



**Beverly Hills City Council Liaison /
OpenBH Design and Operating Standards Ad Hoc Committee
will conduct a Special Meeting, at the following time and place, and will address the
agenda listed below:**

**CITY OF BEVERLY HILLS
455 N. Rexford Drive
Municipal Gallery
Beverly Hills, CA 90210**

IN PERSON / TELEPHONIC / VIDEO CONFERENCE MEETING

**Beverly Hills Liaison Meeting
<https://beverlyhills-org.zoom.us/my/committee>
Meeting ID: 516 191 2424
Passcode: 90210**

**You can also dial in by phone:
+1 669 900 9128 US
+1 833 548 0282 (Toll-Free)**

**One tap mobile
+16699009128,,5161912424# US
+18335480282,,5161912424# US (Toll-Free)**

**Thursday, February 9, 2023
4:00 PM**

***Please be advised that pre-entry metal detector screening requirements are now in place
in City Hall. Members of the public are requested to plan visits accordingly.***

In the interest of maintaining appropriate social distancing, members of the public can view this meeting through live webcast at www.beverlyhills.org/live and on BH Channel 10 or Channel 35 on Spectrum Cable, and can participate in the teleconference/video conference by using the link above. Written comments may be emailed to mayorandcitycouncil@beverlyhills.org and will also be taken during the meeting when the topic is being reviewed by the Beverly Hills City Council Liaison / OpenBH Design and Operating Standards Ad Hoc Committee. Beverly Hills Liaison meetings will be in-person at City Hall.

AGENDA

- 1) Public Comment
 - a. Members of the public will be given the opportunity to directly address the Committee on any item listed on the agenda.
- 2) Resolution of the Beverly Hills City Council Liaison / OpenBH Design and Operating Standards Ad Hoc Committee continuing to authorize public meetings to be held via teleconferencing pursuant to Government Code Section 54953(e) and making findings and determination regarding the same.

Recent legislation was adopted allowing the Beverly Hills City Council Liaison / OpenBH Design and Operating Standards Ad Hoc Committee to continue virtual meetings during the COVID-19 declared emergency subject to certain conditions and the proposed resolution implements the necessary requirements.

- 3) Open BH Design and Operating Standards Subcommittee Stakeholder Outreach Meeting
 - a. Updates on On-Site Outreach Meetings with Parklet Businesses
 - b. Outdoor Dining Variations
 - c. Material & Landscape Palettes
 - d. Small Group Workshop
 - e. Large Group Q & A
 - f. Next Steps
- 4) Future Agenda Items
- 5) Adjournment



Huma Ahmed
City Clerk

Posted: February 2, 2023

**A DETAILED LIAISON AGENDA PACKET IS AVAILABLE FOR REVIEW AT
WWW.BEVERLYHILLS.ORG**



Pursuant to the Americans with Disabilities Act, the City of Beverly Hills will make reasonable efforts to accommodate persons with disabilities. If you require special assistance, please call (310) 285-1014 (voice) or (310) 285-6881 (TTY). Providing at least twenty-four (24) hours advance notice will help to ensure availability of services. City Hall, including 2nd Floor Municipal Gallery, is wheelchair accessible.

Item 2



STAFF REPORT

Meeting Date: February 9, 2023

To: City Council Liaison / Open BH Design and Operating Standards Ad Hoc Committee

From: Laura Biery, Committee Secretary

Subject: A RESOLUTION OF THE CITY COUNCIL LIAISON / OPEN BH DESIGN AND OPERATING STANDARDS AD HOC COMMITTEE OF THE CITY OF BEVERLY HILLS CONTINUING TO AUTHORIZE PUBLIC MEETINGS TO BE HELD VIA TELECONFERENCING PURSUANT TO GOVERNMENT CODE SECTION 54953(e) AND MAKING FINDINGS AND DETERMINATIONS REGARDING THE SAME

