PUBLIC WORKS COMMISSION
REGULAR MEETING MINUTES
December 9, 2021
8:00 AM

MEETING CALLED TO ORDER
Date/Time: December 9, 2021 / 8:01 AM

PLEDGE OF ALLEGIANCE

ROLL CALL
Commissioners Present: Commissioners Nazarian, Nystrom, Vice Chair Millan, Chair Alpert
Commissioners Absent: Commissioner Greer
Staff Present: Craig Crowder, Vince Damasse, Josette Descalzo, Samer Elayyan, Shana Epstein, Debby (Figoni) Dunn, Melissa Gomez, Daren Grilley, Ilene Knebel, Tristan Malabanan, Lucy Quiralte, Genevieve Row, Rob Welch

COMMUNICATIONS FROM THE AUDIENCE
Public Speakers: None

APPROVAL OF AGENDA
By Order of the Chair, the agenda was approved as presented.

CONSENT CALENDAR
   Motion: MOVED by Commissioner Nazarian, SECONDED by Commissioner Nystrom, to table the approval of the minutes until the January Meeting until further clarification is obtained about inclusion of Resolution PW-05 in the November Minutes (4/0).

   AYES: Commissioners Nazarian, Nystrom, Vice Chair Millan, Chair Alpert
   ABSENT: Commissioner Greer
   ABSTAIN: None
   NOES: None
   CARRIED

2. A Resolution of the Public Works Commission of the City of Beverly Hills Continuing to Authorize Public Meetings to Be Held via Teleconferencing Pursuant to Government Code Section 54953(E) and Findings and Determinations Regarding the Same
   Motion: MOVED by Chair Alpert, SECONDED by Vice Chair Millan to accept the Resolution as presented.
REPORTS FROM PRIORITY AGENCIES
Operations Reports from City Departments, Consultants and Outside Agencies
Dr. Pressman was not available. Director of Public Works Shana Epstein commented about strategic planning with member agencies to prioritize access to Colorado River Water, possible further water restrictions in January and policies advancing from MWD.

CONTINUED BUSINESS
3. Water Efficiency Update
Water Conservation Administrator Debby (Figoni) Dunn presented an update on water conservation and the current drought. She stressed the severity of this drought and provided helpful water saving tips through efficient irrigation and finding and fixing water leaks. She also encouraged all Beverly Hills water customers to sign up for the City’s free Water Tracking program.

Motion: MOVED by Commissioner Nazarian, SECONDED by Commissioner Nystrom, to recommend to City Council to support a City Council Declaration acknowledging the present extreme drought in California while maintaining the existing Water Conservation Stage C with staff increasing enforcement of water waste per the City’s Municipal Code:
• 9-4-304: REQUIREMENTS FOR WATER CONSERVATION STAGES
• 9-4-306: NOTICE OF VIOLATION (4/0).

AYES: Commissioners Nazarian, Nystrom, Vice Chair Millan, Chair Alpert
ABSENT: Commissioner Greer
ABSTAIN: None
NOES: None
CARRIED

4. Electric Vehicle Charging Program Update
Parking Services Manager Genevieve Row reported on the EV Charging Inventory, the savings of greenhouse gas emissions with their use and the expansion of EV Services as more electric vehicle will be on the road in the future. The City of Beverly Hills Electric Fleet vehicle and usage was reviewed as well as opportunities and challenges of the Division.

The Commission commented and provided feedback.

The Commission took a break at 9:02AM
The Commission returned at 9:11 AM
5. **Proposed Agenda Items for January Through June 2022 Meetings**  
Senior Management Analyst Lucy Quiralte reviewed the 2021 Public Works Commission accomplishments. Commissioners discussed potential future agenda items including dew/water collection methods, solar panels, long-range plans, net zero water ordinance, EV charging update, emergency water storage and tiny forests. In addition, a monthly agenda item, starting in 2022, will be Innovative Idea/Best Practices Around the World.

**NEW BUSINESS**

6. **Rates Primer**  
Senior Management Analyst Melissa Gomez presented information regarding the upcoming Water and Wastewater Rates process including background, the purpose and schedule.

Staff answered the Commission's inquiries.

7. **City Council Considering Changing the Default Energy Product to 100% Green Power under the Clean Power Alliance**  
Environmental Compliance and Sustainability Programs Manager Josette Descalzo reported that the City Council unanimously voted to change the city default energy product to 100% green power from the current 50% Clean Power. The decision will take into effect in October 2022. CPA and City staff will be doing community outreach starting in early 2022.

**PROJECT UPDATES & STATUS ITEMS**

8. **Foothill Water Treatment Plant Update/La Brea Subarea Update**  
Project Managers Samer Elayyan and Tristan Malaban reported on the progress of the Treatment Plant and the La Brea Subarea.

Staff provided clarification on the construction process, testing and operations for the Water Treatment Plant.

9. **Cabrillo Reservoir**  
Utilities General Manager Robert Welch introduced Kennedy Jenks Consultants Jeff Savard and David Ferguson, who presented a PowerPoint on this item. The scope of work for preliminary design was presented, the major project components and probable construction costs. The Commissioners discussed the designs and costs of the reservoir management system and requested alternatives to be presented at a future meeting.

10. **Capital Projects Update**  
Assistant Director of Public Works/City Engineer Daren Grilley reviewed highlights from the report including the Water Main Replacement Project, Street Paving Project and the Burton Way Green Streets Project.

11. **Specific Information and Department Updates**  
No report.

**COMMUNICATIONS FROM THE COMMISSION**

12. **Chair's Report**  
The Chair commented about the importance of emergency water storage. The Commissioners complimented the Chair on his leadership over the past year.

13. **Director's Report**  
Public Works Director Shana Epstein reviewed upcoming events.
ADJOURNMENT

Date/Time: December 9, 2021 / 11:30 AM

PASSED AND APPROVED THIS 13TH DAY of JANUARY, 2022

John Millan, Chair