials, objects in fountains, self-serve candy stations, piñatas, silly string, moon bounce/jumpers, trampolines, obstacle courses.
- Premises must be returned to the same or improved physical condition as before use. Grounds must be entirely cleared of all items (including flower petals) upon the completion of an event. Any removal of items or cleaning required to be performed by Greystone staff will result in a fine incurred by the applicant or a forfeiture of the entire surety deposit.
- Smoking is not permitted in the park, mansion, or parking lot per Municipal Code 5-2-105.
- All posted signs and City Municipal Codes must be adhered to at all times.
- Animals are not permitted on site with the exception of service animals as defined by the ADA.
- No nude, semi-nude, or sexually explicit activities will be permitted.
- Drones and other remote control vehicles are prohibited.
- Signs indicating the event site must be pre-approved and posted on the day of the event only.
- The grounds remain open to the public during normal hours and therefore exclusive use of the site is not guaranteed. The approval of the Community Services Director and a $10,000 charge in addition to other exterior/interior fees are required for the complete closure of the park.
- Any City supplies used for the safety of patrons and/or Greystone property will incur a minimum $250 fee. If your event requires additional staff, you will be charged at the published hourly rate.
PARKING AND VEHICLE STAGING

- All guest parking is at the upper parking lot. Guests unable to use the stairs for events at the mansion and/or courtyards can be dropped off at the lower service lot by the restrooms. There are a limited number of parking spots in this lot for people with disabled person parking placards or plates.
- The upper parking lot covers a water reservoir and there is a three-ton weight limit (3 tons/6000 pounds gross vehicle weight).
- Any shuttles, limos, buses, etc. transporting guests or used for other purposes related to your event need to be preapproved by Greystone staff. Please note limousines, shuttles, and other large vehicles do not fit in all locations.
- Any transportation and/or valet company hired by applicant requires staff approval, contact information, and an onsite visit prior to event. Valet on the west drive is not allowed during normal park hours.
- The lower service parking lot requires that a fifteen-foot fire lane be maintained at all times. Vehicle codes regarding blocking of fire lane will be strictly enforced.
- Catering, foodservice, and other heavy service trucks are restricted to the upper parking lot cul-de-sac and lower service lot.
- Absolutely no vehicles on slate/flagstone areas.

CLEANING / STRIKING

- The applicant is responsible for cleaning all areas used during the event, including flower petals from wedding. Any area not cleaned to the City’s satisfaction will incur a cost due for restoration to pre-event condition which shall be taken out of the applicant’s surety deposit.
- The applicant is responsible for any damage to the site and all necessary repairs must comply with City specifications at the City’s direction. Any damage(s) not restored to the City’s satisfaction will incur a cost to restore and will be taken out of the applicant’s surety deposit.
- Scullery (cleaning of plates, glasses, and utensils) is only allowed in designated kitchen area unless prior approval by Park Rangers or Greystone staff has been given for another location.
VENUE GUIDELINES

EXTERIOR REGULATIONS

In an effort to preserve and maintain the historic integrity of the property the following is strictly prohibited:

- Staking items into the ground.
- Tying items onto plants, trees, or structures including, but not limited to, decorations, draping and lights.
- Changing any aspect of the landscaping and gardens. Only park staff can trim trees, shrubs or other plants.
- Standing on or in any structure, such as fountains, railings, etc.
- Moving or relocating City property including, but not limited to, benches and garbage cans.
- Relocating event setup items such as chairs, tables, floral arches, umbrellas, etc. between areas during event.
- Equipment must be carried on all stairs. Dollies may not be used on steps.
- Garbage bags must be carried (not dragged) to the trash bins in their receptacle to prevent leaking or damaging surfaces.
- Taping of cables or other items is not allowed.
- Felt pads, carpet, or thick rubber mats are required under most items placed on slate anywhere on the property. Wood can go directly on the slate as long as there are not screws, rough edges, or anything else that could damage the property. Chiavari chairs & other plastic/wood chairs do not require felt pads outside. Your rental company will be required to check all table legs and the base of any furniture brought onto the property.
- Umbrella bases, light trees, and other metal plates are required to have carpet or coroplast under the entire base.
- The park ranger will check all items as they are unloaded and will not permit items without proper protection to be set up.
- Some items require other specific protection. Please confirm with the park ranger or Greystone staff on the final walk through.
- Market/string lights are only allowed on the terrace. All details including pole placement and weights must be approved during the final walk through. String lights may require extra time for set up, all strike must take place within the 2 hour window. Lights in other areas must be on individual poles, they cannot be strung between poles.
- No special additions such as animals, special effects, special props, vehicles, special lighting or special entertainment are allowed on site without prior approval of Greystone staff.