Attachments: 1. Proposed resolution

RECOMMENDATION

Staff and the City Attorney's office recommend that the City Council Liaison / Open BH Design and Operating Standards Ad Hoc Committee adopt a resolution making the following findings so that meetings of the City Council Liaison / Open BH Design and Operating Standards Ad Hoc Committee will be subject to the special Brown Act requirements for teleconference meetings: (1) the City Council Liaison / Open BH Design and Operating Standards Ad Hoc Committee has reconsidered the circumstances of the COVID-19 state of emergency; (2) the state of emergency continues to directly impact the ability of the members to meet safely in person; and (3) state or local officials continue to impose or recommend measures to promote social distancing. Though the City Council Liaison / Open BH Design and Operating Standards Ad Hoc Committee adopted such a resolution in the past, these findings must be continuously made to continue to hold meetings under these special teleconferencing requirements.

FISCAL IMPACT

The proposed resolution allowing the City Council Liaison / Open BH Design and Operating Standards Ad Hoc Committee greater flexibility to conduct teleconference

meetings is unlikely to cause a greater fiscal impact to the City as the City Council Liaison / Open BH Design and Operating Standards Ad Hoc Committee has been conducting such teleconference meetings for over a year.

INTRODUCTION

AB 361 allows the City Council Liaison / Open BH Design and Operating Standards Ad Hoc Committee to continue virtual meetings during the COVID-19 declared emergency subject to certain conditions. These special requirements give the City greater flexibility to conduct teleconference meetings when there is a declared state of emergency and either social distancing is mandated or recommended, or an in-person meeting would present imminent risks to the health and safety of attendees.

BACKGROUND

On September 16, 2021, the Governor signed AB 361, amending the Brown Act to establish special requirements for teleconference meetings if a legislative body of a local public agency holds a meeting during a proclaimed state of emergency and either state or local officials have imposed or recommended measures to promote social distancing, or the body determines, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

AB 361 authorizes local agencies to continue meeting remotely without following the Brown Act's standard teleconferencing provisions if the meeting is held during a state of emergency proclaimed by the Governor and either of the following applies: (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the agency has already determined or is determining whether, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

DISCUSSION

To continue to hold meetings under these special teleconferencing requirements, the City Council Liaison / Open BH Design and Operating Standards Ad Hoc Committee needs to make two findings pursuant to Government Code Section 54953(e)(3). First, there must be a declared state of emergency and the City Council Liaison / Open BH Design and Operating Standards Ad Hoc Committee must find that it has reconsidered the circumstances of such emergency. Second, the City Council Liaison / Open BH Design and Operating Standards Ad Hoc Committee must find that such emergency continues to directly impact the ability of the City Council Liaison / Open BH Design and Operating Standards Ad Hoc Committee's members to meet in person. Alternatively, for the second finding, the City Council Liaison / Open BH Design and Operating Standards Ad Hoc Committee must find that state or local officials continue to impose or recommend social distancing measures. These findings must be continuously made to continue to hold meetings under these special teleconferencing requirements.

The declared emergency is still in effect. Furthermore, the State of California and the County of Los Angeles have recommended measures to promote social distancing. The Centers for Disease Control and Prevention continue to advise that COVID-19 spreads more easily indoors than outdoors and that people are more likely to be exposed to

COVID-19 when they are closer than 6 feet apart from others for longer periods of time. Additionally, the Los Angeles County Department of Public Health still encourages people at risk for severe illness or death from COVID-19 to take protective measures such as social distancing and, for those not yet fully vaccinated, to physically distance from others whose vaccination status is unknown. The County Health Department also continues to recommend that employers take steps to support physical distancing and the City Council continues to recommend steps to reduce crowding indoors and to support physical distancing at City meetings to protect the health and safety of meeting attendees.

Please note that AB 361 applies to all legislative bodies. Therefore, Commissions and standing committees will need to also comply with the requirements of AB 361.

