



Residential Tenants Impacted by COVID-19

A. Temporary Moratorium on Evictions for Non-Payment of Rent by Residential Tenants Impacted by COVID-19

During the period of local emergency declared in response to COVID-19, a landlord in the City of Beverly Hills who is notified that a residential tenant cannot pay some or all of the rent temporarily due to substantial financial impacts related to COVID-19 shall not endeavor to evict a tenant for nonpayment of rent. To qualify for this assistance, the tenant must notify the landlord in writing within 7 days after the date the rent is due that the tenant cannot pay full rent. Furthermore, within 30 days after the date rent is due the tenant must provide written documentation to the landlord using this form.

Residential tenants shall use this form to notify landlords of the amount of rent that they can pay due to substantial financial impacts related to COVID-19. Residential tenants shall not be required to submit a new form for subsequent months unless the amount of rent that the tenant can pay changes. Please note that the Beverly Hills ordinance does not relieve the tenant from eventually paying the rent. All outstanding rent must be paid within one year after the expiration of the emergency.

B. Instructions

Submit this completed form and provide documentation to support your claim within 30 days after the date the rent is due to:

1) Your landlord or landlord's representative. You may use regular mail. You may also send by email or text if that is the method of written communication that has been used previously or if you and your landlord or landlord's representative have agreed to use email or text to correspond. If you would like an electronic version of this form, the electronic version can be found at beverlyhills.org/bhrent.

2) The City's Rent Stabilization Division, 455 N. Rexford Drive, Room 200, Beverly Hills, CA 90210, Tel (310) 285-1031, Email: bhrent@beverlyhills.org. You may use email or regular mail (only if email is not feasible and you provide notice to the City's Rent Stabilization Division by telephone).

Supporting documentation can include, but is not limited to, a written communication (including a text or email) from a household member's employer, proof that an employer is a closed non-essential business, recent pay stubs, or medical bills related to COVID-19. You may send photocopies, photos, or scans of documents.



Rent Stabilization Division
455 North Rexford Drive, Room 200
Beverly Hills, CA 90210
Tel. (310) 285-1031
Email. bhrent@beverlyhills.org

Dear _____,
(Landlord or Landlord’s representative)

On March 16, 2020, the City of Beverly Hills declared a local emergency due to the COVID-19 pandemic and adopted an ordinance imposing a moratorium on evictions for failure to pay full rent due to substantial financial impacts related to COVID-19.

I am writing to provide documentation that I am unable to pay full rent due to the substantial financial impacts of COVID-19.

Tenant and Landlord Information

Residential Tenant’s Name _____

Address _____ Unit Number _____

Landlord’s/Landlord’s Representative Name _____

Address _____

Financial Impacts Related to COVID-19

My household has lost substantial income as a result of the following (check all that apply):

- Being sick with COVID-19 or caring for a household member who is sick with COVID-19.
- Lay-offs, loss of hours or other income reduction resulting from business closure or other economic or employer impacts of COVID-19 (including for tenants who are salaried employees or are self-employed).
- Compliance with a recommendation from a government health authority to stay home, self-quarantine, or avoid congregating with others during the state of emergency.
- Extraordinary out-of-pocket medical expenses and/or other expenses related to COVID-19.
- Child care needs arising from school closures related to COVID-19.
- Other _____

I am including documentation to support my claim, which consists of:



Rent Stabilization Division
455 North Rexford Drive, Room 200
Beverly Hills, CA 90210
Tel. (310) 285-1031
Email. bhrent@beverlyhills.org

Amount of Rent That Can Be Paid Each Month

\$ _____

Signature and Declaration

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date

Place of Signature

Signature: _____ Print: _____

NO ACTION OF THE CITY RELIEVES A LANDLORD FROM COMPLYING WITH PROVISIONS OF STATE OR FEDERAL LAW RELATED TO THE EVICTION OF TENANTS FOR NONPAYMENT OF RENT OR OTHER FEES DUE TO IMPACTS RELATED TO COVID-19, OR IMPOSING CHARGES RELATED TO SUCH NONPAYMENT.