APPLICATION FOR CITY OF BEVERLY HILLS PERMIT

FILMING

PLEASE NOTE THAT THE INFORMATION BELOW MUST MATCH THE INFORMATION PROVIDED ON THE CERTIFICATE OF INSURANCE*.

*Applicant must provide a certificate of insurance, reflecting proof of general liability (or general aggregate) insurance coverage of $2M and naming the City of Beverly Hills as additional insured.

| Name of Applicant/Organization:                  |
| Billing Address:                                 |
| City: ___________________________ State: _______ Zip: _______ |
| Phone#: _________________________________      |

On Site Production Contact (Name): ___________________________ Mobile #: ___________________________

Email Address: _____________________________________________

COVID-19 Compliance Officer (Name): __________________________ Mobile #: ___________________________

PROJECT TITLE: ___________________________

**Type of Filming:**
- [ ] Feature
- [ ] Commercial
- [ ] Scripted TV
- [ ] Reality TV
- [ ] Web
- [ ] Tourism
- [ ] Music Video
- [ ] Corporate
- [ ] Student
- [ ] Other

LOCATION(S): ___________________________

**Type of Property:**
- [ ] City Park
- [ ] City Sidewalk
- [ ] City Street
- [ ] Private Property
- [ ] Other

**Filming Activity:**
- [ ] Interior Only
- [ ] Exterior Only
- [ ] Both

**# of Cast + Crew =** ___ (including extras)

**ELEMENTS (Check all that apply):**
- [ ] Generator
- [ ] Special Lighting
- [ ] Special Effects
- [ ] Pre-light
- [ ] Posting
- [ ] Overnight Parking
- [ ] Process Trailer
- [ ] Russian Arm
- [ ] Gunfire
- [ ] Prop Guns
- [ ] Stunt Driving
- [ ] Stunts
- [ ] Music Playback
- [ ] Tent / Canopy
- [ ] Celebrities
- [ ] Animals
- [ ] Crane
- [ ] Wetdown
- [ ] Street / Curb Lane Activity
- [ ] Drone
- [ ] Refuse Bins (3yd.)
- [ ] Intermittent Traffic Control (ITC)

* Filming & Special Events 455 N. Rexford Drive Beverly Hills, California 90210 t(310) 285-2408 f(310) 273-0972 Email: CBHFilmPermits@beverlyhills.org
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(Please provide dates, hours, and descriptions for each activity.)

PREP:
Dates: ___________________________ to ___________________________ Hours: ___________________________ p.m. to ___________________________ p.m.
Describe preparation activity: ____________________________________________________________

FILMING:
Dates: ___________________________ to ___________________________ Hours: ___________________________ p.m. to ___________________________ p.m.
Describe filming activity: ________________________________________________________________

STRIKE:
Dates: ___________________________ to ___________________________ Hours: ___________________________ p.m. to ___________________________ p.m.
Describe strike activity: ________________________________________________________________

PARKING REQUIREMENTS:
Number of equipment vehicles _______ Describe types of vehicles __________________________________

Parking location (by address or specific location) of equipment vehicles

Parking location (by address or specific location) for cast/crew vehicles (i.e. personal cars)**

**If requesting to park cast/crew vehicles (i.e. personal cars) in a City-operated parking structure, please also provide number of vehicles and times required for entry/exit below.

Number of cast/crew vehicles: ___________ Entry: ___________ p.m. Exit: ___________ p.m.

YOU MAY BE ASKED TO SUBMIT A DIAGRAM, PLOTTING SPECIFIC LOCATIONS FOR EQUIPMENT VEHICLES, GENERATOR, CATERING, POSTING, ETC.

CATERING SERVICES:
Location of catering/crafts services: ________________________________________________________

ADDITIONAL INFORMATION: _____________________________________________________________

For questions regarding the application process, please call (310) 285-2408.  

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(Please Note that a Cancellation Fee (50% of Filming Fee – Including Prep/Strike Fees if Applicable – Plus Any Rush/Rider Fees in Full) Will Be Assessed Should the Filming & Special Events Office Receive Notice of Cancellation Within Less Than 48 Business Hours (2 Business Days) Prior To Filming Activity.

4-Hour Minimums for City Personnel (If Applicable) will Be Assessed Should Filming Activity Be Canceled With Less Than 24 Hours Notice.

A Permit is Not Issued Until All Related City Permits and Approvals Are Received. I hereby certify that I am aware of and agree to comply with the rules and regulations as provided for in Title 4 of the Beverly Hills Municipal Code, and restrictions listed by departments on the reverse of this page, pertaining to issuance of a permit. I understand that failure to comply may result in the immediate discontinuance of operations, revocation of the permit and/or police citation. I acknowledge that lack of timeliness and/or material changes to the event may result in permit denial or assessment of additional fees. I am the authorized event organizer and/or official contact for all aspects concerning the permit.

Applicant’s Name (Please Print) ___________________________ Signature ___________________________ Date ___________________________

Title ___________________________