



COMMUNITY DEVELOPMENT DEPARTMENT

455 North Rexford Drive
Beverly Hills, CA 90210
Tel. (310) 285-1141
cdpermits@beverlyhills.org

Tree Removal Permit Application

For staff-level removals pursuant to BHMC Section 10-3-2901.B. only

No person shall damage, remove or relocate any Heritage, Native, or an Urban Grove tree on a single family residential property of the City, without first obtaining a TREE REMOVAL PERMIT pursuant to Beverly Hills Municipal Code Section 10-3-2901.A.

Project Address: Valuation: Project Description:

APPLICANT/CONTRACTOR

Name: Contractor's License: Address: Phone: City: State: Zip: Cell: Email:

PROPERTY OWNER (NOTE EXACT LEGAL ENTITY THAT OWNS THE PROPERTY - LLC/TRUST/CORPORATION/PARTNERSHIP)

Owner: Representative: Address: Phone: City: State: Zip: Cell: Email:

Applicant's Signature: Date:

Relationship to Owner:

DECLARATIONS

Table with columns: Reason for Removal, Heritage Tree, Native Tree, Urban Grove, Tree Circumference, Location on Property. Rows 1, 2, 3.

REASONS FOR REMOVAL/RELOCATION:

Table with reasons: A. Relocation, B. Threat to Health/Safety/Property, C. Diseased/Dead, D. Damage to Public Property, E. Damage to Private Property, F. Interference with Utilities, G. Native Tree - Remove and Replace, H. View Obstruction, I. Threat to Urban Grove, J. Other.

Comments: Arborist Report Attached: Yes No

DO NOT WRITE BELOW THIS LINE

APPROVED BY: BUILDING & SAFETY: Date:

PLANNING: Date:

STAFF REMARKS:

# Additional Tree Removal Information

**PERMIT REQUIRED:** A Tree Removal Permit is required for the removal or replacement of a protected tree on single-family residential property in the City of Beverly Hills. Protected trees include:

**Heritage Trees:** Those trees with a circumference of 48" or more and located in the front yard or street-side yard area

**Native Trees:** Those trees on the City's official list of local native trees with a circumference of 24" or more and located in the front yard or street-side yard area

**Urban Groves:** A group of 50 or more trees within 6'-0" of each other located anywhere on a single family residential property

An over-the-counter permit to remove or relocate a protected tree may be obtained from the Community Development Department if the tree meets one or more of the following conditions:

- A. The tree is relocated on the same property and the relocation will not damage the tree
- B. The tree is in such condition that it is posing an immediate threat to health safety or property
- C. The tree is dead or diseased as determined by a certified arborist
- D. The tree is damaging a sidewalk, street, or other public property, creating a public safety hazard
- E. The tree is damaging improvements on private property
- F. The tree is interfering with public utilities and such interference cannot be avoided by pruning the tree in a manner that would not damage it
- G. The tree is a native tree and is being removed and replaced with a new native tree of the same size and in the same yard area.
- H. The tree proposed for removal is obstructing an existing view of the Los Angeles Area basin from a habitable building on the property where the tree is located.
- I. The removal of a tree within an Urban Grove is necessary to preserve the health of the grove, as determined by an arborist.

Tree removals that do not meet the criteria noted above are not eligible for an over-the-counter permit and may be subject to Planning Commission review.

## **HOW TO DETERMINE TREE CIRCUMFERENCE:**

The circumference of a tree trunk shall be measured starting at ground level at the base of the tree, up to a height of 4'-6". At a height of 4'-6", wrap a tape measure around the tree to determine the tree's circumference.

**EXEMPTIONS:** A permit is not required for general trimming or pruning of any tree which does not damage the tree, including, without limitation, trimming or pruning for view preservation.

**APPLICATION MATERIALS:** The following application materials are required for all Tree Removal Applications:

- Completed Tree Removal Permit Application
- Site Plan Showing Location of Trees to be Removed
- Arborist Report
- Photos of Tree

**ARBORIST REPORT:** A report prepared by a certified arborist shall be included with the submittal of a Tree Removal Permit Application. The report shall detail the species, size, and condition of each tree, and the reason for removal, along with photos and/or other documentation that clearly demonstrates the need for removal. Additional information may be requested to assess the requested tree removal.

**VIOLATION:** Removal of a protected tree without a permit is a violation of the Beverly Hills Municipal Code and may be prosecuted as a misdemeanor. Each and every tree removed or damaged in violation of these regulation shall constitute a separate offense.

**PENALTIES:** In addition to any punitive action resulting from code violations, the City may also require restitution by either:

1. Planting a replacement tree of the same species and size as the tree removed or damaged; or,
2. Paying a cash contribution to the City in an amount equal to the estimated replacement value of the removed or damaged tree, as determined by a certified arborist.

## **NATIVE TREE LIST:**

The following list of native trees are protected in the City if they are located in the front yard or street-side yard and if they have a trunk circumference of 24" or greater:

- Acer macrophyllum (Bigleaf maple)
- Alnus rhombifolia (California alder)
- Faximnus dipetala (Flowering ash)
- Juglans Californica (California walnut)
- Juniperus californica (California juniper)
- Platanus racemose (California sycamore)
- Quercus agrifolia (Coast live oak)
- Quercus lobate (Valley oak)
- Quercus douglasii (Blue oak)
- Quercus engelmannii (Engelmann oak)
- Salix laevigata (Red willow)
- Sambucus Mexicana (Mexican elderberry)
- Umbellularia californica (California bay)