



GUIDELINES FOR OVERNIGHT PARKING PERMITS

The City of Beverly Hills has implemented a program that allows the issuance of an Overnight Parking Permit(s) based on need. **This permit does not guarantee you a parking space on your block, but allows you to park on any street posted for overnight parking with a permit.**

Applicants must meet the following qualifications:

- ◆ Must be a resident of multi-family residential dwelling unit and **not have sufficient or obtainable off-street parking space(s) available.**
- ◆ Vehicles must be registered in the State of California.
- ◆ Motorcycles, mopeds, limousines, motorhomes, and all recreational vehicles are not eligible for consideration for overnight permits.
- ◆ Vehicle cannot have a laden or gross weight of more than six thousand (6000) pounds.
- ◆ **All current vehicle DMV registrations** must be registered to tenants listed.

If you qualify, you may apply for an Annual Overnight Parking Permit by submitting the following:

- ◆ A **completed application form.**
- ◆ A **copy of the current lease/rental agreement** for your residence.
 - All tenants of your apartment unit must be named as residents in the agreement.
 - The lease/rental agreement must also indicate the number of off-street parking spaces assigned to your dwelling unit.
 - **If your lease/rental agreement does not provide the information listed above, or has expired, a Proof of Residency Form must be submitted along with the lease agreement. The Proof of Residency Form must be filled out by the apartment owner or property manager designated by the apartment owner.**
- ◆ A **copy of all current vehicle DMV registrations** registered to tenants listed on the lease agreement.
 - If the vehicle is not registered to the resident, please contact customer service for further information.
- ◆ A **copy of your current and valid Driver's License or ID.**
- ◆ **Payment is required \$114.00 prorated down each month please call for current fee.**

Please be aware of the following:

- ◆ **This permit only allows you to park where signs are posted which read: "No Overnight Parking Except By Permit 2:30 AM to 5 AM."** Generally, these signs are posted on every multi-family residential street in the City. **Overnight parking is allowed only where these signs are posted.**
- ◆ All permits are issued on a calendar year that begins on October 1 and expires on September 30.
- ◆ Permits cannot be issued to non-resident friends, guests, or relatives. To obtain a guest overnight parking exemption, please call (310)285-2548. Following the recorded message, an operator will assist you.
- ◆ The maximum number of permits which may be issued shall not exceed three (3) for any dwelling unit.
- ◆ If requesting a replacement for a lost/stolen permit, the fee is \$35. The lost/stolen permit numbers will be reported to Parking Enforcement as invalid and subject to citation.
- ◆ There will be a \$43.00 City Of Beverly Hills charge for any check returned by the bank for any reason.
- ◆ The permits are hangtags that must be prominently displayed from the rear view mirror of the vehicle. Hangtags that are not prominently displayed from the rear view mirror, with the expiration date and permit number facing out toward the windshield, are subject to citation.
- ◆ An Overnight Parking Permit and/or Exemption does not exempt oversized vehicles (for example: Limousines, U-haul trucks or equipment trucks) from the Overnight Parking prohibition.
- ◆ **The hangtag permit cannot be used on vehicles with out-of-state license plates. An Overnight Parking Permit hangtag displayed on the rear view mirror of an out of state vehicle is subject to citation.**
- ◆ No refunds are given for Overnight Parking Permits.
- ◆ **This permit does not cover Residential Daytime Parking.** For Daytime Information, contact the Beverly Hills Police Department at (310) 285-2500, or email parking@beverlyhill.org