Laura Biery
Secretary of the
City Council Liaison / Open BH Design and
Operating Standards Ad Hoc Committee

Approved By

RESOLUTION NO. CCL- OBHDOSC-04

RESOLUTION OF THE CITY COUNCIL LIAISON / OPEN BH
DESIGN AND OPERATING STANDARDS AD HOC
COMMITTEE OF THE CITY OF BEVERLY HILLS
AUTHORIZING PUBLIC MEETINGS TO BE HELD VIA
TELECONFERENCING PURSUANT TO GOVERNMENT
CODE SECTION 54953(e) AND MAKING FINDINGS AND
DETERMINATIONS REGARDING THE SAME

WHEREAS, the Beverly Hills City Council Liaison / OPEN BH DESIGN AND OPERATING STANDARDS AD HOC Committee is committed to public access and participation in its meetings while balancing the need to conduct public meetings in a manner that reduces the likelihood of exposure to COVID-19 and to support physical distancing during the COVID-19 pandemic; and

WHEREAS, all meetings of the Beverly Hills City Council Liaison / Open BH Design and Operating Standards Ad Hoc Committee are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the Beverly Hills City Council Liaison / Open BH Design and Operating Standards Ad Hoc Committee conduct its business; and

WHEREAS, pursuant to Assembly Bill 361, signed by Governor Newsom and effective on September 16, 2021, legislative bodies of local agencies may hold public meetings via teleconferencing pursuant to Government Code Section 54953(e), without complying with the requirements of Government Code Section 54953(b)(3), if the legislative body complies with certain enumerated requirements in any of the following circumstances:

1. The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.

2. The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
3. The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency in response to the COVID-19 pandemic (the “Emergency”); and

WHEREAS, the Centers for Disease Control and Prevention continue to advise that COVID-19 spreads more easily indoors than outdoors and that people are more likely to be exposed to COVID-19 when they are closer than 6 feet apart from others for longer periods of time; and

WHEREAS, the Los Angeles County “Responding together at Work and in the Community Order (8.23.21)” provides that all individuals and businesses are strongly encouraged to follow the Los Angeles County Public Health Department Best Practices. The Los Angeles County Public Health Department “Best Practices to Prevent COVID-19 Guidance for Businesses and Employers”, updated on September 13, 2021, recommend that employers take steps to reduce crowding indoors and to support physical distancing between employees and customers; and

WHEREAS, due to the ongoing COVID-19 pandemic and the need to promote social distancing to reduce the likelihood of exposure to COVID-19, the Beverly Hills City Council

Liaison / Open BH Design and Operating Standards Ad Hoc Committee intends to hold public meetings via teleconferencing pursuant to Government Code Section 54953(e).

NOW, THEREFORE, the Beverly Hills City Council Liaison / Open BH Design and Operating Standards Ad Hoc Committee of the City of Beverly Hills resolves as follows:

Section 1. The Recitals provided above are true and correct and are hereby incorporated by reference.

Section 2. The Beverly Hills City Council Liaison / Open BH Design and Operating Standards Ad Hoc Committee hereby determines that, as a result of the Emergency, meeting in person presents imminent risks to the health or safety of attendees.

Section 3. The Beverly Hills City Council Liaison / Open BH Design and Operating Standards Ad Hoc Committee shall conduct its meetings pursuant to Government Code Section 54953(e).

Section 4. Staff is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. The City has reconsidered the circumstances of the state of emergency and finds that: (i) the state of emergency continues to directly impact the ability of the members to meet safely in person, and (ii) state or local officials continue to impose or recommend measures to promote social distancing.

Section 6. The Secretary of the Beverly Hills City Council Liaison / Open BH Design and Operating Standards Ad Hoc Committee shall certify to the adoption of this Resolution and shall

cause this Resolution and her certification to be entered in the Book of Resolution of the Beverly Hills City Council Liaison / Open BH Design and Operating Standards Ad Hoc Committee of this City.

