



Community Development Department  
455 North Rexford Drive, 1<sup>st</sup> Floor  
Beverly Hills, CA 90210  
Tel. (310) 285-1141  
www.beverlyhills.org

**30-DAY NOTIFICATION OF INTENT TO EXCAVATE**

**Section 3307.1** Requires the person making or causing an excavation, provide 30-day written notice to the owners adjoining buildings advising them that the excavation is to be made and that the adjoining buildings should be protected.

**Date:** \_\_\_\_\_

**To:** Mr. /Mrs. \_\_\_\_\_ owner of property located at  
\_\_\_\_\_

**From:** \_\_\_\_\_

**Subject:** PROTECTION OF ADJOINING PROPERTY \_ California Civil Code Section 832

**Job Address:** \_\_\_\_\_

I am applying for a permit with the Department of Community Development of the City of Beverly Hills for a \_\_\_\_\_ foot deep excavation located \_\_\_\_\_ feet away from our common property line for the purpose of \_\_\_\_\_.

The California Civil Code Section 832 requires that I give adjacent property owner(s) 30 days written notice when the excavation will be of greater depth than the adjoining building's or structure's foundation and when the excavation is closer to the common property line than the depth of the excavation. The excavation is proposed to commence on or after \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_. Should you have any questions or concerns, I can be reached at \_\_\_\_\_.

**Print Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Position:** \_\_\_\_\_