



Beverly Hills Fire Department Special Event Fire Conditions

Purpose:

The purpose of this document is to provide a guideline that identifies the common information and requirements necessary for the review and approval of any special event conducted in the City of Beverly Hills

Scope:

This guideline is applicable to all special events conducted indoor or outdoor within the City of Beverly Hills. The fire department has the authority to require additional safety measures / requirements for any event that may pose a safety risk. If conditions are not met during the event by the applicant / event holder, the event can be shut down for safety reasons and future events at site or applicant may be suspended.

Permit Conditions:

Assembly:

- Required exits, pathways or exit discharges shall be continuously maintained free from obstructions or impediments to full instant use in the case of fire or other emergency when the areas served by such exits are occupied. Security devices affecting means of egress shall be subject to the approval of the fire code official
- Fire rated doors shall not be propped open.
- Aisles shall be maintained and kept free from obstructions.
- Posted occupancy shall not be exceeded unless approved by fire department.

*A Fire Safety Officer (FSO) can be assigned to the event if any of the said conditions may be jeopardized.

Drapes or any other similar decorative items:

- Drapery shall not conceal, cover or block exit doors.
- Drapery shall not hang from the ceiling.
- Drapery shall not cover Exit and Emergency lighting
- Drapery shall not cover fire alarm devices, fire extinguishers.
- Drapery shall not hang off or cover fire sprinkler heads or pipe.
- All newly placed decorative items shall be California State Fire Marshal Certified or treated by a licensed and approved company.

*Placement of non-approved / permitted decorative items to an event will be required to be removed.

Indoor Vehicle display:

- Batteries shall be disconnected.
- Fuel in fuel tanks does not exceed one-quarter tank or 5 gallons (whichever is least). Fuel tanks and fill openings are closed and sealed to prevent tampering.

- Vehicles, boats or other motorcraft equipment are not fueled or defueled within the building. Under no circumstance shall a fuel driven motor be started within a building.
- Vehicles, boats or other motorcraft shall not block any exit or impeding the means of egress.

Candles / Open Flame:

- *Candelabras are not permitted to be used in events.
- All candles shall be placed in a candle holder/container that has a sturdy base. Flame shall be a minimum of 4 inches below the container lip/opening.
- Candles shall be limited to 200 total for an event.
- Candles shall be kept 12 inches from combustible decorations placed on tables and 6 inches from fresh foliage placed on tables.
- Candles shall be placed at least 24 inches from a tables edge
- Candles shall be placed 5 feet from curtains or decorative drapery.

*Candelabras may be used with an assigned FSO on standby, limited used and exposure of candelabras.

Barbeque / Cooking:

- Solid fuel and natural gas shall be conducted outside of tents
- BBQ / Cooking stations shall not be placed in front of exit doors and or exit pathways
- 1 certified fire extinguisher shall be placed for each BBQ
- Solid fuel burning BBQ's shall have a 5 gal bucket of water at each cooking station
- BBQ / Outside cooking shall be 20 feet away tents

*Sternos used for keeping food warm can be treated as an open flame in non-sprinklered building and require a separate permit.

LPG:

- LPG cylinders shall be secured from being tipped over (Via crate, straps, nesting)
- LPG cylinders shall not be placed near heating equipment
- LPG cylinders shall not be placed near exits

Pyrotechnics / Special Effects:

- Special effects shall be conducted by licensed individual
- The following are identified as special effects: Hazers, Cryo Canons, confetti canons, fire dancers, or similar effects
- Fire safety officer is required at all pyrotechnic / special effects events especially when fire alarms need to be bypassed or safety of public is needed.

Fire Safety Officers are required at the following events:

- Large generators
- All filming's
- Pyrotechnics including hazers, fire dancers, candelabra's
- Large public Assembly events
- Increased occupant loads

Generators:

- Generators shall be isolated from the public by portable barricades
- Each portable generator shall provide one certified extinguisher
- Generators shall be separate from other trailers, tents and structures by 20 feet
- All cables running from generators shall be properly covered

Special Conditions:

- If fire lanes are required for event. The required / approved with shall be maintained at all times. Fire Lanes shall be free from obstructions and easily identifiable for emergency vehicles.