Adopted: February 9, 2023

LILI BOSSE
Presiding Councilmember of the
Beverly Hills City Council Liaison /
Open BH Design and Operating
Standards Ad Hoc Committee of the
City of Beverly Hills, California

Item 3



CITY OF BEVERLY HILLS -

MEMORANDUM

TO: Beverly Hills City Council OpenBH
Design and Operating Standards Subcommittee

FROM: Shana Epstein, Director of Public Works
Daren Grilley, Assistant Director of Public Works, City Engineer
Mandana Motahari, City Architect
Laura Biery, Marketing and Economic Sustainability Manager

DATE: February 9, 2023

SUBJECT: OpenBH Design and Operating Standards Subcommittee Meeting

ATTACHMENTS: Street Strategy Overview
Outdoor Dining Variation
Case Studies

INTRODUCTION

This item provides the Councilmembers assigned to the OpenBH Design and Operating Standards Subcommittee (Subcommittee) with an outline of the discussion points for today's meeting. This is the fourth stakeholder outreach meeting, part of a series of stakeholder outreach meetings that will occur over the course of the next few months. For those that are not able to participate in today's outreach meeting, future outreach for the project will finalize project parameters for the development of Design Standards. This outreach will include involvement of the stakeholders that are current OpenBH participants and non-participants as well as developing a sample interactive parklet mockup.

DISCUSSION

OpenBH was created to help all Beverly Hills businesses to be open during the pandemic. One of the more popular uses of the OpenBH program was by restaurants and cafés who were permitted to provide open-air dining as a temporary solution to help them stay operational during a time when outdoor dining was the only available option. OpenBH installations by restaurants and cafes include sidewalk dining, converted private property dining (parking lots), and parklet dining (dining in parking meter spaces or similar). For the purposes of this Subcommittee discussion, and the scope of work of the architectural team, the design guidelines being created will focus on the parklet dining only. As a reminder, the parklet installations during the pandemic were done quickly and constructed with easy to assemble materials to meet the urgent temporary need for additional outdoor space. The current parklets often reflect the unique character and

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aesthetic quality of each business, however, overall street aesthetics are not currently harmonious and cohesive. With the desire to make these temporary installations more permanent, parklets need to be inviting and create people oriented spaces that are functional and provide aesthetic enhancements to the overall streetscape. To achieve this goal, developing a set of minimum design standards is warranted and can be reinforced with considerations to the Beverly Hills brand.

At the direction of the City Council, two Ad Hoc Subcommittees have been formed to work on the long-term conversion of the OpenBH program for outdoor dining. The Subcommittees include; "Design and Operating Standards Sub Committee" and "Code and Fee Changes Subcommittee".

The focus of Design and Operating Standards Subcommittee is to develop design and operational standards for OpenBH participants (primarily parklet uses). Past meetings included presenting the path and approach to develop design standards, conversations with stakeholders in a small group workshop, as well as collecting input and feedback for developing tailored questionnaires for online surveys.

Survey questions were created to reflect topics discussed in the first stakeholder workshop and posted for community feedback. The second stakeholder meeting continued the conversation on what we heard, project parameters, as well as discussing an outline of design guidelines.

In an effort to collect additional community feedback, survey questions were posted a second time, giving participants who missed the meetings an opportunity to be heard. A total of 187 residents and 12 business owners participated in the survey and gave feedback. What was heard included feedback on street location, parklet envelope (footprint and height), design elements, materials, parklet components, and operations and maintenance.

The third stakeholder meeting presented highlights of previous meetings, sharing what we heard and discussed emerging themes with a focus on site and design strategies paving the path for development of standards. The meeting also included a small group workshop with discussing an in-depth approach to storefront dining & parklets as well as evaluating design opportunities related to integrated planters as safety barriers, screening and other parklet components. At the direction of Council Liaisons, City staff was tasked with additional outreach efforts including individual in-person meetings with all of the current restaurant businesses with parklets.

It should be noted that, while the majority of businesses staff met with in person had a positive reaction to the design standards, there also have been significant concerns raised regarding the potential costs and reduction in square footage of the parklets compared to the current sizes. Staff will present these details to the liaisons.

For the purpose of today's meeting the architect and City staff will provide an update on the result of on-site outreach with a focus on outdoor dining variations and the proposed kit of parts, and share preliminary material & landscape palettes. The meeting will also include a small group workshop to discuss and evaluate proposed palettes.

Today's agenda includes:

- Updates on On-Site Outreach Meetings
- Outdoor Dining Variations and Case Studies
- Material & Landscape Palettes
- Small Group Workshop
- Large Group Q & A

Meeting Date: February 9, 2023

- Next Steps

FISCAL IMPACT

None at this time. To be evaluated at future meetings based on project development and recommendations made by the Subcommittee.