Formal Garden specifics:

- Food and alcohol are not allowed in the Formal Garden. Any other beverages require pre-approval from Greystone staff.
- Flower petals are only allowed in the Formal Garden. They must be real (not artificial) and must be picked up following the event.
- Aisle runners are not allowed
- Any item(s) to be placed on the grass or slate in the Formal Garden require pre-approval. Metal, clear plastic/plexi, and many other decorations require plywood under the entire base if placed on the grass. Felt pads or carpet are required under any metal items placed on the slate. No metal chairs.
**INTERIOR REGULATIONS**

- Permits are only available for first floor rentals.
- Room capacities are strictly enforced and the addition of furniture may lower capacities. Once approved, the floor plan cannot be altered in any way.
- Eating and drinking (including bottled water) are allowed only in designated rooms.
- Bars, stations, and/or buffets are not allowed inside the mansion. All food and drink must be served or tray-passed. All beverages served to be carried into the mansion must have a minimum 1.5” between the top of the liquid and the top of the glass.
- All items brought into the mansion must have felt protective pads on any part of the item that comes in contact with the floor.
- Only 4-wheel dollies and carts with rubber or plastic wheels will be allowed in the mansion. Dollies are not allowed to be rolled down any interior or exterior stairs.
- All decorations must be freestanding. Hanging of decorations is not allowed. Existing holes, nails, staples, or screws cannot be used and holes cannot be made in any surface of the mansion. Painting of any surfaces is not allowed.
- Items are not allowed to be placed on historic furniture or mantles without written authorization from Greystone staff.
- Photo boards in each room may not be moved.
- No leaning of equipment, tools, or any other items against the interior mansion walls.
- No dragging of tables, chairs or any other rental equipment on mansion floors.
- Two rooms on the first floor are designated as prep rooms or vendor rooms. If using as a prep room, only final touch up is allowed on site; hair & makeup must be done before arriving at Greystone. Only water, granola bars, and similar items are allowed in these rooms. Table, floor covering, and trash cans must be provided if food will be consumed.
- No rooms can be closed off for privacy. Greystone staff/rangers must have access at all times.
- Electrical wiring, sconces or fixtures may not be altered in any way.
- All cables in the mansion must be clear of entrances and exits and placed to the side of walls. Crossing walking paths or hallways is not allowed. Taping is not allowed.
- When the piano is present in the Living Room, it cannot be moved out of the room.
- Depending on the logistics of your event, cocktail tables may be required in certain locations to provide a place for your guests to set down their drinks. For example, events with a dance must have a minimum of two cocktail tables on the perimeter of the dance area.
- A minimum of two Park Rangers are required during prep, event and strike time.

**EXCEPTION REQUESTS**

Any deviation from specified rules and regulations must be listed in detail and submitted for approval by Greystone staff prior to implementation.
COURTYARDS
Surrounded by the majestic Greystone Mansion, the courtyard rental includes the use of two adjoining but separated spaces. The INNER COURTYARD is surrounded by the mansion and features an elegant fountain in the middle, providing an elegant reception location. The WEST COURTYARD is the original approach to the mansion. With the mansion wall on one side and greenery on the other sides, this courtyard provides the perfect space for cocktail hour.