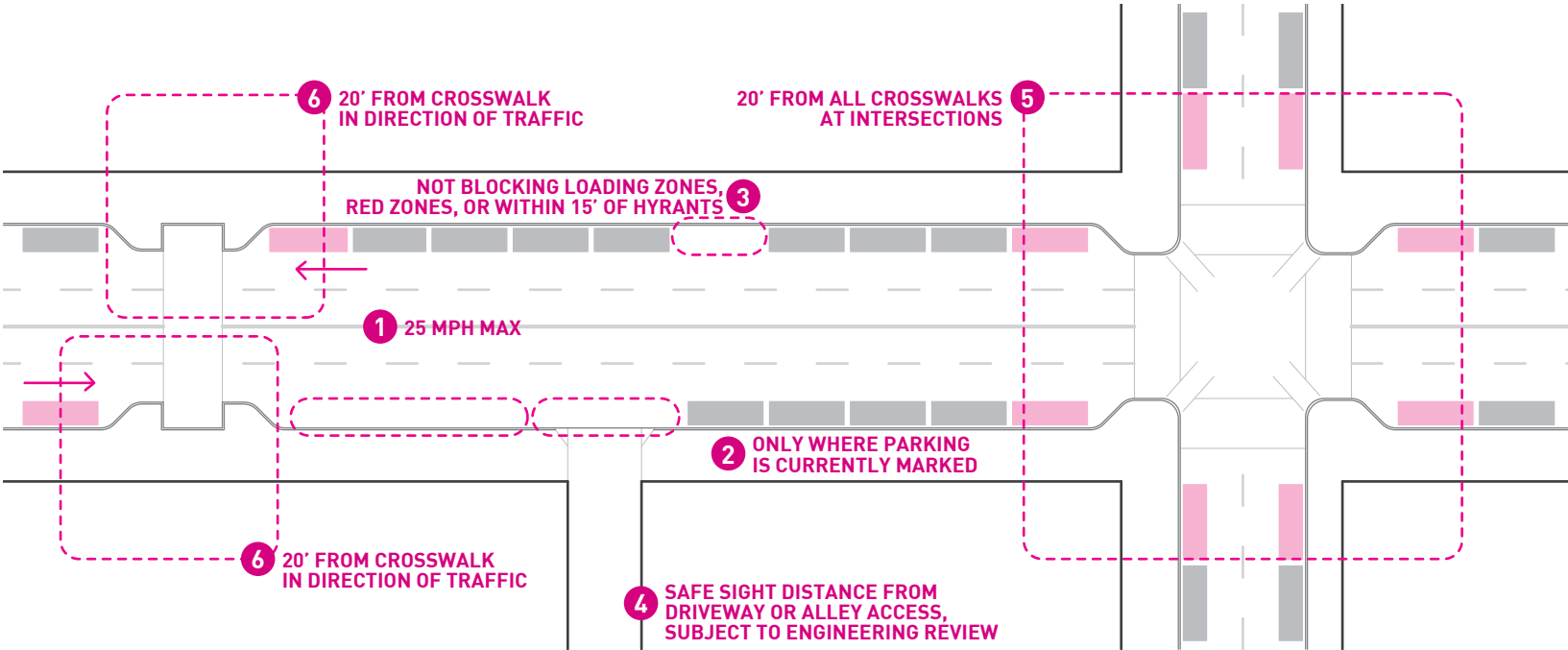
RECOMMENDATION

Design Standards and the creation of a prototype parklet will not continue until stakeholder input and feedback has been discussed. Staff recommends that the Subcommittee discuss the results of findings from the last stakeholder outreach meetings and comment on items as outlined below:

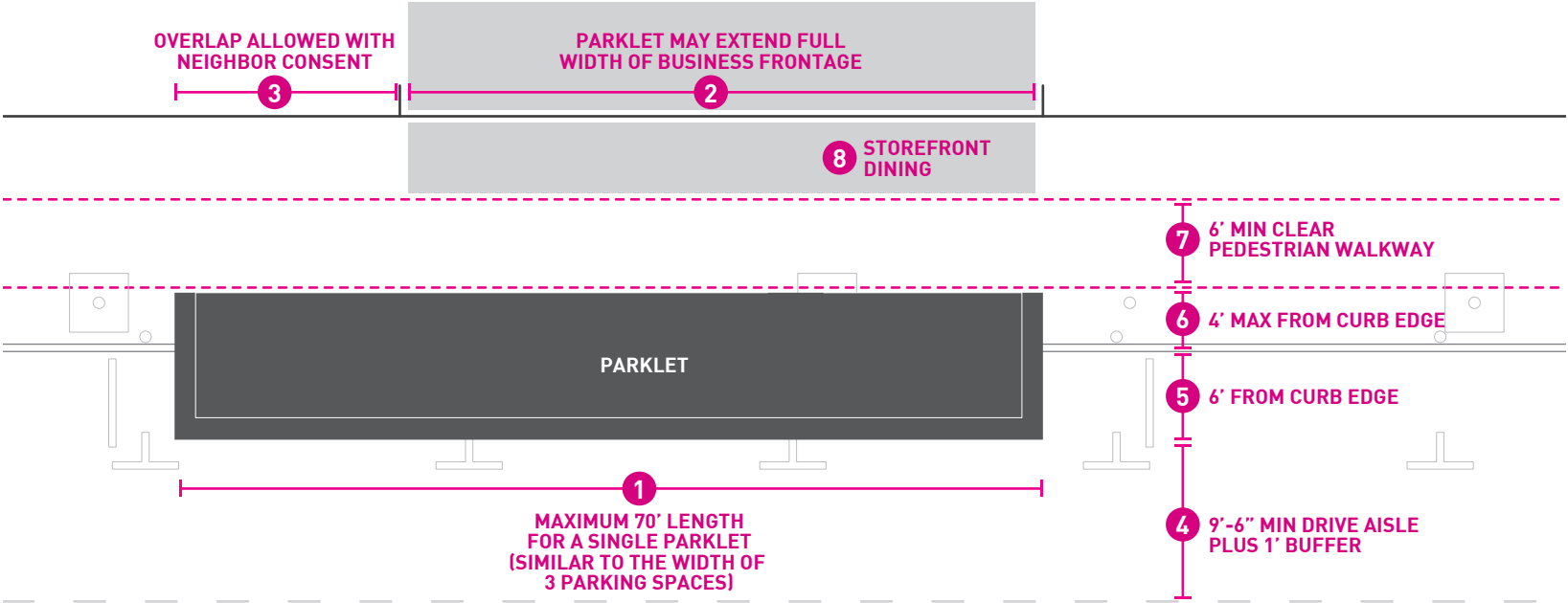
- Outdoor Dining Variations
- Proposed Material & Landscape Palettes

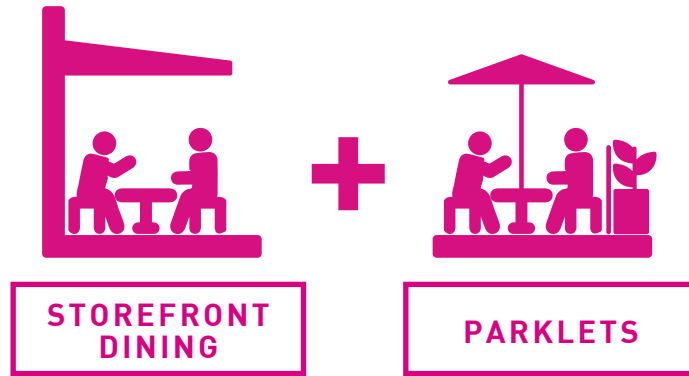
The next stakeholder meeting will discuss findings from previous meetings as well as reviewing branding, furniture, lighting, heating and sound, as well as preliminary costs for a typical parklet buildout using the kit of parts.