Capacity: 150 seated reception, 300 maximum standing reception
FORMAL GARDEN
For a picture perfect ceremony site this classic garden, featuring a manicured lawn surrounded by white roses and boxed hedges, cannot be surpassed. A historic fountain highlights this area with its cascading water feature. Food or alcohol in not permitted in this area. Capacity: 300 people seated theater style

TERRACE AND REFLECTION POND
Perfect for an intimate dinner, the Terrace offers a breathtaking view from downtown Los Angeles to the Pacific Ocean. The Terrace can be rented as an exterior location or as an extension of the mansion interior. Capacity: 70 people seated dinner, 150 people standing reception
POOL AREA
The former pool provides a secluded area that can be tented or dressed to create an elegant garden party environment. Flanked on one side by the historic pool house and arched trellises, this location can be accessed directly from the parking lot and has full disabled access. Please note satellite kitchen buildout is required in this area. Capacity: 150 seated dinner, 175 people seated theater style.

MANSION INTERIOR
The first floor of the mansion is available for event rental. For seated events, guests have the opportunity to enjoy multiple rooms, each room seating between 30-60 people. All food and beverages must be served inside the mansion, no bars, stations, buffets, or other set ups are allowed.
Greystone Mansion & Gardens park entrance is located at 905 Loma Vista Drive, Beverly Hills, CA 90210, at the intersection of Loma Vista Drive and Doheny Road (Doheny Road, not Drive).
All events are charged a refundable surety deposit of $1,000 for exterior events and $10,000 for interior events.

Exterior event fees include the use of up to two exterior rentable areas. A third area may be added for an additional charge (additional park ranger required). Areas are only closed to the public if they are actively in use (e.g. Furniture set up, catering presence, etc. Photography does not count as active use.) All other areas will remain open to the public during park hours.

For a full breakdown of fees, please see the itemized fee sheet on the following page.

Greystone interior is available for weekday meetings and conferences for up to 70 guests. Please contact the venue coordinator directly for pricing greystoneevents@beverlyhills.org.

**SAMPLE RENTAL ESTIMATE**

The amounts below are based on the published schedule of taxes, fees, and charges and should be used to provide a general estimate for venue rental. Please contact Greystone staff for exact costs for your event.

This estimate includes the following:
- Use of the Formal Garden for the ceremony (*weddings only*)
- Use of the Courtyards for your reception
- Four hours for your vendors to set up
- Two hours for your vendors to breakdown
- Access to the parking lot (Parking is first come, first serve for both event guests and park visitors.)
- Required fees, such as park rangers, maintenance fee, and kitchen cleaning fees are included.

<table>
<thead>
<tr>
<th></th>
<th>Beverly Hills residents</th>
<th>Non-residents</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1-75</td>
<td>76-150</td>
</tr>
<tr>
<td>4 hour event</td>
<td>$4,700</td>
<td>$5,600</td>
</tr>
<tr>
<td>5 hour event</td>
<td>$5,400</td>
<td>$6,300</td>
</tr>
<tr>
<td>6 hour event</td>
<td>$6,000</td>
<td>$7,100</td>
</tr>
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</table>

**Wedding Ceremony Only**

The Formal Garden can be rented for a one-hour ceremony with two additional hours for vendor set up and breakdown. No food or beverages (except water) allowed for ceremony only permits.

<table>
<thead>
<tr>
<th></th>
<th>Beverly Hills residents</th>
<th>Non-residents</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1-75</td>
<td>76-150</td>
</tr>
<tr>
<td></td>
<td>151-250</td>
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<tr>
<td>1-100</td>
<td>$1,800</td>
<td>$2,100</td>
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<tr>
<td>151-250</td>
<td>$2,100</td>
<td>$2,450</td>
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<td>2,350</td>
<td>$2,800</td>
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### VENUE ITEMIZED FEES

#### HOURLY FEES

**EXTERIOR EVENT RENTAL** (includes use of up to two areas)

<table>
<thead>
<tr>
<th>Guests Level</th>
<th>Beverly Hills Resident</th>
<th>Non-Resident</th>
<th>Time</th>
<th>Total</th>
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<tbody>
<tr>
<td>up to 75 guests</td>
<td>559.00</td>
<td>707.00</td>
<td>x</td>
<td>hours</td>
</tr>
<tr>
<td>76-150 guests</td>
<td>696.00</td>
<td>871.00</td>
<td>x</td>
<td>hours</td>
</tr>
<tr>
<td>151-250 guests (must be pre-approved)</td>
<td>834.00</td>
<td>1,036.00</td>
<td>x</td>
<td>hours</td>
</tr>
<tr>
<td>251+ guests (must be pre-approved)</td>
<td>971.00</td>
<td>1,201.00</td>
<td>x</td>
<td>hours</td>
</tr>
</tbody>
</table>