STREET STRATEGY OVERVIEW



SITE STRATEGY OVERVIEW - SIZE





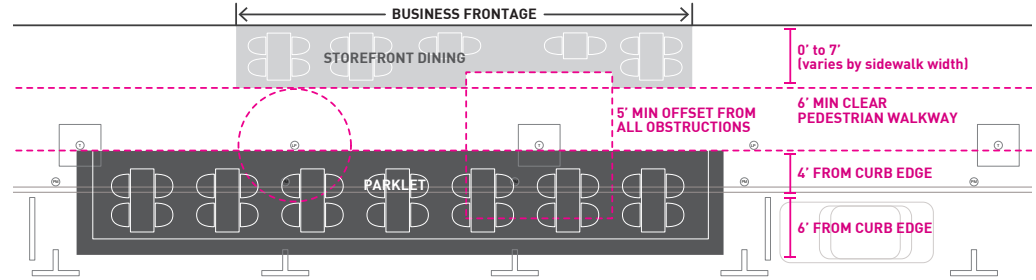
OUTDOOR DINING VARIATIONS

IN THE PREVIOUS WORKSHOP, WE DISCUSSED TWO STRATEGIES FOR OUTDOOR DINING...

STRATEGY 1 - ALLOW FOR LARGER STOREFRONT DINING

CONSIDERATIONS:

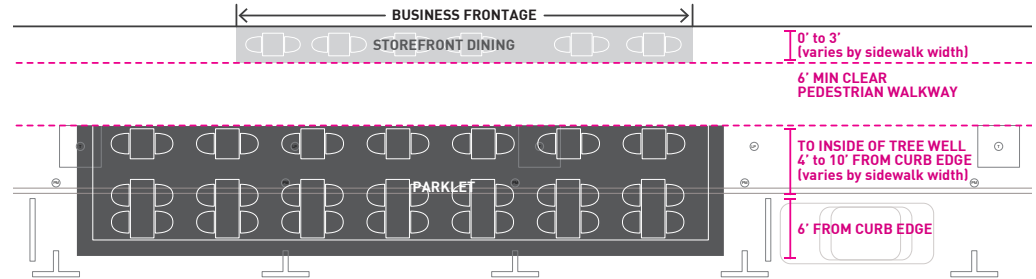
- FEWER SERVER CROSSINGS AS MORE TABLES ARE ALONG THE BUSINESS FRONTAGE
- GREATER AREA OF FLEXIBLE SIDEWALK SPACE OUTSIDE OF PARKLET FOOTPRINT
- PEDESTRIAN WALKWAY MAY JOG AT A TREE WELL OR LIGHT POST



STRATEGY 2 - ALLOW FOR LARGER PARKLET

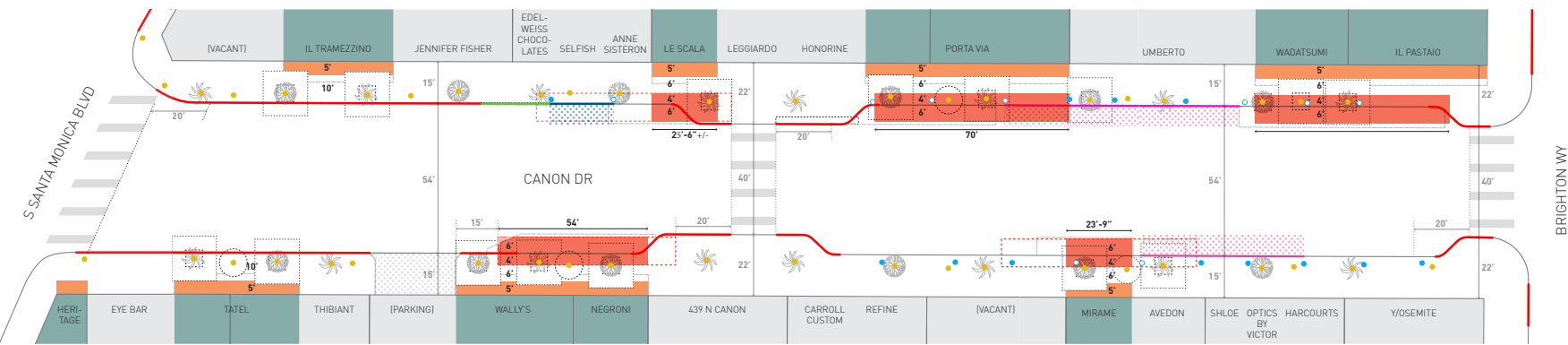
CONSIDERATIONS:

- LARGER POTENTIAL OUTDOOR DINING AREA
- REDUCTION IN STOREFRONT DINING AREA FROM WHAT IS CURRENTLY ALLOWABLE
- PEDESTRIAN WALKWAY MAY JOG AT THE EDGE OF A BUSINESS FRONTAGE



FULL BLOCK - STRATEGY 1

N CANON DR

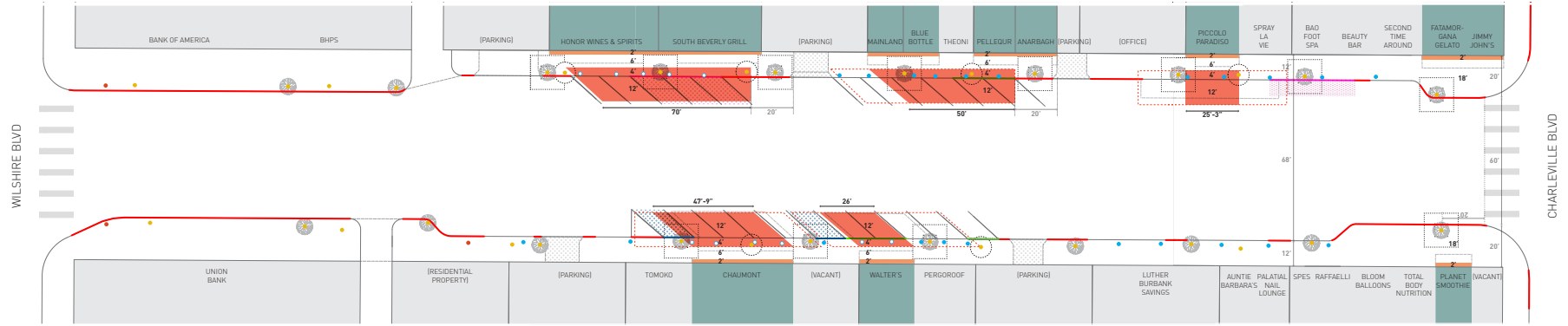


- LEGEND**
- RESTAURANTS
 - RETAIL/OTHER
 - DRIVEWAYS
 - VALET
 - CURBSIDE PICKUP
 - NO PARKING ZONE
 - LOADING ZONE
 - PARKING METERS
 - PARKING METERS (REMOVED)
 - POSTS & TREES
 - TREEWELLS
 - TREEWELLS, POSTS & CROSSWALK OFFSET
 - EXISTING PARKLETS/DINING
 - PARKLETS
 - PARKLETS (WITH PERMISSION)
 - OUTDOOR DINING



FULL BLOCK - STRATEGY 1

S BEVERLY DR



LEGEND

- RESTAURANTS
- RETAIL/OTHER
- DRIVEWAYS
- VALET
- CURBSIDE PICKUP
- NO PARKING ZONE
- LOADING ZONE
- PARKING METERS
- PARKING METERS (REMOVED)
- POSTS & TREES
- TREEWELLS
- TREEWELLS, POSTS & CROSSWALK OFFSET
- EXISTING PARKLETS/DINING
- PARKLETS
- PARKLETS (WITH PERMISSION)
- OUTDOOR DINING

N ←

DESIGN GUIDELINES SHOULD
PRIORITIZE FLEXIBILITY



LOOK + FEEL



BARRIERS



FLOORING



CANOPIES



LANDSCAPE



BRANDING

PARKLET COMPONENTS SHOULD MEET
HIGH DESIGN STANDARDS TO PROVIDE A
COMFORTABLE DINING ENVIRONMENT

GREENERY IMPROVES THE
STREETSCAPE & DINING
EXPERIENCE, VEGETATION
SHOULD BE ENCOURAGED