Renting three exterior areas = 1.5 times the rental fee

**INTERIOR EVENT RENTAL**

<table>
<thead>
<tr>
<th>Time Period</th>
<th>Beverly Hills Resident</th>
<th>Non-Resident</th>
<th>Time</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>First floor, Monday-Thursday (first 4 hours)</td>
<td>1,182.50</td>
<td>1,478.50</td>
<td>x</td>
<td>hours</td>
</tr>
<tr>
<td>First floor, Friday-Sunday (first 4 hours)</td>
<td>1,340.50</td>
<td>1,675.00</td>
<td>x</td>
<td>hours</td>
</tr>
<tr>
<td>Hourly rate after initial 4 hours</td>
<td>376.00</td>
<td>474.00</td>
<td>x</td>
<td>hours</td>
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</table>

Mansion pass though = one hour of mansion interior rate

**PREP/STRIKE RATE** (Exterior or interior)

<table>
<thead>
<tr>
<th>Guests Level</th>
<th>Beverly Hills Resident</th>
<th>Non-Resident</th>
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<tbody>
<tr>
<td>up to 75 guests</td>
<td>138.00</td>
<td>178.00</td>
<td>x</td>
<td>hours</td>
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<tr>
<td>76-150 guests</td>
<td>173.00</td>
<td>220.00</td>
<td>x</td>
<td>hours</td>
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<tr>
<td>151-250 guests (must be pre-approved)</td>
<td>206.00</td>
<td>262.00</td>
<td>x</td>
<td>hours</td>
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<tr>
<td>251+ guests (must be pre-approved)</td>
<td>236.00</td>
<td>303.00</td>
<td>x</td>
<td>hours</td>
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**Park Ranger** (Required during entire rental)

<table>
<thead>
<tr>
<th>Beverly Hills Resident</th>
<th>Non-Resident</th>
<th>Time</th>
<th>Total</th>
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<tbody>
<tr>
<td>56.00</td>
<td>56.00</td>
<td>x</td>
<td>hours</td>
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</tbody>
</table>

(Some events may require additional rangers. Holidays subject to additional charges.

Some events may require the following (4 hour minimum, holiday rates may apply):

- **Fire Marshal**
  - 149.00
  - 149.00

- **Police**
  - 107.00
  - 107.00

- **Traffic Control Officer**
  - 71.00
  - 71.00

**PER EVENT FEES**

<table>
<thead>
<tr>
<th>Event Type</th>
<th>Beverly Hills Resident</th>
<th>Non-Resident</th>
<th>Time</th>
<th>Total</th>
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<tbody>
<tr>
<td>Terrace rental (add-on to mansion interior rental)</td>
<td>1,250.00</td>
<td>1,563.00</td>
<td>x</td>
<td>per event</td>
</tr>
<tr>
<td>Maintenance Fee</td>
<td>385.00</td>
<td>385.00</td>
<td>x</td>
<td>per event</td>
</tr>
<tr>
<td>Kitchen Cleaning Fee</td>
<td>400.00</td>
<td>400.00</td>
<td>x</td>
<td>per event</td>
</tr>
</tbody>
</table>

**REFUNDABLE FEES**

- **Refundable Surety Deposit (exterior event)**
  - 1,000.00
  - 1,000.00

- **Refundable Surety Deposit (interior event)**
  - 10,000.00
  - 10,000.00

- **Refundable Caterer Fee**
  - 1,000.00
  - 1,000.00

**Non-Refundable Holding Deposit (Applied to total)**

<table>
<thead>
<tr>
<th>Beverly Hills Resident</th>
<th>Non-Resident</th>
<th>Time</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,000.00</td>
<td>1,000.00</td>
<td>x</td>
<td>per event</td>
</tr>
</tbody>
</table>